

Dev Ed Committee

Meeting Minutes

11/07/19 Math Conference Room

Attendees: Ian Thomas-Bignami, Katy Agnost, Heidi Goen-Salter, Asa Scherer, Carissa Urbalejo, Khrystyn Pamintuan, Rosa Armendariz, Lynn Huang (via Zoom), Lindsay Kong, David Hagerty

1. Welcome/Introductions & Agenda Review
 - a. All introduced. Carissa Urbalejo is joining the committee as the Retention Coordinator. Will be bringing on a student member at the next meeting.
2. Approval of 10/3 minutes
 - a. Edits: AS present on 10/3
HGS moves to approve, RA second. Approved.
3. Update on Membership
 - a. Right now, Dev Ed not an official Brown Act committee, so have some space to create the charge and make recommendation to Academic Senate
 - b. Heidi Goen-Salter recommended as faculty at large (one of two positions)
 - c. When people rotate off, can be more strategic about filling this.
 - d. Will now have two at-large faculty members. Looking to fill second position next semester (perhaps from STEM).
 - e. Also adding a second at-large manager – Lindsay Kong
 - f. As committee evolved, brought in members based on their expertise. Now need to make this official.
4. SES Committee Update
 - a. Background: now have the Student Equity and Achievement Program, which is the funding mechanism for what used to be Dev Ed, 3SP, and Equity. Funding from state now all together under SEAP.
 - b. Student Equity and Success Committee will be the home to SEAP. One of the four main governance committee in College Council. Positions the work of these three committees, which will now be working groups of SES: Dev Ed, 3SP, and Equity.
 - c. Committees saw themselves as funding sources. Shift may now be moving from funding into operational committees. Where do we focus and how can we influence?
 - d. November 1 was first meeting of SES committee. Included co-chairs of Dev Ed, administrator of 3SP, manager for Learning Communities, Equity, and Dev Ed, 2 SRC positions, classified rep, and three students.
 - e. Retreat to discuss the charge of committee – thinking about how to make equity, racial justice, and social justice more central to college (less about funding and more about recommendations and coordination with other governing committees).
 - f. Will need to make sure we have clear lines of communication between Dev Ed and SES.
 - g. Q: what does Dev Ed committee look like? A: Requests more streamlined, in conjunction with PR, so we can get strategic direction. Also, better and more robust way of

evaluating programs. SES committee has potential to make operational work of groups more effective.

- h. Program review piece is already starting. Funding sources are already part of Program Review form. But ties to a deadline to program review – how do we continue to meet needs in real-time. Question about ranking in PR committee which may be different from what Dev Ed committee works. How to be responsive and nimble. SES will play a role in identifying needs that may need to be addressed. AB 705 may be part of what we are talking about.
 - i. Tension between Program Review processes and Dev Ed process
 - i. Rubrics are different
 - ii. Need for ongoing discussion about integrating funding processes
 - j. This next year will be one of change. Some time to figure out how it all works.
5. RWAC Update
- a. RWAC faculty office hours being held in the ASC but no participants coming.
 - b. RWAC workshops not well- attended. But those who do come are very happy with what they learned. Faculty development committee will be holding a FLEX Friday on November 15. 3 RWAC workshops happening that day.
 - c. Still trying to make it to department meetings.
 - d. Oct-Tutor-Fest was successful at SRC having tutors go into the classroom. Got the green light to continue this throughout the semester. For the first time, students in a writing workshop got the help they needed. Made for a bridge between class and tutoring center. Hope to make more of a permanent fixture at the tutoring center. Will need more funding. Also looking hiring a full-time tutoring coordinator. Math/Science tutoring coordinator is full-time while R/W is part-time.
 - e. Other RWAC project is how to get RWAC programs in the disciplines. In light of Guided Pathways, is this a place to build in support systems? Support courses in the disciplines, because 122 does not teach students how to read and writing in the disciplines. About half the students in the co-req English classes (2 sections at SRC) not passing. How to support in college? Question about studenting behavior, and support course could cover the studenting behavior in addition to R/W.
 - f. Handbook – DVC edition of Diana Hacker’s handbook. Almost full adoption at SRC English. Something to consider at PHC, as students may be buying multiple handbooks at the college. \$46.50 net/\$62.50 in bookstore. Lynn would like the FYE program to consider using the handbook.
6. Library S20-S21 Textbook Proposal: Daniel Kiely representing the library. Couldn’t offer any electronic editions or custom editions because comes in plastic wrap/ harder to preserve. 2 sections of Umoja, plus Umojafied classes. 2 Puente Cohorts as well and adding two sections of Political Science in 20/21. Requesting \$15,000 per semester (\$45,000 total). Change this semester was that students had to check out the textbooks from the library. Surveyed students last spring – positive feedback. In the spring, Puente will reuse the books that were purchased for fall.
- a. Question about OER. DK answers how we are behind, although there are some instructors who are completely OER. Anne Kingsley is a contact person. Note about the need to support students using fully online texts.

- b. Question: would DK be willing to expand to FYE? Currently planning for next fall? Perhaps a common reading across sections. 173 students/5 strands of cohorts. Adds an incentive for students to join FYE.
 - c. DK will go back and discuss.
 - d. Vote to approve proposal as is with possibility to expand.
- 7. Math-AB 705 Task Force Phase 4 Proposal
 - a. Some discussion still going on in Math department, which is still figuring out the strategy for the work.
 - b. Want a general vote of support for whatever form the committee decides on.
 - c. May need to be an email vote on final project before December to allow for reassign time requests before the end of term.
 - d. If Dev Ed members have questions, reach out to Katrina Keating and Lindsay Lang
 - e. Committee in support of similar request that may be reconfigured.
- 8. ESL Workshop Series Proposal Preview
 - a. Looking at onboarding workshops for current and incoming ESL students. The proposal will come in December.
- 9. Update on Early Planning for Summer 2020 Pedagogy Institute
 - a. Starting to coordinate a Summer institute for Summer 2020 to help college with changes due to AB 705.
 - b. ITB sending out reminder and will include Dev Ed members on this email.
 - c. Bring funding proposal in December so have the spring to coordinate, start looking at data, make it actionable to make the time taking positive steps.
 - d. Focus is potentially on pedagogy and classroom design, as opposed to all-things AB 705, but this doesn't exclude the input and insight of all areas of the college.