

**Safety Committee Meeting
September 17, 2018**

BFL 204, 12:30 – 2:00

Members: Jim Buchanan, Ed Carney (ex-officio), Nicole Despins, Toni Fannin (co-chair), Ryan Huddleston, Chrisanne Knox, Sara Larkin, Lisa Martin (co-chair), Leticia Rodrigues (note-taker), Cathy Walton-Woodson

12:30 – 12:35	Review of Agenda; Review of Minutes
12:35 – 12:40	Public Comment
12:40 – 12:45	Announcements Meeting Schedule (Missing Rep; volunteer members) Other
12:45 – 1:15	Safety Monitor Program (Toni Fannin) Update on identifying monitors Update on training and distribution of backpacks Discussion of Reporting Structure during an emergency
1:15 – 1:30	Emergency Preparedness Plan Status Update (Lt. Ryan Huddleston and Chief Carney) Updates on door locks, Stop the Bleed Kits, cameras on campus
1:30 – 1:40	Safety Training (Update from Nicole Despins and Lt. Huddleston)
1:40 – 1:50	Safety Communication Channels (Chrisanne/Toni) Tips sheet Discussion of Safety Updates
1:50 – 2:00	Safety Communication Plans (Toni/Chrisanne) Discuss