

Developmental Education Committee Meeting
Committee Business
February 1, 2018 • HSF 312 • 2:00pm-4:00pm

Attendees: Katy Agnost, Rosa Armendariz, Noha Basiliou, Jenny Freidenreich, Heidi Goen-Salter, Kristina Gomez, David Hagerty, Lisa Orta, Asa Scherer, Paula Stanfield, Kenyetta Tribble

Conference Opportunity: California Acceleration Project conference at CCSF

There is a group attending this session on February 9, 2018.

Participants from Math: Janylle Carter, Jenny, Salvador Rico, Holly Kresch, Sam Needham and Eric Freidenreich are attending.

Participants from English: Alan Haslam, Katy Agnost, Dorian Eidhen, Kelvyn Moran, Ian Thomas-Bignami, Anthony Gonzales, Heidi Goen-Salter, and Lisa Orta are attending.

Dev Ed Committee members will coordinate with participants to provide a report-back on the conference.

The funding source needs to be decided – between 3SP and Dev Ed. If Dev Ed pays for conference and travel reimbursements, Rosa will bring a proposal to the next proposal meeting on February 15th.

Length of Meetings

Discussion to extend length of meeting to two hours to ensure we can get through all committee business. Plan for an hour and a half but change time allotment to two hours. Be conscious of how much time is used to discuss each point and how much time is spent on it.

Updates in Integrated Plan

The Integrated Plan (3SP, Equity and BSI) was submitted yesterday (January 31) by upload to a new portal that the state created. A document from the Integrated Plan was distributed that outlines the five shared goals between the three committees, all the committee activities for 2017-19, the allocations for the three funds, and the total amount of funding (because the state may be moving toward blocked funding).

BSI's fund increased from \$90,000 to \$414,000. The \$414,000 is 75% of the apportionment. Last week a BSI 2.0 certification form was submitted to the State. The additional 25% of apportionment will be based on the data that was submitted. Funding is through 2019; allocation is for 2018 with additional amount to come in 2019.

The committee will be planning for realistic goals for this semester – look at work that can be done in the next 18 months, determine what partners are needed, and how to collaborate with other departments and services to build activities and grow programs.

Rosa will forward a report on best practices referenced in the certification form (Basic Skills Completion: The Key to Student Success in California Community Colleges).

Review Activities in Integrated Plan

The goal for this part of the agenda was to prioritize activities for this semester and note current projects from which the Committee would like to hear a progress report.

There will be joint Integrated Planning meetings on February 5, 2018 (with 3SP and Equity) and March 6, 2018 (with 3SP, Equity, AEBG and Strong Workforce).

The group discussed the importance of creating soft spaces for students to study and interact. Is there a way for the committee to be part of the Measure E planning or provide input? David went to classroom design meetings and the meeting mentioning to expand student square footage from 15 to 25 square feet with no discussion of common space.

Ideas of focus for Spring 2018 and next 18 months:

- **Professional Development**
 - Focus on part-time faculty in English and Math and part-time counselors given that they teach the majority of the developmental education and basic skills courses.
 - The committee can look at a better way to communicate new initiatives and practices this semester to launch in the Fall of 2018. Summer institutes are an option to work with part-time faculty. Rosa mentioned that LMC offered a Nexus-like program for part-time faculty (some in person and resources online).
 - Expand professional development for faculty to show how to make design of class curriculum more accessible for Dev Ed students. Explore options with DRWAC project to see if there are tips that can be shared.
 - Develop a certification
 - Host cross-disciplinary discussions
 - Communicate about Dev Ed activities, project results and areas where we can expand, and proposal process
 - Possibility of mini conference at flex for campus projects, initiatives, and committees to share what they are doing.
- **Support Effective/Promising Strategies: “G5 AB4 support research based intervention strategies to improve and persistence.”** – to support research at DVC or research in general.
 - Research outcomes of stretch class, embedded tutors, adding a different support like co-requisite piece, contextualized learning, ESL “Advisor” in LC (counseling partnership), LC Mentoring Project, and other embedded supports.

- Note on “LC Mentoring” project in the English/ESL Learning Center: ESL enrollment has increased and now it’s a matter of having advisors and counselors in the center. The addition of adding Lori Rogala as an advisor in the Learning Center who works primarily with ESL students and add counseling partnership. Counseling is looking at having mobile counseling in the quad, Learning Center, and Math buildings during peak times.
 - Designate time to plan. Begin the planning process in Spring 2018 to develop a longer-term Dev Ed Plan (3-5 years).
 - Connect to Guided Pathways.
- Research:
 - Research the effect of compressed calendar, summer bridge, add intersession of study skills with 2 weeks before school starts, how academics are affected by “life” (connected to G5.A.B3).
 - Research/learn more about Ventura College’s “Pirates Cove.” Also to be included are the effects of multiple measures that will go into effect July 1, 2018.
- Fast Track
 - This semester we can focus on non-credit options for Fast Track in summer with some sort of math assessment.
- Supporting English High School Articulation Conference at PHC
 - Dev Ed should be involved in planning the conference on April 12, 2018. Consider offering a workshop on multiple measures and changes to developmental education.
 - San Ramon Campus needs funding support to start a conference.
 - Consider creating a Math articulation conference at PHC and SRC. Discuss need/options with the Math Department and SRC division.
- Technology:
 - Collect data on DRWAC and Digital Badges project.

Proposals: Outline themes with committee and how to give approval of proposals through email if proposal falls within one of themes and within a certain budget. Committee needs to agree on themes, amount, and process. Department chairs need to be reminded that proposals can come from within departments and proposals do not just need to come from within the committee. It is important for everyone to understand proposal process. Rosa and Kenyetta will communicate “innovation fund” and allocation per fund at Integrated meeting.

Action Item:

Create a summary of Dev Ed-supported projects, description, and point person.

Next meeting: February 15, 2018, 2pm-3:30pm, HSF 312