

AGENDA – RESEARCH, PLANNING AND EVALUATION COMMITTEE (RPEC)

MEETING INFORMATION

COMMITTEE CHARGE:

The Research, Planning and Evaluation Committee operates under the rules of the [Brown Act](#). This committee is charged with the task of making planning meaningful to the college community by ensuring that all college wide plans adhere to and support the mission, values and strategic plan of the college. These plans will be designed to effectively support student learning and success. College wide plans will contain the appropriate components to drive decision-making processes.

DATE:	September 25, 2019	LOCATION:	President's Conference Room
TIME:	2:30 – 4:30 P.M.	MEETING TYPE:	Governance
CO-CHAIRS:	Becky Opsata	NOTETAKER:	
COMMITTEE MEMBERS:	Mark Akiyama, Daniel Catterson, Florence Espiritu, Gabe Harven, Heidi Gentry-Kolen, Chi Lo, Becky Opsata, Tatiana, Pak, René Sporer, Emily Stone	MEETING DATES:	Fall 2019: 9/11; 9/25; 10/09;10/23; 11/13; 12/11 Spring 2020: 2/12; 2/26; 3/11; 3/25; 4/08; 4/22; 5/13
PRESENTERS & INVITED GUESTS:	Lizette Ponthier	RELATED DOCUMENTS:	Attached

PREPARATION FOR MEETING: Please Read: Related documents listed above.

AGENDA ITEMS:

	TOPIC	DESIRED OUTCOME	PRESENTER	TIME ALLOTTED	
1.	Introductions and Call to Order		Becky Opsata	1 min.	2:30 – 2:31
2.	Agenda Review and Approval	Approval/ Action	ALL	2 min.	2:31 – 2:33
3.	Minutes Review and Approval	Approval/ Action	ALL	5 min.	2:33 – 2:38
4.	Public Comment (<i>limited to 3 minutes</i>)	Discussion	ALL	2 min.	2:38 – 2:40
5.	Announcements	Discussion	ALL	5 min.	2:40 – 2:45
6.	Trellis Survey	Discussion/Possible Action	Emily & Lizette	30 min.	2:45 – 3:15
7.	Charge and Function revision	Discussion/Possible Action	ALL	10 min.	3:15 – 3:25
8.	External form revision	Discussion/Possible Action	ALL	10 min.	3:25 – 3:35
9.	Custom survey summaries	Discussion/Possible Action	Florence, Tatiana, Gabe	15 min.	3:35 – 3:50
10.	CCSSE data discussion	Discussion/Possible Action	Rene	40 min.	3:50 – 4:30
11.	Adjournment		ALL		4:30