

DVC Procedure 4001.01  
**STANDARDS OF SCHOLARSHIP**  
**(Academic Probation and Dismissal)**

ADOPTION: May 17, 2004

REVISED:

REFERENCES: Title 5, sec. 55750-55765

Board Policy 4001

Curriculum and Instruction Procedure 4001

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DVC is committed to the promotion of academic excellence and to ensuring that students have clear guidelines for the expectations held regarding academic performance.

## **Academic Probation**

We expect our students to make steady progress toward their educational goals by maintaining a “C” average or better in their courses. If a student’s cumulative record shows that he or she has completed at least 12 letter-graded units, that student must maintain a grade point average of at least 2.0, or be placed on academic probation. Students on stage one probation will be mailed information encouraging them to attend a one-hour probation workshop. Students on stage two probation will be mailed information addressing additional requirements.

## **Academic Dismissal**

Students are subject to academic dismissal if, after they have been on academic probation for two consecutive terms, their grade point average in the most recent term is not 2.0 or better. When their overall grade point average rises to 2.0 or better, students are removed from academic probation. Students on dismissal status are prohibited from attending DVC for two consecutive terms.

## **Progress Probation**

We expect our students to complete courses once they register for them. If a student’s cumulative record shows that he or she has enrolled in at least 12 units, that student must successfully complete more than 50 percent of all those units, or else be placed on progress probation. We place students on progress probation if the number of units given a “W,” “I,” or “~~NG~~,” “NP” on the student’s transcript amounts to at least 50 percent of the units attempted (which includes letter grades and units assigned the symbols “W,” “I,” “~~CR~~,” “P,” “~~NG~~,” “NP”, “IP,” or “RD”). Students on stage one probation will be encouraged to attend a one-hour probation workshop. Students on stage two probation will be mailed information addressing additional requirements.

## **Progress Dismissal**

Students are subject to progress dismissal if, after they have been on progress probation for two consecutive terms, they do not complete more than half of the units attempted in the current term. When students complete more than half of their cumulative attempted units, they are

removed from probation. Students on dismissal status are prohibited from attending DVC for two consecutive terms.

## **Appeals and Readmission**

Students on probation or dismissal will be notified in writing. The notification will include the deadline dates for appealing the dismissal to the dean of student life.

Dismissed students who wish to appeal their dismissal status must watch a brief video explaining the probation process (available in the Media Center and the Student Life Office) and file a request for reinstatement form with the dean of student life. Extenuating circumstances that would allow students to successfully appeal dismissal might include, but are not limited to, health problems, family emergency or extreme change in financial situation.