

**ACADEMIC SENATE COUNCIL MEETING
OCTOBER 17, 2017
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Katrina Keating (Rep-at-large), Theresa Flores-Lowery (Kinesiology), David Vela (English), Nicole White (Applied and Fine Arts), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Wayne Larson (Physical Sciences), Carolyn Seefer (Business), Yvonne Canada (Counseling), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC), Janith Norman (Part-time)

ABSENT: Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Kimberley Taugher (Biology/ Health Sciences)

GUESTS: Becky Opsata, Chalise Forgette, Rachel Westlake, Shelly Pierson, Lindsay Lang

1. APPROVAL OF AGENDA OF OCTOBER 17, 2017 AND MINUTES OF OCTOBER 10, 2017.

It was MSC to approve the agenda of October 17, 2017. The following members all voted aye: Freytag, Moe, Seefer, Gentry-Kolen, Canada, Keating, Flores-Lowry, Blair, Kiely, Sporer, Vela, White, Moultrie, Norman and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of October 10, 2017. The following members all voted aye: Freytag, Moe, Seefer, Gentry-Kolen, Canada, Flores-Lowry, Blair, Kiely, Sporer, Vela, White, Moultrie, Norman and Larson. No nays. Keating abstained. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

Keating said when she received her new computer all of her files were transferred. However, when she went to print materials for her class just before it was to begin, she discovered the printer had not been loaded. She could not get someone to come and fix it right away and was told to put in a service ticket.

Keating commented that the calendar that is now on our college website homepage takes up too much space on the page.

Freytag said when the shared printers were installed, they were told there would be at least one on each floor of multi-floor buildings. But in the science buildings many faculty have to go up and down two flights of stairs to get their copies. This is not only inconvenient and time-consuming but is also an ADA issue.

Freytag said in the science building there are some classrooms that are supposed to have computers but don't. Also the classrooms require an adapter to hook up Macs but they are not provided.

4. ANNOUNCEMENTS

Flores-Lowry said that 3 of our students were burned out of their apartment in Camelback last week. They lost everything. She said some donations have already been made and to contact her is anyone would like to help.

Flores-Lowry said Fall athletics are continuing. The football team plays this Friday at home vs De Anza.

Men's water polo plays tomorrow at Delta.

Women's volleyball plays on the 18th at home vs Folsom Lake.

Cross country is headed to the Big 8 final championships.

Women's soccer is 7-3-3 and they play on the 20th at Santa Rosa.

5. APPOINTMENTS

None.

6. GPS SELF-ASSESSMENT

Becky Opsata reviewed the Guided Pathways Self-Assessment report is required by the state in order to be eligible for Guided Pathways funding. The report is not about accountability but is for us to use in moving forward with Guided Pathways.

Opsata reviewed there are three key elements to the application: inquiry, design and implementation, that are each divided up into actions that support the elements. Each of the actions was evaluated and rated by either pre-adoption, early adoption, scaling in progress and full scale. We are beyond the pre-adoption phase for all 14 actions. We have four actions that are in the early adoption process. We have ten actions that are in progress, and we are at full scale for SLOs.

Opsata said Koblik wrote an email template for the council representatives to send to their divisions asking for feedback. She said this document is also available on the website.

Kris wrote an email for council to send to their divisions and ask for feedback by Monday. ASC should approve it at their next meeting to ensure it gets to the Governing Board and then the state by the deadlines.

7. DEVELOPMENT OF DVC FOOD PANTRY

Chalisse Forgette said discussions about the need for a food pantry for food insecure students have been going on for a while. Several English faculty along with some administrators have been meeting to discuss how to set one up. She said they are building momentum but they are still at the beginning planning phase. One proposal they came up with they call "I eat, we eat" where students would apply to get funds loaded on their connect cards and can then purchase food in the cafeteria. Another proposal is to set up a traditional food pantry with dry goods and hygiene products. The Contra Costa Food Bank would work with us on this. She said LMC already operates a traditional food pantry. She said employees could make monetary donations through their paychecks.

Forgette said this so far has been a grass roots effort but would like to see it institutionalized.

Vela said they should contact Jessica Cisneros as she is very interested in a program like this.

Forgette said the goal is to have something set up by Spring 2018.

Sefer said many of the student clubs would want to help with this also.

Kiely commented that they should talk with the library about implementation if they go with the first proposal because the library issues those connect cards.

Sporer said they need to be sure to pull in some SRC people. She said they do a food drive once or twice a year. She said even though they are in an affluent area, there are still plenty of student who are food insecure. She said also in that area it is more of a stigma to admit the need for food donations.

Moultrie said the Dental program often collects food also.

Norman suggested they contact other colleges already doing something like this to see what has and what has not worked for them, both for collecting food and fundraising.

Forgette said to send her any more ideas they have or hear about.

8. VPI REPORT

Rachel Westlake reported that 39 requests were made for faculty hires. Administrators reviewed the requests and approved 13 positions.

Norman said she is concerned about faculty positions being funded with “soft money”.

Westlake said she understands the concern but at this time there is a lot of soft money available. She said we try to evaluate positions initially funded with soft money that we can eventually absorb into the college budget. Westlake said we try to find a balance when funding positions with soft money. She gave the example of the position of a matriculation coordinator funded by soft money. Westlake also said the Box 2A committee will review when retirements have come in later in the academic year to evaluate if we need any more positions.

Westlake reported that the Scheduling Committee met and reviewed proposed classes for this year’s cybersession and came up with a list of classes to offer. She said we are offering a few more courses than we did last year. She explained the committee looked at factors including the CSU and UC requirements they fill, and decided not to offer courses that have pre-requisites. The SC they worked to provide a variety of classes from a few different disciplines. She said they came up with about 9 courses for a 1.8 load.

Westlake said last year we did no promotion for the cybersession and all of the classes filled quickly. This year we will be doing some promotion to help ensure enrollment. Also last year we held a 3 week cybersession but this week it will be a four week session starting the first day of finals and ending on January 8.

Westlake said there is a new state mandate on how soon before a semester starts instructors need to post their textbooks. They also need to check the new box that states there is no hardcopy textbook, but that materials will be available online at no cost. Council discussed the form for ordering textbooks, and pointed out that even if the textbook is no cost, there are costs associated with accessing software, no checking a box that says ‘no cost’ for textbook can be misleading?

9. REVIEW OF RESOLUTION FOR ASCCC

Freytag said he brought the resolution on evaluating and accepting degrees from unaccredited home schools to the Area B meeting the previous week. He said at the meeting Delores Davison worked on the language to make it more parliamentary. He said several schools had not heard of the issue but there was a lot of support to bring it to the state.

Keating suggested adding academic and professional to the third whereas. She said a timeline should be set for getting this through.

Freytag pointed out in the resolved, it was decided to use the term explore a process instead of develop because this is a new process that needs to be explored before it can be developed. He said also it is written to address all home schools, not just unaccredited ones.

It was MSC to approve this resolution to go to plenary. The following members all voted aye: Freytag, Moe, Seefer, Gentry-Kolen, Canada, Keating, Flores-Lowry, Blair, Kiely, Sporer, Taugher, Vela, White, Moultrie, Norman and Larson. No nays. No abstentions. Approved.

Freytag said the approval to move this resolution forward means it will be included in the plenary resolutions booklet and it will go out to all the state senates. The Plenary is on November 2 and he will review all the proposed resolutions at the next Council meeting.

Freytag said another topic that came up at Area B is that the governor has asked if the state’s community colleges would explore adding another college to the system that would be all online. He said the UCs and CSUs declined the suggestion. The ASCCC has formed a task force to discuss this idea. He said there are a lot of concerns with this request. Keating said she thought that is what the Online Education Initiative already does. Westlake said the government is frustrated with the pace of the OEI implementation so this idea was brought up.

10. AS PRESIDENT'S REPORT

McBrien said consultation with Wieden was cancelled last week due to the school closure. It has been rescheduled and they will be talking about recording in classrooms, student clubs, and adjunct faculty getting reassign time or equivalent (hourly rate)

McBrien said the Tech Committee meeting was also cancelled because of the closure but the Senate's technology concerns are still on their agenda. She reminded Council that faculty can submit specific tech issues they are having in their classrooms to her. Technology will be on the Senate agenda as a discussion item on November 7th.

Kiely said there needs to be discussion about the agreement on technology standards that was written a few years ago that addresses several of the tech issues that are being brought up.

Freytag said the request to explore an all online college could help increase our completion rates. Gentry-Kolen said there are other states that have a successful model for this idea. She said it increases access for students. She will forward some information. Norman told Council that DVC is far ahead of the other two colleges in developing online curriculum. She said maybe these discussions will motivate them to work harder at developing online curriculum

McBrien reminded Council we chose Canvas for our online courses because if we want to participate in the OEI, that is the platform that is used.

11. KINESIOLOGY AND MATH LEARNING COMMUNITY/LINKED CLASSES

Shelly Pierson presented a PowerPoint on the Fit for Life, Smart for Life model she has implemented along with Lindsay Lang. The program links an academic class with a physical activity class and forms a small learning community.

The program is a pathway to improving our students:

1. Cognitive retention
2. Focus and attention
3. Patience and mood toward learning (more optimistic)

In addition to improving overall health and wellness of our students.

The concept is based on studies out of Duke, Harvard, Virginia Tech, and the California Department of Education. Additional Benefits for Student Success include collaboration using systems and courses we already have in place and bridging the gap between departments on campus.

The program creates lifelong healthy and productive habits for our students through linking an activity course prior to an academic course (math). Students attend an activity course and go directly to an academic course afterwards. Instructors between the two courses collaborate and build unity with students.

In spring 2017 they linked a Math 90 course with a KNACT 120 course. 20 students in the math course were enrolled in KNACT. 13 students in the math course were not enrolled in KNACT

Here is some preliminary data from Spring 2017

Spring 2017	Number of Students	Completion Rate	Success Rate
All Math 90 classes	405	75%	50%

Linked students (section1063)	20	75%	40%
Unlinked students (section 1078)	13	54%	46%

In spring 2018 they will expand to link (Basic Skills) Math 90 and a Math 120 with the same 9:30a.m. KNACT course as well as expand to link (College level) Math 192 and a Math 193 with the same 11a.m. KNACT class. The current resources they have include administrative support, scheduling support, marketing, participation, and Learning Community/FYE. To summarize Activity + Math = Student Success. They need research assistance to expand with our Strategic Plan for innovation, student success and student retention.

Pierson said they are working on developing a student survey to help evaluate the program. Council discussed different variables they could include to get balanced results. McBrien thanked Pierson and Lang for their work on this.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*