



## Curriculum Committee

February 7, 2022

Approved Minutes

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Present: Claudia Hein (Chair), Lesley Agostino (recording minutes), Loc Huynh, Jacob VanVleet, Thao Pham, Martina Ebesugawa, Nikki Moultrie (VPI Designee), Maria Dorado, Jason Carrick, Kitran Colwell, Kristen Colchico, Troy Bennett (Incoming Chair), Allan Lacayo, Valerie Greene,  
Absent: Dan Kiely, Rayshell Clapper, Lisa Villanueva, Adhitya Mohan

*Meeting held via Zoom* – Hein called the meeting to order at 2:32 p.m.

1. Approval of the February 7, 2022 agenda:

Hein removed the discussion regarding exit and target skills.

**It was MSC, with no objections and by all present, to approve the agenda as amended.**

2. Public Comment: None

3. Announcements:

- There will be no meeting on 2/14 or 2/21. Next meeting is 2/28.

4. Status Report by VPI or designee: None

5. First Review/Possible Action

New Course PreCheck

**ESL-032NC Beginning English for Customer Service – Noncredit**

**ESL-040NC Intermediate English for Technology – Noncredit**

**ESL-041NC Intermediate English for Employment – Noncredit**

Dorado mentioned that some students have a difficult time placing themselves into the noncredit courses, they are unsure if their levels are too low or too high. Carrick explained that 032NC is a beginning course and the 040NC/041NC are intermediate. It was recommended that the department discuss ways to assist students and counselors in placing into the noncredit courses.

**It was MSC, with no objections and by all present, to approve ESL-032NC, 040NC, and 041NC for course development.**

New Program PreCheck

**Noncredit Certificate of Competency – Intermediate English for College and Career Success**

**It was MSC, with no objections and by all present, to approve the Certificate of Competency – Intermediate English for College and Career Success for program development.**

6. Consent Agenda

TCA Review Process – Pham provided the list of courses that meet UC Transfer Admission Eligibility requirements (can be found on [assist.org](http://assist.org)). To be eligible for UC admission, transfer students must fulfill the requirements listed. Completion of this minimum requirement is to qualify for admission eligibility and does not guarantee admission nor does it guarantee that a student will be prepared and

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competitive for admission to a specific UC campus or major. Students must meet this requirement whereas completion of general education may not be required to transfer. She added that these reviews and approvals are separate from general education areas. Hein noted that faculty and the curriculum committee should be aware of these requirements when creating and approving new courses.

Course Development Criteria – Hein commented that the Program and Course Approval Handbook (starting on page 24) defines the five criteria of new courses:

- Appropriate to Mission
- Need
- Curriculum Standards
- Adequate Resources
- Compliance

The committee should be using these criteria when either creating or approving new curriculum. Committee members should read that section of the PCAH *including the explanation of each criteria* for future discussion. The forms and procedures used by the committee and Instruction Office were developed with these criteria in mind.

Exit and Target Skills – Tabled for a future agenda

AB 928 Talking Points – Pham introduced AB 928 as “one pathway” legislation that was approved in 2021. AB 928 creates the Associate Degree for Transfer Intersegmental Implementation Committee which will oversee the goals set forth by the bill. The UCs, CSUs, and community colleges will work together to create a single GE pathway, ensure a reduction in excess units, and eliminate repetition of courses at the community college level. Additionally, students will automatically be placed into an ADT pathway (with an option to opt out.)

One of the main concerns for faculty is the possibility of the removal of the communication studies requirement and Area E in CSU GE. Hein noted that there is a survey available that was sent out to committee members via email. The survey allows for faculty feedback. Committee members are encouraged to forward this email to their faculty (that includes the “talking points” from Pham).

Hein adjourned the meeting at 3:42 p.m.