

**MINUTES** – RESEARCH, PLANNING AND EVALUATION COMMITTEE (RPEC)  
**Joint Meeting with Equity Plan Writing Team**

**MEETING INFORMATION**

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**COMMITTEE CHARGE:**

The Research, Planning and Evaluation Committee operates under the rules of the [Brown Act](#). This committee is charged with the task of making planning meaningful to the college community by ensuring that all college wide plans adhere to and support the mission, values and strategic plan of the college. These plans will be designed to effectively support student learning and success. College wide plans will contain the appropriate components to drive decision-making processes.

<b>DATE:</b>	2/27/19	<b>LOCATION:</b>	PCR
<b>TIME:</b>	2:30 – 4:30 pm	<b>MEETING TYPE:</b>	Governance
<b>CO-CHAIRS:</b>	Becky Opsata, Catherine Machalinski	<b>NOTE TAKER:</b>	Mary Jane Long
<b>MEMBERS PRESENT:</b>	<b>RPEC:</b> Mark Akiyama, Daniel Catterson, Heidi Gentry-Kolen, Beth Hauscarriague, Laurie Lema, Catherine Machalinski, Becky Opsata, Greg Stoup (Ex-officio), Nicole Tan (ASDVC Rep) <b>Equity Plan Writing Team:</b> Beth Arman, Rosa Armendariz, John Freytag, Katrina Keating, Lindsay Kong, Emily Stone, Kenyetta Tribble	<b>GUESTS:</b>	None
<b>MEMBERS ABSENT:</b>	<b>RPEC:</b> Clarice Adams, Beth Hauscarriague, René Sporer	<b>QUORUM PRESENT?</b>	Yes

	<b>ITEM</b>	<b>OUTCOME / INFORMATION</b>
1.	Introductions and Call to Order	The meeting was called to order at 2:35 p.m. Introductions were made.
2.	Agenda Review and Approval	The 2/27/19 agenda was not reviewed. No motion was made to approve it.
3.	Announcements	None.

4.	<p>Joint Meeting with Equity Plan Writing Team</p> <ul style="list-style-type: none"> <li>• Presentation from Greg Stoup</li> </ul>	<p>Greg Stoup, Sr. Dean of Research and Planning from the District office, gave a presentation on goal setting. The Equity Plan Writing Team was asked to be a part of the joint meeting as they also need to do goal setting. The California Community Colleges document on local goal setting was discussed. Each college is required to sign off on the Vision for Success goals by May 31,2019 that they agree to the goals.</p>
5.	Goal Setting	Goal setting was discussed.
6.	Review of Survey Request	<p>Bruce Clemetsen, Interim VP of Student Services, presented a survey request that was reviewed and discussed. He requested RPEC's approval to send out the Student Expenses and Resources Survey (SEARS). The agency behind this survey is the California Student Aid Commission (CSAC). CSAC is the agency that administers Cal Grants and other financial aid in California and the agency is contacting students statewide to learn how much they spend for living expenses in addition to tuition. The survey will also reveal the sources of funds students use to pay these costs. The voluntary survey would be conducted via an email link that is sent out to students through e-Connect, etc. The SEARS will be implemented this spring with students on California Community College campuses, including DVC. The committee agreed to allow Bruce to conduct the annual survey.</p>
7.	Adjournment	The meeting adjourned at 4:13 p.m.