

**ACADEMIC SENATE COUNCIL MEETING
OCTOBER 24, 2017
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Katrina Keating (Rep-at-large), Theresa Flores-Lowery (Kinesiology), David Vela (English), Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Wayne Larson (Physical Sciences), Carolyn Seefer (Business), Yvonne Canada (Counseling), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC), Janith Norman (Part-time)

ABSENT: Nicole White (Applied and Fine Arts)

GUESTS: Becky Opsata, Rachel Westlake, Laurie Lema, Sangha Niyogi, Albert Ponce, Ted Wieden, Ray Pyle

1. APPROVAL OF AGENDA OF OCTOBER 24, 2017 AND MINUTES OF OCTOBER 17, 2017.

It was MSC to approve the agenda of October 24, 2017. The following members all voted aye: Freytag, Moe, Seefer, Gentry-Kolen, Canada, Keating, Flores-Lowry, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, Norman and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of October 17, 2017. The following members all voted aye: Freytag, Moe, Seefer, Gentry-Kolen, Canada, Flores-Lowry, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, Norman and Larson. No nays. Keating abstained. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

Keating said she is still having problems with her technology needs. She has been waiting a couple weeks to get approval to load a program she needs to do her job and she can't access her documents in Dropbox.

4. ANNOUNCEMENTS

Flores-Lowery gave updates on DVC athletics.

Women's soccer plays today here vs American River. They are 7-4-3

Women's volleyball plays here tomorrow vs Santa Rosa and on Friday here vs San Joaquin Delta.

Men's and women's water polo both play here tomorrow vs Santa Rosa.

Men's basketball plays tomorrow

Football is at Santa Rosa on Saturday.

And Men's & Women's Cross Country compete this week in the Big 8 Championship race in Stockton on Friday.

Freytag shared information on an ASCCC regional meeting on Civil Discourse and Equity that is on Friday the 27 at Solano College. It is free but the deadline to register is October 25. He just received notification about this on Monday.

5. APPOINTMENTS

None.

6. SOCIAL JUSTICE AA-T

Sangha Niyogi said the Social Justice AA-T started at the state level and they have provided guidelines. She said there were several instructors that work on developing this degree.

She shared a PowerPoint overview of the degree program.

Social justice refers to creating a society (or other sort of group) with an equitable distribution of resources and opportunities. The goal is to have a transformative impact on our college and community culture where students become engaged, informed and active in their communities.

The guiding principles of a social justice major are curricula that is culturally and historically relevant, critical pedagogy, authentic caring and community-based research projects

The Program Learning outcomes are that students will understand social injustices and inequities and proposed approaches to their remediation and/or resolution. Students will build skills to analyze how communities attempt to overcome and heal from problems associated with inequality, cultural stigma, prejudice and discrimination. Students will demonstrate analytical writing ability that effectively integrates theoretical and experiential knowledge about social justice. Students will be empowered to be civically engaged participants in college and community life. Students will participate in community-based or service-learning projects overseen by Social Justice faculty that link the critical frameworks and key concepts with experiential learning, and that Students will gain significant practical experience doing social justice service and/or advocacy work in their local community

The structure of the Social justice major is that it is a Transfer Model to the CSU system, it is a Total of 18 units to receive AA in Social Justice Studies for Transfer Degree, Required Core Courses (9 units) in Intro to Social Justice Studies OR or Into to Race & Ethnicity (3 units) Intro to Women's Studies OR Intro to LGBTQ Studies OR Intro to Gender (3 units) and Any core course not already used OR any course articulated as lower-division preparation in Social Justice Studies, Ethnic Studies, Gender Studies (3 units). And Elective Courses (9 units) which are 3 courses from at least two areas: History OR Government; Arts & Humanities; Social Science; Quantitative Reasoning & Research Methods (proposed capstone).

An introduction to Social Justice course is interdisciplinary in its academic components of Theories of Race and Ethnicity, History of Racism and Social Justice in the U.S. 1607-today, Arts & Music in Social Justice and Critical Media Literacy/Social Justice Communication & Education.

The community engagement component is an advancing tier model. The First tier is in-class and out-of-class activities made available through forums, speakers, leadership workshops as well as via volunteer opportunities through student clubs. The Second tier is 15 to 20 hours of service at an approved community agency and present in-class oral summaries of what they learned at the agency. And the Last tier is a Capstone course with opportunities for deeper engagement with community leaders and with faculty through community-based research.

There is a community advisory board. Planned Parenthood, Rainbow Community Center, Family Justice Center, Mt. Diablo Unitarian Universalist Church, Contra Costa Food Bank, and Safe Return Project
Their Functions are to place students in community-based organizations and advise us on the content of our program. Their Responsibilities are to attend two meetings a year to provide input to program faculty and to provide DVC Social Justice Major students with opportunities for community engagement. (We anticipate, initially, that this could be two or three students a semester.) Potential Partners are the United Latino Voices, and Monument Impact.

The pathway to the program can be through FYE, College Now, High Schools, Puente, Umoja, Mesa and EOPS. They start in the core courses of Intro to Social Justice and gender courses.

The pathway through the program can be through ethnic studies, women, gender and sexuality studies, community health and Social Service, law and criminal justice, and critical media literacy.

The pathways out of the program are a capstone course with an occupationally oriented internship which compliments course work. It integrates career and transfer services, curricula and community organizations. Careers include social services, social policy analysis, mediation and intervention, and social justice advocacy or graduate school.

She said this program has been approved by the state chancellor and it will be in the catalog addendum. The Proposal Development Document was provided for council that includes an overview, a list of stakeholders, who it will serve, intervention strategies, how to evaluate the program, developing measurable outcomes, projected challenges and obstacles, and a draft budget. This will be first be offered in Spring 2018

7. EDUCATIONAL MASTER PLAN

Lema shared the final draft of the EMP with Council with feedback incorporated into it. She said most of the changes were to formatting or clarifying language and no real substantive changes. The report is 23 pages. She said there is still a little time for feedback. The plan needs to get to President Wieden by November 15.

Lema pointed out it is a 5 year plan for 2017-2022. It is a living document so adjustments could be made during the duration of the plan. She explained the goals in the plan will become operations through the strategic Plan. Lema walked Council through an overview of the plan. It includes a message from President Wieden; a brief description of the writing process; and an introduction and some background on the development of the plan. Lema showed Council the graphics used throughout the plan to identify the Student Experience, the College, and the community. The plan also includes the college's mission statement, values and our vision statement. It explains the four stages of the student experience of connection, entry, through, and out. Information is also included on pathways and student success factors. Environmental scan data is also included. The plan talks about the transformative process in preparation for the future and the conditions required for that transformation. . Lema shared a graphic on the integrated framework for equitable student success. The framework graphic consists of sort of concentric ovals representing the outcomes for the student experience, college-wide, and community. Keating commented that the representative graphics don't appear the same size and she thinks the community graphic is not appropriate as it shows 2 adults and several children. She would like to see a graphic of people all the same size.

The conclusion outlines recommendations and next steps. There is also a graphic of a framework for equitable student success and long-term planning. Several Council members said the graphic is confusing. Lema explained the graphic and heard some suggestions for changes. She said the graphic is about implementation of the plan. Lema said to send her any feedback as soon as possible and it will be back at senate for a vote on November 7.

8. GUIDED PATHWAYS SELF-ASSESSMENT

Opsata asked Council if they received any feedback on the final draft of the Gateways Self-assessment.

Sporer commented that she had gone to a conference the previous day and said she found out we are the only college in the district that has finished this.

Opsata commented that while the other colleges were working on assessing themselves, we were assessing our self-assessment. She added that she realized we may be rating ourselves a little high in some areas. She said she was told that if we are just at the cusp of the higher rating we should go with the lower rating to allow us room for improvement.

Freytag commented that this document is not to compete for funding but to justify further funding. He said it is not a plan but an evaluation.

Wieden reminded Council this will go to the Governing Board in December to have it submitted to the state by the deadline.

Norman said the only feedback she has received are questions if this is based on accreditation standards. Opsata said it is not. We need to figure out our own benchmarks.

Freytag said Council should vote to approve the document going forward knowing there are still parts still in progress.

It was MSC to endorse the Guided Pathways Self-Assessment report to move forward for submission to the Governing Board and the State. The following members all voted aye: Freytag, Moe, Sefer, Gentry-Kolen,

Canada, Keating, Flores-Lowry, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, Norman and Larson. No nays. No abstentions. Approved.

Opsata reminded Council there is a Forum for pathways discussions on Wednesday here and Thursday in San Ramon.

9. PLENARY RESOLUTIONS

Freytag said he went to a State Chancellor's Office Workshop on Guided Pathways. He said it was stressed how important it is for faculty to take the lead on this. He said he would like to see all Council members on one of our GPS design teams.

Freytag told Council he will be attending the Fall Plenary on November 2-4. He said the proposed resolutions are posted on the ASCCC website. He asked Council to take a look at them, and ask all faculty to do so. The resolutions are being amended constantly so check the website a few times to see if there are any updates.

10. VP OF INSTRUCTION

Westlake said the Classroom Design Standards work group met the previous week and reviewed a summary of the survey results which are posted on the web. She said overall faculty want the ability to adjust the room quickly for different teaching modes and they want to be able to circulate around the classroom. Issues with Wi-Fi accessibility came up often. There were also comments about having a good line of sight for all students. She said students commented on having comfortable seats, comfortable room temperatures, and good lines of sight.

Westlake said they have met with the consultants to discuss how to accommodate the requests that came up in the survey. She explained the minimum standard is 15 sq. ft. per student is the whole classroom but sq. ft. for faculty is not factored in. She said right now they are looking at planning for 20 sq. ft. per student with 30 students per room on average.

Westlake said she will keep the senate updated on the progress on the classroom design planning. They hope to have a final plan by the end of the semester.

11. AS PRESIDENT'S REPORT

McBrien told Council she is talking to appropriate administrators about policies on recording in the classroom. McBrien said a discussion about technology issues will be on the November 7 agenda. She said she asked about providing dongles in the classrooms.

McBrien said she has been looking into the policies for reassign time for part-time faculty. She explained reassign time for full-time faculty is above their load. But part-time faculty would have to fill out timecards that would be translated into load, and so it could limit how many classes they can teach.

McBrien said there are some things coming up that need action in November so we need to have a meeting on November 21. She said there is only one meeting in December on the 12th so if we meet on November 21 we may not need to meet in December.

McBrien said the Forums for the candidates for college president have been scheduled. However on November 14 it overlaps with the senate meeting so she proposes a shorter meeting that day to allow Council to attend the Forums. The forums will be streamed to SRC.

McBrien announced that the VP of Instruction, Rachel Westlake will be retiring at the end of the spring semester.

12. MEASURE E UPDATE

Wieden shared a map of proposed Measure E projects. He said SRC is not included on this map but there will be projects there including a food center which students have clearly expressed they want.

Wieden explained some of the projects are remodels and others are new buildings. For instance they have been told the Men's and Women's locker rooms cannot be remodeled so there will be new ones built.

Wieden said the Measure E Executive Steering Committee is looking at pulling some funds for infrastructure maintenance for some of the projects. They are trying to find a balance so we can still maintain crucial infrastructures that need work now.

Wieden said also we cannot remodel the FO complex and it will not cost much more to build a new FO building. Wieden shared a spreadsheet showing the Escalation Savings Summary that shows how the costs would increase for the various projects depending on what year they are built.

Wieden showed a map of the Front door complex plan that shows several options for areas on campus to build some new buildings. He said we do not have any existing swing space so the new art building has to be completed before we demolish the old one. He said they are looking at accelerating the mid-point cost for some savings so they are looking at a few p [parcels where FO and LA could be located.

Wieden said also DVC has a lot of ADA issues that need to be fixed as part of the Measure E projects so parcel A might not be the best location. Plus we have to see what infrastructures are underneath those parcels and if the can or should be moved.

Wieden said the classroom design team ideally would like 30 sq. ft. per student in the classrooms but that would be too expensive so we are looking at possibly 25 sq. ft.

Wieden said another thing they are looking at is where to have staging areas for the construction equipment that will hopefully not take any parking. He said the cost of a 2 story parking structure has been talked about but it is incredibly expensive.

Another move will be the Science Center that will be demolished and those offices and classrooms will be incorporated into the LHS and ATC buildings.

Wieden said at this time they want to know if the college is receptive to accelerating. This will come back for further discussion. Freytag suggested holding a forum to talk about it. McBrien said College Council could set one up and make sure accurate information goes out.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 4:13 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*