

# DVC

## Curriculum Committee

August 31, 2020

### Approved Minutes

eLumen – [dvc.elumenapp.com](http://dvc.elumenapp.com)

Present: Claudia Hein (Chair), Kitran Colwell, Mike Chisar, Lesley Agostino (recording minutes), Loc Huynh, Kim Schenk (VPI Designee), Emily Moss, Thao Pham, Frank Ortega, Allan Lacayo, Kristen Colchico, Liz Matlock, Jacob VanVleet, Maria Dorado, Dorian Eidhin, Adhitya Mohan,

Absent:

Guests: Lisa Colgan, Sheila Lau, Miriam Worsham, John Matheson, Beth McBrien, Lisa Drummond, Jeffrey Smith

*Meeting held via Zoom*

Hein called the meeting to order at 2:32 p.m.

1. Approval of the August 31, 2020 agenda:  
**It was MSC, with no objections and by all present, to approve the agenda as revised.**
2. Approval of the May 11, 2019 minutes:  
**It was MSC, with no objections and by all present to approve the minutes as written.**
3. Public Comment: None
4. Announcements:
  - Welcome and introductions of committee members.
  - Hein reported that C-ID has sent out a notification on a 5 year review for the following disciplines Administration of Justice, Early Childhood Education, Computer Science, English, Geology, Philosophy, Public Health, Social Justice, Spanish, and Studio Arts. The email was forwarded to department chairs/leads. Colchico noted that C-ID reviewers are entitled to compensation.
5. Status Report by VPI or designee: None
6. First Review/Possible Action

New Program PreCheck

#### **Certificate of Achievement – Design for Manufacturing (D4M)**

Jeffrey Smith presented the new certificate that is focused on increasing job skills. The certificate is stackable with current ENGTC programs. Smith has been in contact with the Workforce Development as well as the Business department. Smith noted that the required course in marketing will help self-employed as well as those who work for a firm/company, adding that marketing skills are essential for this type of work. Lacayo noted that other courses in the Business department may be helpful for students who



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complete the certificate. Chisar will send over minor edits to the program description for tech review.

**It was MSC, with no objections and by all present, to move the Certificate of Achievement – Design for Manufacturing (D4M) to tech review.**

Experimental Courses – effective spring 2021

**CULN-150FT                      Food Truck Entrepreneur**

The course was corrected from 155FT to 150FT. John Matheson presented the course for approval.

**It was MSC, with no objections and by all present to approve CULN-150FT as amended.**

**DRAMA-155DY                      Directing Yourself – Creating Original Work for the Stage**

**DRAMA-155GP                      From Stage to Silver Screen**

**DRAMA-155MO                      Monsters and Fairytales – The Evolution of Children’s Theater**

**DRAMA-155MT                      Musical Theater**

**DRAMA-155SB                      The Business of Show Business**

Lisa Drummond and Beth McBrien introduced the five experimental courses created in response to COVID noting the change of face-to-face meetings to online instruction. The department is also in the early stages of creating a local AA degree that may include these types of courses. Lacayo suggested that the DRAMA department work with the BUS department on courses including artist management or “show business.” McBrien added that the DRAMA department hasn’t made any significant changes to the DRAMA curriculum in 15 years.

**It was MSC, with no objections and by all present to approve DRAMA-155DY, DRAMA-155GP, DRAMA-155MO, DRAMA-155MT, and DRAMA-155SB as written.**

**PSYCH-155J                      Psychology of the Human-Animal Bond**

Hein noted that all experimental courses are subject to load limitations. Colchico would like to see the rationale for offering the course clearer and focused on the college mission mentioned in the course application. This course would only transfer as elective units, Dorado suggested looking at CSUs to confirm that this is a lower-division topic.

The course will be moved to the next agenda for second review. Agostino will contact initiator Carmen McNeil to contact Articulation Officer Thao Pham as well as attend the meeting for discussion.

## 7. Consent Agenda

Approval of Distance Education Supplement – Effective FA20  
100% and Hybrid Options or Hybrid Only (COVID Approval)



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<b>ADJUS-203</b>	<b>Crime Scene Investigation</b>
<b>ADJUS-270</b>	<b>Personal Self Defense and Firearms</b>
<b>ADJUS-295</b>	<b>Occupational Work Experience Education in ADJUS</b>
<b>ADJUS-296</b>	<b>Internship in Occupational Work Experience Education in ADJUS</b>
<b>ARABC-299</b>	<b>Student Instructional Assistant</b>
<b>ART-101</b>	<b>Introduction to Two-Dimensional Design</b> (adding 100% option only)
<b>ART-138</b>	<b>Sculpture I</b> (adding 100% option only)
<b>ART-166</b>	<b>Experimental Photography</b> (adding 100% option only)
<b>ART-299</b>	<b>Student Instructional Assistant</b>
<b>ARTDM-140</b>	<b>Motion Graphics</b>
<b>ARTDM-160</b>	<b>3D Modeling and Animation I</b>
<b>ARTDM-299</b>	<b>Student Instructional Assistant</b>
<b>ASTRO-110</b>	<b>The Visible Universe</b> (adding 100% option only)
<b>ASTRO-112</b>	<b>The Visible Universe with Laboratory</b> (adding 100% option only)
<b>BUS-295</b>	<b>Occupational Work Experience Education in BUS</b>
<b>CHIN-299</b>	<b>Student Instructional Assistant</b>
<b>CNT-106</b>	<b>Introduction to Networks</b> (adding 100% option only)
<b>CNT-148</b>	<b>Introduction to Cybersecurity: Ethical Hacking</b> (adding 100% option only)
<b>COMSC-171</b>	<b>Introduction to UNIX and Linux</b> (adding 100% option only)
<b>CONST-295</b>	<b>Occupational Work Experience Education in CONST</b>
<b>CULN-295</b>	<b>Occupational Work Experience Education in CULN</b>
<b>CULN-296</b>	<b>Internship in Occupational Work Experience Education in CULN</b>
<b>DRAMA-295</b>	<b>Occupational Work Experience Education in DRAMA</b>
<b>DRAMA-296</b>	<b>Internship in Occupational Work Experience Education in DRAMA</b>
<b>DRAMA-299</b>	<b>Student Instructional Assistant</b>
<b>ECE-128</b>	<b>Advanced Curriculum Development in ECE</b>
<b>ECE-130</b>	<b>Child, Family, and Community</b>
<b>ECE-144</b>	<b>Diversity in Early Childhood Education</b>
<b>ECE-230</b>	<b>Developmentally Appropriate Practice for Infants and Toddlers</b>
<b>ECE-231</b>	<b>Infant and Toddler Development</b>
<b>ECE-249</b>	<b>Observation and Assessment in the ECE Classroom</b>
<b>ECE-250</b>	<b>Practicum in Early Childhood Education</b>
<b>ECE-253</b>	<b>Adult Supervision and Mentoring in Early Childhood Classrooms</b>
<b>ECE-295</b>	<b>Occupational Work Experience Education in ECE</b>
<b>ECE-296</b>	<b>Internship in Occupational Work Experience Education in ECE</b>
<b>EDUSP-295</b>	<b>Occupational Work Experience Education in EDUSP</b>
<b>EDUSP-296</b>	<b>Internship in Occupational Work Experience Education in EDUSP</b>
<b>ENGL-162</b>	<b>Language, Literature, and Culture</b> (adding 100% option only)
<b>ESL-065</b>	<b>Beginning Oral Communication Skills</b>
<b>ESL-067</b>	<b>Beginning Integrated Academic Reading, Writing, and Study Skills</b>



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<b>ESL-070</b>	<b>Intermediate Grammar for Multilingual Students</b>
<b>ESL-077</b>	<b>Intermediate Integrated Reading, Writing, and Study Skills</b>
<b>ESL-087</b>	<b>High-Intermediate Integrated Reading, Writing, and Study Skills (adding 100% option only)</b>
<b>ESL-097A</b>	<b>Advanced Integrated Reading, Writing, and Study Skills</b>
<b>ESL-110</b>	<b>Reading and Writing Skills for ECE-124</b>
<b>ESL-113</b>	<b>Reading and Writing Skills for ECE-130</b>
<b>ESL-117A</b>	<b>Integrated Reading and Writing: Advanced English Language Learners</b>
<b>FRNCH-299</b>	<b>Student Instructional Assistant</b>
<b>FTVE-120</b>	<b>Introduction to TV Studio Production</b>
<b>FTVE-130</b>	<b>Intermediate TV Studio Production</b>
<b>FTVE-132</b>	<b>Advanced TV Studio Production</b>
<b>FTVE-140</b>	<b>Introduction to Film and Media Scriptwriting</b>
<b>FTVE-160</b>	<b>Introduction to Film Production</b>
<b>FTVE-240</b>	<b>Survey of Broadcasting and Electronic Media</b>
<b>FTVE-281</b>	<b>World Cinema 1900-1960</b>
<b>FTVE-283</b>	<b>World Cinema 1960 to the Present</b>
<b>FTVE-295</b>	<b>Occupational Work Experience Education in FTVE</b>
<b>FTVE-299</b>	<b>Student Instructional Assistant</b>
<b>GEOG-295</b>	<b>Occupational Work Experience Education in GEOG</b>
<b>GRMAN-299</b>	<b>Student Instructional Assistant</b>
<b>HSCI-230</b>	<b>Advanced First Aid/CPR</b>
<b>HSCI-296</b>	<b>Internship in Occupational Work Experience Education in HSCI</b>
<b>HUMAN-105</b>	<b>Introduction to Humanities: Arts and Ideas</b>
<b>HUMAN-108</b>	<b>Humanities: The Roots of Hell</b>
<b>HUMAN-110</b>	<b>Humanities: Ancient Civilizations</b>
<b>HUMAN-111</b>	<b>Humanities: The Middle Ages and Renaissance</b>
<b>HUMAN-112</b>	<b>Humanities: The Modern World</b>
<b>HUMAN-116</b>	<b>Humanities: The Arts and Culture of Asia</b>
<b>HUMAN-123</b>	<b>Humanities: American Popular Culture</b>
<b>HUMAN-150</b>	<b>Topics in Humanities</b>
<b>HUMAN-298</b>	<b>Independent Study</b>
<b>HUMAN-299</b>	<b>Student Instructional Assistant</b>
<b>ITAL-299</b>	<b>Student Instructional Assistant</b>
<b>JAPAN-299</b>	<b>Student Instructional Assistant</b>
<b>JRNAL-125</b>	<b>News Production Fundamentals (adding 100% option only)</b>
<b>JRNAL-126</b>	<b>News Production Laboratory I (adding 100% option only)</b>
<b>JRNAL-127</b>	<b>News Production Laboratory II (adding 100% option only)</b>
<b>JRNAL-128</b>	<b>News Production Portfolio Development</b>
<b>KINES-295</b>	<b>Occupational Work Experience Education in KINES</b>



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LT-295	Occupational Work Experience Education in LT
LT-296	Internship in Occupational Work Experience in LT
MATH-085SP	Arithmetic and Basic Algebra Review Self-Paced (adding 100% option only)
MATH-119SP	Beginning and Intermediate Algebra Self-Paced (adding 100% option only)
MUSIC-102	Intermediate Guitar
MUSIC-103	Guitar Ensemble
MUSIC-104	Advanced Guitar Ensemble
MUSIC-108	Rock Theory and Improvisation I
MUSIC-109	Live Music Production and Stagecraft I
MUSIC-114	World Music
MUSIC-122	Theory and Musicianship I
MUSIC-123	Theory and Musicianship II
MUSIC-135	Vocal Jazz Ensemble
MUSIC-136	Jazz Ensemble
MUSIC-137	Jazz Combos
MUSIC-150	Beginning Piano I
MUSIC-151	Beginning Piano II
MUSIC-152	Jazz Piano
MUSIC-166	Chamber Singers
MUSIC-168	Percussion Ensemble
MUSIC-170	Applied Voice Training
MUSIC-171	Jazz and Popular Solo Voice
MUSIC-176	String Ensemble
MUSIC-208	Rock Theory and Improvisation II
MUSIC-209	Live Music Production and Stagecraft II
MUSIC-222	Theory and Musicianship III
MUSIC-240	Symphonic Band
MUSIC-250	Intermediate Piano I
MUSIC-251	Intermediate Piano II
MUSIC-252	Piano Ensemble
MUSIC-255	Piano Repertoire Master Class
MUSIC-256	Pedagogy for Studio Music
MUSIC-290	DVC Philharmonic Orchestra
MUSIC-299	Student Instructional Assistant
MUSX-299	Student Instructional Assistant
OCEAN-102	Fundamentals of Oceanography with Laboratory
OCEAN-299	Student Instructional Assistant
PERSN-299	Student Instructional Assistant



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<b>PHILO-122</b>	<b>Introduction to Ethics</b>
<b>PHILO-141</b>	<b>Introduction to the Philosophy of Religion</b>
<b>PHILO-145</b>	<b>Introduction to Asian Philosophy</b>
<b>PHILO-150</b>	<b>Topics in Philosophy</b>
<b>PHILO-224</b>	<b>History of Western Philosophy: Pre-Socratic to Medieval Period</b>
<b>PHILO-298</b>	<b>Independent Study</b>
<b>PHILO-299</b>	<b>Student Instructional Assistant</b>
<b>PHYS-110</b>	<b>Elementary Physics</b>
<b>PHYS-111</b>	<b>Physics Laboratory</b>
<b>PHYS-120</b>	<b>General College Physics I</b>
<b>PHYS-121</b>	<b>General College Physics II</b>
<b>PHYS-124</b>	<b>Calculus Supplement for Physics 120</b>
<b>PHYS-125</b>	<b>Calculus Supplement for Physics 121</b>
<b>PHYS-129</b>	<b>Introductory Physics for Engineers</b>
<b>PHYS-130</b>	<b>Physics for Engineers and Scientists A: Mechanics and Wave Motion</b>
<b>PHYS-230</b>	<b>Physics for Engineers and Scientists B: Heat and Electro-Magnetism</b>
<b>PHYS-231</b>	<b>Physics for Engineers and Scientists C: Optics and Modern Physics</b>
<b>PHYSC-112</b>	<b>Fundamentals of Physical Science</b>
<b>RUSS-299</b>	<b>Student Instructional Assistant</b>
<b>SPAN-299</b>	<b>Student Instructional Assistant</b>

Title 5 Revisions – effective FA21

<b>ADJUS-150</b>	<b>Topics in Administration of Justice</b>
<b>ADJUS-298</b>	<b>Independent Study</b>
<b>ADJUS-299</b>	<b>Student Instructional Assistant</b>
<b>ANTHR-299</b>	<b>Student Instructional Assistant</b>
<b>ASTRO-298</b>	<b>Independent Study</b>
<b>BIOSC-150</b>	<b>Topics in Biology</b>
<b>BIOSC-299</b>	<b>Student Instructional Assistant</b>
<b>BUS-150</b>	<b>Topics in Business</b>
<b>COMM-155</b>	<b>Topics in Communication Studies</b>
<b>COMM-298</b>	<b>Independent Study</b>
<b>COMM-299</b>	<b>Student Instructional Assistant</b>
<b>CULN-150</b>	<b>Topics in Culinary Arts</b>
<b>DRAMA-299</b>	<b>Student Instructional Assistant</b>
<b>FRNCH-150</b>	<b>Topics in French</b>
<b>FRNCH-298</b>	<b>Independent Study</b>
<b>FRNCH-299</b>	<b>Student Instructional Assistant</b>
<b>GEOG-150</b>	<b>Topics in Geography</b>
<b>GEOG-298</b>	<b>Independent Study</b>



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<b>GEOG-299</b>	<b>Student Instructional Assistant</b>
<b>GEOL-299</b>	<b>Student Instructional Assistant</b>
<b>GRMAN-299</b>	<b>Student Instructional Assistant</b>
<b>ITAL-299</b>	<b>Student Instructional Assistant</b>
<b>MATH-299</b>	<b>Student Instructional Assistant</b>
<b>RUSS-150</b>	<b>Topics in Russian</b>
<b>RUSS-299</b>	<b>Student Instructional Assistant</b>
<b>POLSC-298</b>	<b>Independent Study</b>
<b>POLSC-299</b>	<b>Student Instructional Assistant</b>
<b>PERSN-299</b>	<b>Student Instructional Assistant</b>
<b>OCEAN-150</b>	<b>Topics in Oceanography</b>
<b>OCEAN-299</b>	<b>Student Instructional Assistant</b>
<b>SOCIO-299</b>	<b>Student Instructional Assistant</b>
<b>SOCSC-155</b>	<b>Topics in Social Science</b>
<b>SOCSC-299</b>	<b>Student Instructional Assistant</b>
<b>SPAN-150</b>	<b>Topics in Spanish</b>
<b>RE-201</b>	<b>Advanced Real Estate Studies</b>

Adding Distance Education – effective spring 2021

Done as a revision in eLumen

**ECE-243 Creative Art for the Young Child**

**It was MSC, with no objections and by all present to approve the consent agenda as written.**

### **8. Discussion Item/Possible Action**

Curriculum Committee Deadlines 2020-21, Planning for fall 2020

Hein presented the deadlines for FA20 and reminded the committee that the approval chain in eLumen requires initiator, curriculum representative, department chair, and dean approval before the revision is ready for tech review. The deadlines are posted on the Curriculum Committee website.

Fall meeting dates:

- September 14 and 28
- October 12 and 26
- November 2, 16, 30
- December 7

Reviewing Courses in eLumen– Information Only – Hein asked the committee to review the document and send any feedback/suggestions via email. She reminded the

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committee to check their eLumen roles at the top of the page to ensure they are in the right role for reviewing and when they are at the Curriculum Committee Level not to click “approve all.” Committee members will be assigned courses to review at the CC level and this document is intended to assist with that process.

Credit for Prior Learning (CPL)/Credit by Exam 20-21 Catalog – Schenk introduced the new state regulations regarding credit for prior learning (CPL). The new regulations must be posted in the catalog by the end of fall term. The district is working on language for a board policy and the colleges will work off of that language for their local policy. Admissions and Records is heavily involved with the changes but the process will be faculty driven.

New Program PreCheck – The new program/application form was modified to add highlighted areas that will be required for a program to come to the committee for PreCheck. The committee felt that the narrative should be part of the PreCheck process and it will be highlighted on the final application. This form is not available on the website, but can be requested from Agostino.

Required Curriculum Committee Training – Due to time, this item will be moved to the next agenda.

#### Future Agenda Items

- Eligibility for ENGL-122
- Revising a Course in eLumen
- Course Substitution Forms and Evaluation Processes

Hein adjourned the meeting 4:02 p.m.