

DVC
Curriculum Committee
March 7, 2022
Approved Minutes
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Present: Claudia Hein (Chair), Lesley Agostino (recording minutes), Loc Huynh, Jacob VanVleet, Thao Pham, Nikki Moultrie (VPI Designee), Maria Dorado, Jason Carrick, Kitran Colwell, Kristen Colchico, Troy Bennett (Incoming Chair), Allan Lacayo, Valerie Greene, Rayshell Clapper, Adhitya Mohan, Martina Ebesugawa
Absent: Dan Kiely, Lisa Villanueva

Meeting held via Zoom – Hein called the meeting to order at 2:33 p.m.

1. Approval of the March 7, 2022 agenda:

It was MSC, with no objections and by all present, to approve the agenda as written.

2. Approval of minutes from February 28, 2022:

It was MSC, with no objections and by all present, to approve the minutes as written.

3. Public Comment: None

4. Announcements: None

5. Status Report by VPI or designee: None

6. First Review/Possible Action

New Course PreCheck

ETHN-108 Introduction to African American Studies

Matthew Powell from the social science division presented ETHN-108 as a new offering in the ethnic studies area. This course will be submitted for both Area D and F for CSU GE (as well as IGETC). The department will also be creating a new African-American studies certificate.

It was MSC, with no objections and by all present, to approve ETHN-108 for course development.

ASTRO-114 Life in the Universe

Jean Chiar introduced ASTRO-114 as a new offering that will focus on the microbial life of planets, conditions of life, and planet formation. This course differs from ASTRO-110 as it does not focus on observation. ASTRO-120 focuses on the astrophysics of the universe.

It was MSC, with no objections and by all present, to approve ASTRO-114 for course development.

ADJUS-150D ~~Summer~~ Youth Law Enforcement Academy

Matthew Morrissey was present. This course will be offered as a one-off summer academy that will mirror the recently approved for Fall 2022 ADJUS-127.

It was MSC, with no objections and by all present, to approve ADJUS-150D as revised.

7. Consent Agenda

Title 5 Revisions – effective fall 2023



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CIS-100	Microsoft Windows - Comprehensive
CIS-101	Apple Mac Operating System
CIS-106	Adobe Dreamweaver - Comprehensive
CIS-107	Introduction to Web Databases
CIS-108	Introduction to WordPress
CIS-115	Microsoft Word - Comprehensive
CIS-116	Microsoft Excel - Comprehensive
CIS-117	Microsoft Access - Comprehensive
CIS-118	Microsoft PowerPoint - Comprehensive
CIS-119	Microsoft Outlook - Comprehensive
CIS-120	iPhone and iPad App Development for Beginners
CIS-130	Adobe Photoshop Elements
CIS-170	Networking for Non-IT Professionals
BUS-104	Exploring Careers in Business Administration
BUS-210	Introduction to E-Commerce
BUS-296	Internship in Occupational Work Experience Education in BUS
BUS-298	Independent Study
BUS-299	Student Instructional Assistant
BUSMG-174	Business Ethics
LT-101	Foundations of Library and Information Services
LT-102	Access and Technical Services in Libraries

It was MSC, with no objections and by all present, to approve the consent agenda as written.

8. Discussion Item/Possible Action

Tech Review Process – “Mock” Tech Review

The Technical Review Panel reviewed ARTDM-112 as a Title 5 revision example and showed the process that is used to review a course in eLumen. Edits were made with the discipline faculty (Bennett). Emphasis was placed on what Curriculum Committee representatives should be looking for as they review courses for Title 5 revision and consent agenda.

Hein adjourned the meeting at 4:03 p.m.