



Curriculum Committee

March 21, 2022

Approved Minutes

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Present: Claudia Hein (Chair), Lesley Agostino (recording minutes), Loc Huynh, Jacob VanVleet, Thao Pham, Nikki Moultrie (VPI Designee), Maria Dorado, Jason Carrick, Kitran Colwell, Troy Bennett (Incoming Chair), Valerie Greene, Adhitya Mohan, Martina Ebesugawa, Dan Kiely, Rayshell Clapper, Lisa Villanueva
Absent: Kristen Colchico, Allan Lacayo

Meeting held via Zoom – Hein called the meeting to order at 2:32 p.m.

1. Approval of the March 21, 2022 agenda:
It was MSC, with no objections and by all present, to approve the agenda as written.
2. Approval of minutes from March 14, 2022:
It was MSC, with no objections and by all present, to approve the minutes as written.
3. Public Comment: None
4. Announcements: No meeting next week due to spring break.
5. Status Report by VPI or designee: None
6. Second Review/Possible Action

New Course Final Approval – effective fall 2023 (upon Articulation approval)

ENGL-123A Critical Thinking: Writing about Literature for Multilingual Students

ENGL-126A Critical Thinking: Writing about Non-Fiction for Multilingual Students

Clapper and Carrick presented ENGL-123A and 126A for final approval. These courses contain the same content and objectives as ENGL-123/126 but have an added unit of support. The unit of support is not for the concepts of the course but to assist in using the English language for the concepts. Agostino added that both courses will have ENGL-122 as a prerequisite and both are proposed for distance education approval (100% and hybrid options).

It was MSC, with no objections and by all present, to approve ENGL-123A, the prerequisite of ENGL-122 and distance education (100% and hybrid) as written.

It was MSC, with no objections and by all present, to approve ENGL-126A, the prerequisite of ENGL-122 and distance education (100% and hybrid) as written.

7. Consent Agenda

Title 5 Revisions – effective fall 2023

COMSC-150 Topics in Computer Science

COMSC-256 Advanced Java Programming

COMSC-275 Basic Modern Web Programming Using Python and JavaScript



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COMSC-276 Basic Modern Web Programming Using Python and Databases

COMSC-277 Advanced Modern Web Programming Using Python

Ebesugawa requested to review the SLOs of COMSC-275 noting that they seemed too basic for the content of the course. Bennett noted that “write” is a higher-level Bloom’s taxonomy verb in computer programming. The course was pulled from the consent agenda for further discussion with the department.

It was MSC, with no objections and by all present, to approve the consent agenda as amended.

Huynh recommended for the department to review the faculty requirements for these courses. They only list a master’s degree in computer science and some working in the computer programming industry may not have this type of degree. They could, however, teach the objectives and content of the courses.

8. Discussion Item/Possible Action

Development Criteria for New Programs/Courses – Need

Hein shared the section of the Program and Course Approval Handbook (PCAH) that focuses on the development criteria for courses and programs. The second criteria, “Need”, explains that proposals must demonstrate a need for a program or course that meets the stated goals and objectives in the region and must not cause competition with an existing program at another local college.

Need is also determined by the Educational Master Plan (EMP) and accreditation standards. For GE and transfer courses, need is determined by student demand, its applicability to GE/transfer or it satisfies lower-division coursework for a major. For career education (CE) local consortia approval and labor market information should show need in the region. Bennett added that advisory board input is vital for CE programs.

Need is part of the New Course and Program PreCheck process. Moultrie added that president’s cabinet does review new program proposals and their required resources. Cabinet does consider COVID issues when discussing new programs, noting that some data may be affected by the pandemic. She also added that when developing new curriculum faculty should be mindful of guided pathways and work on limiting any duplication in content.

Hein adjourned the meeting at 3:16 p.m.