

## **FIRST YEAR EXPERIENCE WORKGROUP**

### **Introduction:**

The First Year Experience Facilitators will lead the FYE Workgroup in facilitating the planning and development of a DVC First Year Experience, integrating student services and instruction into a program that supports the success of new DVC students to achieve their educational goals, aligned with the priorities defined by the Strategic Goals of the college. The DVC FYE will be responsive to the needs of both our Pleasant Hill and San Ramon Campuses.

### **Charge/Function:**

Under the direction of the co-facilitators, the workgroup is to support and collaborate with the facilitators to develop and initiate implementation of a proposal for an FYE program that provides an equitable pathway to student success for our incoming students, in alignment with our Strategic Plan, through a supportive structure to improve the retention and persistence of first year students. Under the leadership and guidance of the facilitation team, the workgroup will:

- Review and analyze data (available through the district Research Office and/or the college Instruction Office) about our first year student population (or populations), with a particular focus on our initial target population of transitioning high school students;
- Review and analyze data about our community, and particularly high school graduation projections for the next 10 years;
- Review and analyze data about the demographics, retention, success, persistence, and completion of incoming students over the last 5 years;
- Additional target populations could be phased in over multiple years.
- Identify components of various FYE programs:
- Review literature about FYE programs (Newin can provide a compendium of current research);
- Review, conduct site visits to, and/or invite trainers from 3-5 existing successful FYE programs from California 2- and 4-year colleges (eg SF State Metro Academy, Cabrillo College ACE program) – with a particular emphasis on colleges of similar size and demographics
- Develop a list of components of various FYE programs, identifying the specific barriers each component is intended to address and analyzing for effectiveness and scalability;
- Develop a proposal for a DVC FYE program:
- Identify FYE elements that will best serve our targeted population(s);
- Identify existing DVC programs/services/structures that address these elements;
- Identify holes, and develop a proposal to fill them;

- Synthesize the elements into a cohesive program;
- Determine which elements can be implemented in a pilot program in FA2015;
- Determine resource needs to implement both a pilot and a comprehensive program;
- Include a recommendation for coordination beginning in FA2015, and a plan for implementation of a comprehensive program in FA2016;
- Work with the Advisory Group to put into place a pilot FYE program in FA2015.
- Maintain communication with the larger DVC community:
- Report regularly as needed to various bodies, including, but not limited to:
  - President's Cabinet;
  - Faculty Senate;
  - College Council;
  - Deans and Chairs;
  - Student Services Managers;
- Vet the FYE program recommendation through the DVC governance groups.

**Meeting Times/Days:** TBD

**Reporting Status:** College President

**Chair Structure:** The workgroup will be facilitated by three co-facilitators.