

Student Success and Support Program (3SP) Committee
September 21, 2017
2 – 3:30 pm
SSC 232

Present

Beth Hauscarriague	Kim Christiana
Kenyetta Tribble (phone)	Brian Raymond
Kelvyn Moran	Raine Dougan
Cathy Walton-Woodson	Tedmund Munoz
Holly Kresch	Constance Konsavage
Becky Opsata (accreditation-guest)	

Agenda Review/Additions

- No additions

Minutes

- August, 2017 – Approved

Role of Committee in Accreditation

- Becky Opsata is our accreditation Liaison Officer
- Keeps us in line with the role of each committee for accreditation
- Becky updating the committee handbook
- Referenced the handout of Student Success Support and Program and 2014 Accreditation Standards
- Our next Institutions Self-Evaluation Report is due in FA 2020
- Fall and spring of 2019 is when we need to be writing
- By January 2020 we'll review the document
- We will create different writing teams and assign to the different standards
- We will be more functional in assignments
- Beth suggested the members of the committee take some to review at our next meeting
- Transparency is important
- Created a new web page for all committees to post minutes from their meetings
- This will make looking for information more uniform
- Include Mary Long when sending out agendas and minutes
- She will be posting the committee minutes and agendas on the web page
- The committee handbook will be updated
- Beth will update the committee information and forward to Becky

Assessment Update

Common Assessment

- Not a lot of new information available
- DVC was added to ESL pilot
- As of September 13th CCC completed 63 and we completed 148 ESL testing
- Finishing the ESL testing in terms of new launch dates

Multiple Measures Tool

- Working on a contract for the contractor
- Furnish updated timeline
- Work with Tosh to build non-direct matriculant table

- Still working on the success data
- Information should be distributed by the next meeting

Department Update

English

- New department chair – Alan Haslam
- Rayshell Clapper is still a member of the 3SP committee
- Katy Agnost will be subbing for Rayshell
- 96% ESL retention rate
- Went from offering 50 sections of ESL to 70 sections this term
- We are in discussions of finding ways to grow out 122 classes
- Issues with growth of 122 are staffing and room availability

Math

- Added classes
- Preparing class schedule for spring term
- Basic skills is part of 3SP

Take one on us

- This was a campaign that Newin initiated
- For graduating high school students enrolled in fewer than 12 units
- Students not enrolled in an English or Math class
- DVC would pay for the student to take an math or English class
- This also included ESL classes
- Support from the foundation
- 225 students took advantage of the program
- Beth will furnish detailed information by next meeting
- This also included a \$150 book voucher
- The plan objective is to get students to take their English or math class
- We plan to repeat this program in the spring term

Hobsons/Starfish Update

- Working on degree planner
- The retention pilot has started
- Holly, Ray and Kelvyn are part of the pilot
- We agreed with our retention group that we would do 3 surveys
- The first surveys went out on Monday
- Another meeting for the pilot scheduled for October 5, 2017
- Brian Raymond added to the list of participants
- The next progress survey will be sent in November

Integrated Planning

- Joint meeting next week to review the plan
- The plan for review was sent to each member by email
- The plan includes our 5 goals with all of our activities that were reviewed in August
- Originally we were going to have a percentage of our budget
- It was then decided that the whole budget would be included
- Beth added activities to cover our budget
- Rules around activities have been reduced to include more activities

- Forward any additional activities or feedback to Beth
- We have presented to many groups (Academic Senate, Classified Senate, ASDVC, and College Council)
- By October 4 we hope to have a final draft
- Must be to the district office by October 9

Next 3SP meeting October 19, 2017