

Dev. Ed. Committee
Minutes: 5/17, 2-3:45
Math Conference Room

Present: Lisa Orta, Katy Agnost, Heidi Goen-Salter, Jenny Freidenreich, Rosa Armendariz, David Hagerty, Paula Stanfield, Kristina Gomez

Guests: Anne Kingsley, Kelvyn Moran, Ian Thomas-Bignami, Kris Koblik, Lindsey Lang, Sam Needham, Liz Matlock, Paula Leon-Bravo, Catherine Stitt, Servando Pineda-Carranza, Concha Gomez, Julie Walters

1. 5/3 Minutes approved
2. DRWAC – Kris Koblik
Update
 - Deliverables completed
 - Report back on instructor & student surveys
 - PD – district to adopt Cornerstone which will accommodate a DRWAC activities
 - Workshops – 5 in response to expressed interest and need
 - Canvas module updated with handouts from workshops
 - Looking forward, in the context of AB705 and multiple measures assessment, there will be an even stronger need for training & information
3. RWAC – Kris Koblik
Proposal - Approved
 - Program Coordinator – call should go out for someone other than Kris
 - English reviewed it – favorable review
 - PD committee is favorable toward this position
 - Discussion about changing the name
 - Maybe create a badge or certificate, maybe align with Teaching Academy
 - Dev. Ed. needs to take it from here – job description, call out, reporting structure (report to Rosa, dean on Dev. Ed)
4. Badges – Anne Kingsley
Proposal - Approved
 - Student badge - Revise existing module, tracking badge receipts, outreach to disciplines
 - Faculty badge – Add templates to badge module, student testimonial videos, pilot Fall 2018
 - Connecting badges to student services & programs (Guided Pathways, Career & Transfer Services, Umoja, etc.)
 - These are instructional modules
 - Question of where the badges live
 - Question about connection to Starfish
 - Badgr pathway is newly developed by the company
5. PUMA Math Tutor – Heidi Goen-Salter
Proposal - Approval

1 math tutor available in the PUMA center
Adeola Morren is identified as the math tutor.
~~Request is for same number of hours as English tutor~~
~~Begin week 2 in the context of a shortened semester~~
Update hourly rate

6. AB705 English/ESL Coordinator – Ian Thomas-Bignami

Proposal - Approved

Release time for 3 coordinators who will work as a team to coordinate English efforts for compliance
Team of ESL, Dev. Ed., transfer level instructors
Course design, PD, communication (add math and counseling to list of departments)
Adjust amount to reflect two semesters of .75 load
Megan Hansen, Dorian Eidhin, James Wilson will be the team as designated by English dept.

7. AB705 English/ESL Work Group – Ian Thomas-Bignami

Proposal - Approved

Work group will meet 3 times over the course of the summer to prepare 8/20 retreat
Compensation for summer hours
Most likely will be ~~less~~ fewer than 17 participants – this covers all 17 instructors attending all 3 meetings, ~~which most likely will not happen~~ however fewer are expected, so the budget has a cushion.
Developing curriculum is professional obligation, so must be compensated according to contract – Rosa to follow up on this issue with VPI and get back to Ian about possible edits to proposal

8. AB705 Math Task Force – Lindsey Lang & Sam Needham

Proposal - Approved

Proposal for first steps
Creating co-req courses for 3 courses (research, collaborative discussions about content), placement needs adjustment, dev. ed. courses are pre-requisites for science courses which needs to be looked at
Summer work in prep for 8/20 retreat
Fall follow-up, finalize course outlines for 3 courses, self-assessment work, interface with other courses, communication/coordination both within the department and with other departments including counseling
Overall coordinator and point people; Math 120 may pose special challenges
Math anxiety might be integrated into co-req
~~Can we build in some type of buffer—~~ Math has not received guidance from the state as English has. ~~seen everything that will come from the State, and we don't want to have to revise and re-submit proposals~~
~~Adjust with ongoing check-ins~~
This is a Phase 1 – Summer & Fall – that builds in flexibility for Spring
Developing curriculum is professional obligation, so must be compensated according to contract – Rosa to follow up on this issue with VPI and get

back to Lindsey (coordinator for this project) about possible edits to proposal

9. ESL Library Collection – Daniel Kiely

Update

Designated space for ESL collection

Spent \$4,700 (of a \$5,000 budget)

Connected with ESL faculty

Will visit ESL classes in Fall, develop workshops & assignments for ESL classes

Adult ed. is largely ESL – maybe introduce them to library in their orientation to DVC (Nicole Gomes)

Set up connection to public library Overdrive for audible books

10. DSS Proposal – David Hagerty

Proposal - Approved

Vetted by math & English, this proposal funds 10 sections of English and math to have a DSS-trained IA in the classroom.

11. Budget Report – we didn't get to this. Budget will be formally presented in the fall.