

**ACADEMIC SENATE COUNCIL MEETING
OCTOBER 18, 2016
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: John Freytag (Vice President), Andy Barlow (Rep-at-large), Peter Churchill (Corresponding Secretary), Kris Koblik (Professional Development), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), Wayne Larson (Physical Sciences), David Vela (English) Theresa Flores-Lowery (Kinesiology), René Sporer (SRC)
ABSENT: Beth McBrien (President), Buzz Holt (Social Sciences), James Magee (Math/Computer Science)
GUESTS: Laurie Lema, Rick Robison, Mario Tejada, Becky Opsata, Rachel Westlake

1. APPROVAL OF AGENDA OF OCTOBER 18, 2016 AND MINUTES OF PREVIOUS MEETINGS.

It was MSC to approve the agenda of October 18, 2016. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Larson, and Vela. No nays. No abstentions. Approved.

It was MSC to approve the minutes of May 10, 2016. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Larson, and Vela. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Barlow reminded Council the next College Council Forum is Thursday from 2-4 in the diablo Room. The topic is what it means to put equity at the center of the college.

4. ANNOUNCEMENTS

Flores-Lowery updated Council on DVC's soccer, volleyball, water polo, and football teams are doing.

5. APPOINTMENTS

None

6. DISTRICT-WIDE DE STRATEGIC PLAN

Mario Tejada, Rick Robison and Becky Opsata presented information on the process and progress of the District-Wide Distance Education Master Plan.

They said a Strategic Planning session was held with all the district DE Chairs and DE Coordinators. At the meeting they brought in an internal facilitator, Tammeil Gilkerson, the VP of Academic and Student Affairs at CCC. They researched other DE plans. They will be providing opportunities for input district-wide. They held a "Visioning" event in September that had a great turnout with high faculty participation. Data was gathered and

consolidated and the input from the Visioning event was incorporated and district resources were consolidated. For example; Turnitin, and Professional Development. Robison shared an example of one of the goals and objectives, to expand student support services. The objectives include providing a DE orientation for students, develop district website for a single point access to student support services and online course information, and to explore and promote cost saving opportunities for students such as technology and textbook alternatives.

Robison said there is an online survey for feedback and the link will go out to all faculty. A survey for DVC students using Canvas will go out at the end of the semester.

Opsata showed Council the survey page. The questions consist of one for each goal with a list of which of that goals objectives the survey taker would like to provide feedback on. Opsata said the student survey will be asking about the use of Canvas, not an evaluation of their instructors. The student survey questions will come to the Senate first.

7. DVC EDUCATIONAL MASTER PLAN COMMITTEE STRUCTURE

Freytag reminded Council Lema had brought them a model for the process to write our Educational Master Plan. He asked Council for feedback on that proposal.

Lema said we are still going through the process with district for a consultant. She reviewed with Council what the consulting firm they have looked has proposed how they will be supporting the process. She said they are just getting to hiring the consultant because of the district process.

It was MSC to approve the proposed structure of the EMP modeled on the Accreditation Steering committee. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Larson, and Vela. No nays. No abstentions. Approved.

Freytag reminded council to keep their areas informed of what is happening with this process.

8. DISTRICT STUDENT SERVICES PROCEDURE 3003 – SMOKING ON COLLEGE PREMISES

Council reviewed the proposed changes to the District Student Services Procedure on Smoking on campuses. The proposed changes include specifying how far from a building smoking must take place, lists all manners of smoking (vaping, hookahs, etc.), some clarifying language on not smoking in any buildings, and allowing the Governing Board to impose fines.

Barlow commented that all the UC campuses have banned smoking and are offering smoking cessation support. Moe said the fines should be graduated. He also asked why we have ashtrays outside every building when smoking is not allowed.

Sporer asked if Police Services support this. Westlake said they do.

Barlow commented that saying you can't smoke but you can smoke here is morally ambiguous.

Flores-Lowry said it is not just enclosed spaces that are impacted. People smoke right on the other side of the cyclone fence of Viking Field. She said she does not think this policy is enforceable and it does not go far enough.

Barlow and Seefer both said they have worked on campuses that banned smoking. They suggested we call it a smoke-free campus and make it become our culture. No fines, just a total prohibition.

CCC is opposed to the tiered fine system. They are –concerned about collecting the fines and if they could impact students ability to enroll if they have outstanding fines.

DVC Classified and ASDVC both support this proposed policy.

Barlow said we need to write a resolution by next meeting to support a smoke free campus.

9. SENATE GOALS

Freytag said it is a little of an issue that we are talking about goals for the year in late October so he and McBrien came up with a strategy to come up with something today.

Council reviewed the goals from last year where we established 2 goals and then listed several achievable things we can do to achieve those goals. Then we reviewed what we did and did not do towards those goals.

Freytag said McBrien thinks we need at least one goal framed with equity. They said we also need to look at effectiveness in how we achieve our goals.

Hewitt said several colleges are using the ASCCC goals and that could bring us all together as a system.

Freytag commented that the state goals have language that addresses the whole state. Churchill asked how we will support rates of transfer, degree and certificate achievement and equity in those rates. He said we should pick something to concentrate on. Freytag suggested the wording “The Academic Senate will support equitable student success”, and we list some objectives under it. Carter asked how we determine if something is equitable. Do we have people from around the college make presentations of things they are doing and support them? She thinks it is too broad. Vela suggested we use the word achieve instead of support. Barlow said we need action plans, not just objectives. Churchill cautioned that our goals need to be very clear to measure what we achieved with our goals. Carter said to achieve the first goal, there needs to be communication with student services. She said the senate should get regular updates from possibly the Student Services Committee chair. DeLoach asked how are we going to meld all the student services areas to implement pathways. Carter said there will be collaboration but it’s not something the whole college has thoroughly discussed. Moe said he wants to be sure the communication between Student Services and Instruction does not get swallowed up in the broader pathways discussion.

Freytag said there is some overlap in goal 2 with goal 1 in that communication with student services is necessary to achieve goal 2 also. He suggested Goal 2 read “The Academic Senate will support institutional effectiveness and efficiency. Barlow said talked about communication between committees. He said we have many plans that fall under various committees. He said our objective is to integrate college plans into committee charges and functions. Seefer said there needs to be something about supporting faculty to be student advisors. Sporer added that we don’t support faculty to do this and we throw out roadblocks so nobody wants to do it. Seefer said clubs and advisors help with student success.

Freytag said he and McBrien will work on a draft for the goals based on this discussion to have at our next meeting. Barlow added that we should also research some of the bigger questions that come out of this.

10. VPI REPORT

Westlake said we are starting enrollment in our winter intersession classes. Westlake said we have been evaluating the process for program reviews and will begin collecting names for the validation teams. Validation day is December 9. Westlake said we will now call Box 2A the faculty hiring process the term Box 2A is obsolete since we don’t use the form with that box anymore. She said Wieden will make a recommendation at College Council next week. Westlake said about 50% of our full-time faculty hires come from our part-timers. She said we now have an online application for part-timers but it does need some work, and we need to update job listings on a regular basis. Westlake said there have been discussions about what the rules are around the part-time hiring process. Such as do we hire even if a class has not been assigned? Westlake said she appreciated discussion around senate goals. She said we really do need to know what guided pathways mean. She said there are a lot of conferences going on about pathways and they are looking at sending different people to various ones. She said she would like help identifying those people.

11. AS PRESIDENT’S PLENARY REPORT

Freytag said at the Area B meeting there was a lot of information about the pathways conferences. Freytag said he will be going to the fall plenary session in November. He will send out the packet of resolutions and to send him any feedback they have. He will alert areas if any conflicts arise they should know about.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*