



**ACADEMIC SENATE SCHEDULING COMMITTEE**

**August 16<sup>th</sup>, 2022**

**APPROVED MINUTES**

<b>Present</b>	John Freytag, Joe Gorga, Nikki Moultrie, Arek Puzia, Anna Levin, Keith Mikolavich, Shuleen Martin, Shelly Pierson, Kris Koblik, Julie Walters, Marina Crouse, Azim Khan	<b>Attachments:</b> <ul style="list-style-type: none"><li>• <a href="#">2022-08-16 Scheduling Committee Recording Transcript.txt</a></li></ul>
<b>Absent</b>	Rick Gelinias (on sabbatical leave), Lisa Smiley-Ratchford, John Corbally, Raine Dougan	
<b>Guests</b>	Robert Hawkins, Beth McBrien, Catherine Franco, Janette Funaro	

**1. APPROVAL OF AGENDA OF AUGUST 16<sup>TH</sup>, 2022**

**It was MSC to approve the agenda of August 16<sup>th</sup>, 2022. All presented voted aye. No abstentions. No nays. Approved.**

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

None.

**3. PUBLIC COMMENT**

None.

**4. COUNCIL COMMENT**

Keith Mikolavich mentioned that Marcos Garcia will shadow him as an English representative on the Scheduling Committee.

**5. ANNOUNCEMENTS**

None.

**6. STUDENT PREFERENCE SURVEY/DATA**

Moultrie presented questions from a student survey that the district is planning to administer during the first two weeks of the fall semester. Questions are centered around campus, modality, and class time preferences for spring 2023. If committee members would like to provide input on the questions, please email Lindsay Kong at [lkong@dvc.edu](mailto:lkong@dvc.edu).

Freytag mentioned that he'd like future surveys to be administered early enough to inform scheduling decisions (for example, administer a survey at the end of fall for the following fall).

Koblik suggests that surveys be rolled out at the beginning of fall registration and through the first week of class which would allow the data to be used prior to the submission of first draft schedules.

Crouse suggests asking students why they prefer a particular modality.

## **7. SUMMER '22, FA '22 ENROLLMENT UPDATES**

Moultrie will present summer 2022 end of term data (i.e. success rates and completions) at the next Scheduling Committee meeting.

Moultrie presented trends by modality for fall '22 (as of 8.16.22)

### Fall 2022 Modality Trends (compared to fall 2021)

- 137 fewer sections offered
- 555 fewer sections of online sections offered
- 184 fewer sections of online asynchronous sections offered
- 274 fewer sections of online synchronous sections offered
- 97 fewer sections of online combo sections
- 178 more sections of hybrid sections offered
- 240 more sections of in-person sections offered

### Fall 2022 Fill-rates:

Overall – 80%

Online asynchronous – 84%

Online synchronous – 74%

Online combo – 82%

Hybrid – 72%

In-person – 80%

- There are 3,913 fewer enrollments this year compared to the same time frame last year.
- Crouse recommends that marketing efforts include DVC's in-person offerings because neighboring colleges don't have the same offerings.
- Moultrie stated that there are improvements at the entry/connection phase for students in Student Services. She would like to get an ongoing report from Student Services regarding student enrollment/registration improvements.

## **8. REVIEW OF PLANS FOR SPRING '23**

Moultrie thanked the Scheduling Committee workgroup for presenting scheduling guidelines at the Deans and Department Chairs meeting.

Moultrie announced that there is a "DVC Scheduling" SharePoint site where all scheduling documents will be housed for Deans, Department Chairs, Scheduling Committee, and Schedulers.

## **9. STUDENT ENROLLMENT/REGISTRATION PROCESS**

Freytag announced that a representative from Student Services will be at the September 16<sup>th</sup> meeting to give an update on student enrollment/registration improvements and timelines.

## **10. ADJOURNMENT**

There being no further business the meeting was adjourned at 3:22 p.m.