

## **Developmental Education Committee Meeting**

### **Proposal Meeting**

February 15, 2018 • HSF 312 • 2:00pm-3:30pm

**Attendees:** Rosa Armendáriz, Jenny Freidenreich, Heidi Goen-Salter, David Hagerty, Lisa Orta, Paula Stanfield, Kenyetta Tribble (phone), Arieal Young

### **Agenda and Minutes Review**

The minutes from the February 1, 2018 meeting were approved with revisions.

### **Report back on Integrated 3SP/Equity/BSI Meeting on February 5, 2018**

Rosa Armendáriz and Kenyetta Tribble reported out on the February 5<sup>th</sup> Integrated Plan joint meeting. The purpose of the meeting was to identify activities to focus on this Spring 2018 semester, responsible players, timeline, and needed resources. Participants from the 3SP, Equity and Developmental Education Committees included: Mark Akiyama, Stephanie Alves, Rosa Armendáriz, Rayshell Clapper, Raine Dougan, Angie Galindo, Connie Konsavage, Holly Kresch, Kelvyn Moran, Sonja Nilsen, Newin Orante, Despina Prapavessi, Emily Stone, Kenyetta Tribble, and Cathy Walton-Woodson. The three teams made progress on developing a list of areas to focus on and will need to discuss next steps.

The identified activities were categorized into several themes that emerged from the conversation: acceleration, FYE, professional development, expansion of tutoring/supports, technology research/inquiry, counseling, multiple measures, and GP communication and connections.

The committee reviewed the notes from the meeting (attached) and recommended revisions to the Dev Ed goals/activities for Spring 2018.

The identified Spring 2018 activities for Dev Ed are to:

<b>Professional Development</b>
<b>G5, G1.A.B1, G2.A.B1</b> <ul style="list-style-type: none"><li>Professional development for full- and part-time faculty on teaching strategies for basic skills and dev ed students.</li><li>Support PD for faculty to increase the % of students who successfully complete dev ed math and English</li></ul>
<b>G3.A.B3</b> <ul style="list-style-type: none"><li>Provide PD for SI instructors and SI assistants</li></ul>
<b>Expansion of Tutoring/Supports</b>
<b>G3.A.B3, G2.A.B8</b> <ul style="list-style-type: none"><li>Explore expansion of tutoring and SI support, counseling partnerships</li><li>Consider expansion of 3SP funded SI pilot with English 117/117A (PACE)</li></ul> <b>Who:</b> Kelvyn, Dorian and Heidi are involved
<b>G1.A.B2, G2.A.B3</b>

<ul style="list-style-type: none"> <li>Explore non-credit Fast Track options for the summer (link to AEBG work and the FYE Summer Bridge) based on success</li> </ul> <p><b>Who:</b> Jenny Freidenreich, AEBG, Dev Ed, Deans  <b>Timeline:</b> Spring 2018  <b>Resources:</b> Research</p>
<p><b>Research/Inquiry</b></p> <p><b>G2.A.B1, G5a.A.B1, B2, B3, B4</b></p> <ul style="list-style-type: none"> <li>Fund research for basic skills/dev ed students – What happens to students who are not placed in English 122 and transferrable math through multiple measures?</li> <li>Communication/report out of research findings (IP, Math and English Departments, Counseling, Web??)</li> </ul> <p><b>Who:</b> Kenyetta and Heidi interested</p> <p>Need to define the steps to take with this project...</p>
<p><b>Counseling</b></p> <p><b>G1.A.B1, G3.A.B8</b></p> <ul style="list-style-type: none"> <li>Recommend an English Counselor Liaison to support multiple measures – Does math need as well?</li> <li>Expand English Articulation Conference to SRC (Also PD)</li> </ul> <p><b>Who:</b></p> <ul style="list-style-type: none"> <li>English Department, Counseling Department, DSS respective deans</li> </ul> <p><b>Pilot:</b> Spring 2018</p> <ul style="list-style-type: none"> <li>Resources: Reassigned time</li> </ul> <p>(Note: Maria is the ESL Liaison. Document the roles and responsibilities to expand.)</p>
<p><b>Guided Pathways Communication &amp; Connections</b></p> <p>It was noted that communication is key. Additionally, our teams need to be cross-functional and inclusive to function well.</p>

The next joint meeting will be on March 6<sup>th</sup> from 3-5pm in the Diablo Room. This meeting will include AEBG and Strong Workforce. All are encouraged to attend if possible.

**Project Updates: Identify Dev Ed supported projects to share progress Spring 2018**

- DRWAC – talk to Kris Koblick and suggest Fall 2018 report
- Digital Badges – report in April or May
- Learning Center projects (mentoring and tablets) – April 19<sup>th</sup> meeting
- Jenny follow up with Joe Hickey regarding his project (STEM Pathway Professional Development).
- AMATYC – Jenny report out (identify date)
- Umoja projects – Heidi (identify date)

**Proposal Review**

- DSS Proposal:** David Hagerty presented a DSS proposal. The proposal is a pilot to imbed student assistants into select sections of basic skills and developmental education courses in Math and English. The committee reviewed the proposal, and made recommendations to clarify and strengthen it, including:
  - Add a timeline – pilot to begin in Fall 2018

- b. Add project title on form
- c. Consider how the supplemental instructions assistants will be recruited and selected.
- d. training for supplemental instructions assistants and instructors. How do other SI's get trained? Can this be blended into a broader training? Add training cost to budget.
- e. Consider how to communicate with instructors. For example, send to instructors who will be teaching this level courses in advance, include in materials, share with committees or departments, etc.
- f. Consider evaluation – how will we know if the pilot is worth continuing and effective?

**Action:** The committee agrees that this is an important area to support but has questions about the best way to address these needs in the classroom.

**Next steps:** David will revise and resubmit the proposal for review at the March 15<sup>th</sup> meeting.

- 2. **CAP Proposal:** Rosa Armendáriz presented a proposal for the California Acceleration Project workshops on February 9 and 10, 2018 at CCSF which we had agreed to send a group to at the February 1<sup>st</sup> meeting.

A total of 15 people attended:

- |                         |                       |
|-------------------------|-----------------------|
| 1. Janylle Carter       | Faculty - Mathematics |
| 2. Jenny Freidenreich   | Faculty - Mathematics |
| 3. Sam Needham          | Faculty - Mathematics |
| 4. Salvador Rico        | Faculty - Mathematics |
| 5. Eric Freidenreich    | Faculty – Mathematics |
| 6. Zahra Asghary        | Faculty - Mathematics |
| 7. Alan Haslam          | Faculty - English     |
| 8. Katy Agnost          | Faculty - English     |
| 9. Dorian Eidhin        | Faculty - English     |
| 10. Kelvyn Moran-Gillis | Faculty - English     |
| 11. Ian Thomas-Bignami  | Faculty - English     |
| 12. Anthony Gonzales    | Faculty - English     |
| 13. Heidi Goen-Salter   | Faculty - English     |
| 14. Lisa Orta           | Faculty – English     |

**Action:** The proposal was approved.

**Next steps:** Jenny, Katy, Heidi, and Lisa will provide a report at the next meeting.