

COMMUNICATION COMMITTEE AGENDA

Friday, March 13, 1:00 – 3:00 p.m.

President's Conference Room

Presenter	Agenda item	Time	Outcomes/next steps	Completed or bring back date
Jessica	Call to order: <ul style="list-style-type: none"> Adoption of the agenda 	1 min		
All	Public comment and announcements	2 min		
All	Discuss committee function/role in responding to COVID19 concerns. Reactions/recommendations?		<i>Information, discussion</i>	
All	Discuss possible recommendation of using BoardDocs for minutes & agendas		<i>Information, discussion</i>	
Chris	New members- student & classified		<i>Information, discussion</i>	
Troy/Chris	What to report to College Council		<i>Information, discussion</i>	
Ken	Update on blog system		<i>Information, discussion</i>	
Troy/Mark	Guided Pathways – video project & vendors		<i>Information, discussion</i>	
Percy/Jen	New monitor locations & cost update		<i>Action may be taken</i>	
All	Other		<i>Information, discussion</i>	
ON DECK: FOR FUTURE MEETING				
Chris	Develop vision for Communication Committee <ul style="list-style-type: none"> Re-visit committee charge What is our role with college wide communication issues? Current priorities and parking lot issues 	As time permits		

Membership:

1. Marketing Director – Chrisanne Knox
2. Senior Dean of Career and Community Partnerships – Beth Arman
3. Outreach Manager - Kim Christiana
4. Dean/Equity and Student Engagement – Rosa Amendariz
5. Sr. Web Administrator - Ken Statham
6. Faculty – Bret Peppo, Music
7. Faculty --Troy Bennett- ArtDM
8. Classified Staff –Jessica Martin
9. Classified Staff -- Open

10. San Ramon Representative – Jennifer Tejada

Six members required to meet quorum

Standing guests*: Mark Akiyama, John Fogli, Percy Roper, Lynda Letona, Al Solano (GP Consultant)

* Non-voting – does not count in quorum