



## Curriculum Committee

April 26, 2021

### Approved Minutes

eLumen – [dvc.elumenapp.com](http://dvc.elumenapp.com)

Present: Claudia Hein (Chair), Lesley Agostino (recording minutes), Loc Huynh, Maria Dorado, Adhitya Mohan, Jacob VanVleet, Allan Lacayo, Kitran Colwell, Thao Pham, Jason Carrick, Martina Ebesugawa, Lisa Colgan, Mike Chisar

Absent: Library Representative, Kristen Colchico, Troy Bennett (Incoming Chair), Kim Schenk (VPI Designee),

Guests: Mariam Worsham, Gabe Harven, Santino Aguilar

#### *Meeting held via Zoom*

Hein called the meeting to order at 2:33 p.m.

1. Approval of the April 26, 2021 agenda:  
Correction to CHEM-121 in the consent agenda  
**It was MSC, with no objections and by all present, to approve the agenda as amended.**
2. Approval of the April 19, 2021 minutes:  
**It was MSC, with no objections and by all present, to approve the minutes as written.**
3. Public Comment: None
4. Announcements: Remaining meetings are May 3 and 17. No meeting on May 10.
5. Status Report by VPI or designee: None
6. Discussion Item/Possible Action

Course Substitution Process and Form – Gabe Harven and Lisa Colgan discussed the use and efficiency of the course substitution form. There is some confusion on the form for students concerning when and how to fill out the form and A&R is seeing an increase of submissions. There continues to be issues with keeping track of where the form is in the process after submission. Harven added that the form is intended to be filled out in conjunction with a counselor and/or discipline faculty. It was recommended for A&R to move this form over to a dynamic form. Harven commented that there are some issues with dynamic forms and large attachments (like portfolios), but the problems may be worked out on a student-by-student basis. It is important for the form to be able to be initiated by evaluators on behalf of the student. It was also recommended that there be directions for filling out the form and examples of appropriate documentation along with more description of the appropriate use of the form (maybe including language from the catalog.) A&R will work on the dynamic form and will bring it back for the committee to review.



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eLumen Approval Process – Department Chair Access – Hein commented that the current workflow for new courses and revisions in eLumen does not allow department chairs to edit or return courses. The committee felt it would be appropriate to add the edit/return feature to the department chair level. This change will go into effect for fall 2021.

**It was MSC, with no objections, and by all present to approve the revision to the new course and course revision workflow to add edit and return rights to the department chair.**

#### 7. Consent Agenda

Title 5 revisions – effective fall 2022

<b>CHEM-120</b>	<b>General College Chemistry I</b>
<b>CHEM-121</b>	<b>General College Chemistry II</b>
<b>EDUSP-101</b>	<b>Introduction to Disabilities</b>
<b>KINES-100</b>	<b>Fitness and Wellness</b>
<b>KINES-210</b>	<b>Introduction to Kinesiology</b>
<b>KINES-220</b>	<b>Introduction to Sport and Recreation Management</b>
<b>KINES-222</b>	<b>Practical Experience in Sport and Recreation Management I</b>
<b>KINES-223</b>	<b>Practical Experience in Sport and Recreation Management II</b>

**It was MSC, with no objections, and by all present to approve to consent agenda as amended.**

#### 8. First Review/Possible Action

Off-schedule revisions to change hours/units – effective fall 2022

<b>DANCE-160A</b>	<b>Tap Dance I</b>
<b>DANCE-160B</b>	<b>Tap Dance II</b>
<b>DANCE-162</b>	<b>Broadway Dance</b>
<b>DANCE-164A</b>	<b>Ballroom/Social Dance I</b>
<b>DANCE-164B</b>	<b>Ballroom/Social Dance II</b>
<b>DANCE-166</b>	<b>Swing Dance</b>
<b>DANCE-164A</b>	<b>Salsa and Latin Dance I</b>
<b>DANCE-164B</b>	<b>Salsa and Latin Dance II</b>
<b>DANCE-169A</b>	<b>Argentine Tango I</b>
<b>DANCE-170A</b>	<b>Hip-Hop and Urban Funk Dance I</b>
<b>DANCE-170B</b>	<b>Hip-Hop and Urban Funk Dance II</b>

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**It was MSC, with no objections, and by all present to approve the unit/hour changes to the DANCE courses as listed above.**



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9. Second Review/Possible Action

New Program Final Approval – effective fall 2021 (addendum pending Chancellor's Office Approval)

**Certificate of Achievement - Arboriculture Entrepreneurship**

**It was MSC, with no objections and by all present, to approve the Certificate of Achievement – Arboriculture Entrepreneurship as written.**

**Certificate of Achievement - Landscape Design Entrepreneurship**

**It was MSC, with no objections and by all present, to approve the Certificate of Achievement – Landscape Design Entrepreneurship as written.**

**Certificate of Achievement - Master Grower**

**It was MSC, with no objections and by all present, to approve the Certificate of Achievement – Master Grower as written.**

**Certificate of Achievement - Nursery and Greenhouse Entrepreneurship**

**It was MSC, with no objections and by all present, to approve the Certificate of Achievement – Nursery and Greenhouse Entrepreneurship as written.**

Hein adjourned the meeting at 3:41 p.m.

Future Agenda Items

- Revising a Course in eLumen
- MATH advisory/prerequisite language