



Curriculum Committee

February 22, 2021

Approved Minutes

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Present: Claudia Hein (Chair), Kitran Colwell, Lesley Agostino (recording minutes), Loc Huynh, Maria Dorado, Kristen Colchico, Mike Chisar, Jason Carrick, Thao Pham, Adhitya Mohan, Kim Schenk (VPI Designee), Raychelle Clapper, Jacob VanVleet, Martina Ebesugawa
Absent: Library Representative, Lisa Colgan
Guests: Troy Bennett

Meeting held via Zoom

Hein called the meeting to order at 2:37 p.m.

1. Approval of the February 22 , 2021 agenda:
It was MSC, with no objections and by all present, to approve the agenda as written.
2. Approval of the February 8, 2021 minutes:
It was MSC, with no objections and by all present to approve the minutes as written.
3. Public Comment: None
4. Announcements:
 - March meetings: March 8 and 22.
 - No meetings March 1 or 15.
 - March 29 is spring recess.
5. Status Report by VPI or designee: None
6. First Review/Possible Action

New Experimental Course – effective summer 2021

COMSC-150DS Introduction to Data Science

Distance Education Supplement – 100% and Hybrid options

Prerequisite of COMSC-140 or COMSC-210 or equivalent

Experimental course in a growing field. Department will submit as a permanent course if the demand warrants it.

It was MSC, with no objections and by all present, to approve COMSC-150DS as written.

It was MSC, with no objections and by all present, to approve the distance education supplement (100% and hybrid options) as written.

It was MSC, with no objections and by all present, to approve the prerequisite of COMSC-140 or COMSC-210 or equivalent as written.



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New Courses – effective fall 2022

COUNS-140 Student Success for International Students

Distance Education Supplement – 100% and Hybrid options

The committee discussed new courses coming through for approval with similar content and objectives as other active courses. This course is intended to mirror COUNS-120 but has added components to address the challenges that international students face. It was noted that we are hopeful the revised PreCheck process will address some of the issues of duplicate content and objectives in the future.

It was MSC, with two abstentions (Chisar, Colwell) and one objection (Colchico) to approve COUNS-140 as written.

It was MSC, with two abstentions (Chisar, Colwell) and one objection (Colchico) to approve the distance education supplement (100% and hybrid options) as written.

COMSC-230 Discrete Mathematical Structures for Computer Science

Distance Education Supplement – 100% and Hybrid options

Prerequisite of COMSC-140 or COMSC-1+6 or equivalent

There was a minor change to the course description.

It was MSC, with no objections and by all present, to approve COMSC-230 as written.

It was MSC, with no objections and by all present, to approve the distance education supplement (100% and hybrid options) as written.

It was MSC, with no objections and by all present, to approve the prerequisite of COMSC-140 or COMSC-165 or equivalent as written.

7. Consent Agenda

Title 5 Revisions – effective fall 2022

CARER-120 Career Assessment

CARER-150 Topics in Careers

LT-106 School Library and Media Services

LT-107 Digital Assets: Tools and Methodologies

LT-295 Occupational Work Experience Education in LT

Spring 2021 CE Prerequisite Review/Update

Daniel Abbott, ARCHI faculty, has reviewed and confirmed that all prerequisites in the following courses are current and continue to increase student success. No further changes are recommended.



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COURSE	COURSE TITLE	Prereq	Action Required
ARCHI-121	Architectural Design I	ARCHI-120 and ARCHI-130 (may be taken concurrently)	No change
ARCHI-131	Architectural Graphics II	ARCHI-130	No change
ARCHI-220	Architectural Design II	ARCHI-121 and ARCHI-135	No change
ARCHI-221	Architectural Design III	ARCHI-136 (may be taken concurrently) and ARCHI-220	No change

Troy Bennett, ARTDM faculty and Media Studies Department Chair, has reviewed and confirmed that all prerequisites in the following courses are current and continue to increase student success. No further changes are recommended.

COURSE	COURSE TITLE	Prereq	Action Required
ARTDM-173	Web Design II	ARTDM-171	No change
ARTDM-174	Web and Mobile Design With JavaScript	ARTDM-171	No change

COURSE	COURSE TITLE	Prereq	Action Required
FTVE-130	Intermediate TV Studio Production	FTVE-120	No change
FTVE-132	Advanced TV Studio Production	FTVE-130	No change
FTVE-141	Intermediate Film and Media Scriptwriting	FTVE-140	No change
FTVE-142	Advanced Film and Media Scriptwriting	FTVE-141	No change
FTVE-161	Intermediate Film Production	FTVE-160	No change
FTVE-166	Intermediate Digital Editing	FTVE-165	No change



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Kristen Colchico, HSCI faculty and Curriculum Committee Representative, has reviewed and confirmed that all prerequisites in the following courses are current and continue to increase student success. No further changes are recommended.

COURSE	COURSE TITLE	Prereq	Action Required
ADS-151	Ethical and Legal Concerns for ADS Counselors	ADS-102 (may be taken concurrently) and HSCI-127	No change
ADS-168	Group Process and Leadership	ADS-102 and HSCI-127	No change
ADS-171	ADS Field Work I	ADS-102, HSCI-127, and eligibility for ENGL-122	No change
ADS-172	ADS Field Work II	ADS-171 (Prerequisite) and ADS-151 (corequisite – may be taken previously)	No change

Lisa Drummond, DRAMA faculty, has reviewed and confirmed that all prerequisites in the following courses are current and continue to increase student success. No further changes are recommended.

COURSE	COURSE TITLE	Prereq	Action Required
DRAMA-200	Introduction to Technical Theater	DRAMA-201 (co-requisite)	No change
DRAMA-201	Technical Theater Laboratory	DRAMA-200 (co-requisite)	No change

FTVE-161 will have a prerequisite change and will be updated in eLumen. It has been removed from the consent agenda.

It was MSC, with no objections and by all present, to approve the consent agenda as amended.

8. Discussion Item/Possible Action

Feedback from divisions/departments for Eligibility for ENGL-122 – Curriculum reps were tasked with presenting the following alternatives to “Eligibility for ENGL-122”

1. College-level reading and writing is expected
2. Proficiency in college-level reading and writing is expected
3. Substantial college-level reading and writing is expected



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PS/ENGIN departments have been removing Eligibility for ENGL-122 on some course revisions and favored options #1 and #2. COUNS preferred option #1. This item will be sent to the Academic Senate for discussion and brought back to the Curriculum Committee for further review.

Bylaws Update – Hein would like to add a new membership positions (Section 5) and descriptions (Section 6) to the bylaws that include Incoming and Outgoing Curriculum Committee Chair. These positions would be non-voting positions.

It was MSC, with no objections and by all present, to add the Incoming and Outgoing Curriculum Committee chair and their descriptions of duties to the bylaws.

Hein noted that Section 11 Sub-Committees needs to be updated to remove the General Education Subcommittee. This committee no longer meets and is not needed since the DVC Academic Senate voted to use IGETC for DVC GE.

It was MSC, with no objections and by all present, to strike The General Education Subcommittee from the bylaws.

Hein commented that since the Curriculum Committee is subject to the Brown Act, any sub-committee would therefore be subject to Brown Act guidelines, including Tech Review. It was recommended to change Tech Review from a sub-committee to a “panel.” It was recommended to move section 11.1 to a new section 12 “Technical Review Panel” but keep the section 11 definition for any future sub-committees that may be needed.

It was MSC, with no objections and by all present, to rename Technical Review as a panel, create section #12 to further define the Technical Review Panel, and section 11, Sub-committees, will remain with its definition as a placeholder for any future sub-committees.

The Bylaws will return to a future agenda with the recommended changes for final approval.

Hein adjourned the meeting at 3:50 p.m.

Future Agenda Items

- Revising a Course in eLumen
- Experimental Course Form
- Course Substitution Forms and Evaluation Processes
- Eligibility for ENGL-122
- Final Review of revised PreCheck Form