

COMMUNICATION COMMITTEE AGENDA
Friday, May 26th, 1:00 – 3:00 p.m.
Online Zoom Meeting

Presenter	Agenda item	Time	Outcomes/next steps	Completed or bring back date
Troy	Call to order: <ul style="list-style-type: none"> • Adoption of the agenda • Approval of 5/8 meeting minutes 	2 min	<i>action</i>	
	Public comment and announcements	5 min		
Chrisanne, All	PRT Budget planning	15 min	<i>Discussion and action</i>	
All	Action Items for summer and fall 20	15 min	<i>Discussion and action</i>	
All	Banner project presentation/roadshow	5 min	<i>Discussion and action</i>	
Troy	Communications Org/Flowchart per audience	15min	<i>Discussion possible action</i>	
ON DECK: FOR FUTURE MEETING				
Keith Parsons	Digital monitor content policy	As time permits		

Membership:

1. Marketing Director – Chrisanne Knox
2. Senior Dean of Career and Community Partnerships – Beth Arman
3. Outreach Manager - Kim Christiana
4. Dean/Equity and Student Engagement – Rosa Amendariz
5. Sr. Web Administrator - Ken Statham
6. Faculty – Bret Peppo, Music
7. Faculty --Troy Bennett- ArtDM
8. Classified Staff –Jessica Martin
9. Classified Staff --open
10. San Ramon Representative – Jennifer Tejada

Six members required to meet quorum

Standing guests*: Mark Akiyama, John Fogli, Percy Roper, Lynda Letona

* Non-voting – not included toward quorum count