

**ACADEMIC SENATE COUNCIL MEETING  
NOVEMBER 28, 2017  
APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), David Vela (English), Kris Koblik (Professional Development), Nicole White (Applied and Fine Arts), Lisa Smiley-Ratchford (Social Sciences), Carolyn Seefer (Business), Katrina Keating (Rep-at-large), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), Wayne Larson (Physical Sciences), Yvonne Canada (Counseling), Janith Norman (Part-time), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

**ABSENT:** Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology)

**GUESTS:** Rachel Westlake, James Magee, Becky Opsata, Ted Wieden, Lindsey Lang, Laurie Lema, Carter Walker

**1. APPROVAL OF AGENDA OF NOVEMBER 28, 2017 AND MINUTES OF NOVEMBER 21, 2017.**

**It was MSC to approve the agenda of November 28, 2017. The following members all voted aye: Freytag, Moe, Seefer, Canada, White, Koblik, Keating, Smiley-Ratchford, Blair, Norman, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.**

**It was MSC to approve the minutes of November 21, 2017. The following members all voted aye: Freytag, Moe, Seefer, Canada, White, Koblik, Smiley-Ratchford, Norman, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. Keating and Blair abstained. Approved.**

**2. PUBLIC COMMENT**

None

**3. COUNCIL COMMENT**

Moe said there are continuing noise issues in the PAC. -They were told the construction would be finished over the summer. Then they were told it would be a few weeks into the semester but it is still going on. He said that morning there was a sledgehammer being used during one of his classes. In his debate class one student could not respond to her partner's argument because she could not hear it.

Keating said it should not be so hard to book a computer lab for her class for one time. She said she was told she had to book it through 25Live but she has not had any training on how to use it and the instructions are complicated and confusing.

Taugher said she has many tables in her classroom that are shaky and not level. She said when students are trying to view things on the microscopes; it is difficult because of the shaking. She said this is one of many issues that have been brought up lately about classroom technology, equipment and furniture and it is causing her and her colleagues to experience fatigue.

Norman said she just discovered that answers for online tests that are available with textbooks can be accessed by anyone including students.

Vela said the English division is unhappy that there is no finals week schedule in the compressed calendar. They feel that the decisions about the compressed calendar were made without negotiation.

#### **4. ANNOUNCEMENTS**

Seefor said the first ever Club Advisor luncheon was earlier in the day. She could not attend but she heard it was very successful.

#### **5. APPOINTMENTS**

None.

#### **6. RESOLUTION FOR TED WIEDEN**

McBrien presented a resolution for Ted Wieden and his service to the college as president in light of his retirement.

##### **RESOLUTION FOR TED WIEDEN DIABLO VALLEY COLLEGE ACADEMIC SENATE NOVEMBER 28, 2017**

Whereas, Ted Wieden has shown exemplary leadership as the Interim President of DVC, as well as in the multiple roles in which he has served the college with tireless excellence and integrity;

Whereas, Ted's commitment to equitable student success and our core values of Excellence, Equity, and Student Learning has been steadfast and unwavering;

Whereas, Ted has demonstrated a Herculean work ethic in all of his work at DVC, to the great benefit of our students and the college, and has truly helped the college to run efficiently and build a sense of community;

Whereas, As our ALO Ted patiently worked to educate the campus community about accreditation standards and led us through the reaffirmation of our accreditation status with flying colors;

Whereas, As our Interim president, Ted has arrived at work in the mornings in the pre-dawn dark, and listened to the gentle strains of heavy metal music while he worked for the good of the college;

Whereas, Ted has been a dedicated advocate for tutoring, which has had a direct impact on our students' abilities to thrive and succeed;

Whereas, Ted has continued to be incredibly accessible as our leader, communicating with us at all hours of the day and night, and has treated everyone who works with him with respect and courtesy;

Whereas, Ted has been truly dedicated to making DVC an extraordinary college, and has always kept the best interests of our students at heart;

Whereas, When asked to describe Ted, his colleagues say he is, "Encyclopedic in his knowledge of college and district policies and accreditation standards, open to new ideas, an actual life saver, caring, a great communicator, generous, kind, and best dean of the dark ever";

Whereas, Ted has served in so many interim positions, we hope his retirement is not interim as well;

Whereas, Ted's dedication, commitment, and integrity have made DVC a better college for the students he has served so well, and has earned the lasting respect of his colleagues;

Resolved, That the Diablo Valley College Academic Senate honor the service of Ted Wieden, and thank him for his multitude of contributions to Diablo Valley College; and

Resolved, That the Diablo Valley College Academic Senate recognizes Ted Wieden as an exemplary contributor, especially as our interim president, who has demonstrated excellence and integrity in every way; and

Resolved, that the Diablo Valley College Academic Senate recognizes that DVC is a much better college because of the tremendous commitment to students demonstrated over the years by Ted Wieden; and

Resolved, that the Diablo Valley College Academic Senate sincerely thanks Ted Wieden, and expresses our profound appreciation for his extraordinary contributions as our interim college president.

**The resolution was approved by Council by acclamation.**

## **7. TECHNOLOGY UPDATE**

Canada told Council WebAdvisor quit working again that morning and it is has been an ongoing issue. She said it tends to crash when students are registering and then counselors can't access plans and have to recreate them manually. McBrien said we talk about student success and then students can't access registration. She said we've become used to this but it is not ok. She reminded Council to let her know about any issues with WebAdvisor and other technology issues and she will bring them to consultation.

McBrien asked Kiely if the Technology committee has addressed any of these issues. Kiely said the Technology committee cancelled one meeting because of the campus closure during the NorCal fires. He said at their last meeting they discussed admin rights on computers for loading software. He said they agree that approval for admin rights should just have to be approved by the dean but not the VP also. He said they are going to work on a list of approved software for individuals to install. He said they also recommended the purchase of dongles for classrooms. And they are going to begin writing a Technology Plan soon as the old one expires this year. He said the committee has not heard anything new about the shared printers but deans can purchase smaller printers that are not copiers. He said the conversion to all Konica copiers/printers was supposed to result in printers being convenient for all. He said he is not sure if that project has been completed and it there will be more copier/printers installed. McBrien said she will follow up with Wieden who agreed that there should be a printer on every floor and in every building.

Keating said that is a challenge in the math bldg. because there is no place to put a printer on the first floor. She said they could put one in the part-time office but that would not be fair to the part-timers that are working in that office. She said the printer is on the second floor and her office is on the first. The problem is she often sends a document to the printer and when she gets there, there is some problem so she has to go back to her office and resend it.

McBrien said the Technology committee reports to the College Council but faculty need to be very involved in the writing of the Technology Plan to ensure our technology supports instruction. She said also when there are frustrations with technology issues we have a piece meal system as there is not any real place to go to get resolutions. She said it has been helpful to have a member of the Technology Committee on the Senate Council. Taugher asked about the possibility of turning off Wi-Fi for students in the classroom but leaving it up for the instructor. Freytag said that is illegal according to the FCC. Keating said she knows of an app that blocks students from go to other pages on the internet. White asked if it would be possible to download pages for display on student computers.

## **8. VP OF INSTRUCTION**

No report.

## **9. ACADEMIC SENATE PRESIDENT REPORT**

McBrien said she is meeting with Wieden on Thursday and will discuss these issues that have been brought up in Senate. She said Wieden wants to address the technology issues by the end of the semester.

McBrien said college and Senate committees have been reviewing their charges and functions and may recommend some changes. The Faculty Development Committee some recommendations for their charge that will come to the Senate in January. Also the Student Services Committee is working on their charge and how to best help the college to serve students in those areas. McBrien said Claudia Hein will be shadowing the Curriculum chair in the spring to take over in Fall 2018.

McBrien said she has spoken with Patrick Leong about the Scholarship Committee. They talked about the membership terms as most of them have been on it for a long time. They also need to look at their membership.

McBrien said a call for a .5 reassign time position to coordinate the STEM program has been sent out.

## **10. RECORDING INSTRUCTORS IN THE CLASSROOM**

Dan Haggerty and Carrie Million came to Senate to provide information on recording in the classroom for DSS students. They said most students with an academic disability have recording devices issued to them. Instructors cannot legally deny those students the right to record in the classroom. They are provided with either a digital recorder or a smart pen. Million said she thinks the smart pen give the students the most independence.

Sporer asked if the students should let the instructor know they will be recording. Haggerty said they ask students to do so. He said we can't ask students what their disability is but they can ask for confirmation that they are a DSS student. He said if they have been issued a recording device they have been identified as a DSS student.

Sefer asked if a more formal process of notifying instructors could be developed. She said also that instructors often are concerned things get taken out of context if they are posted on social media. Haggerty said when a student is given a recording device they have to sign a contract that says the recordings are only for their use and cannot be shared. However, if a student requests to video in a class that is not an accommodation they have a right to.

Blair said the UCs and CSUs have policies. He will send links to them to McBrien.

Haggerty said recordings must be destroyed at the end of the semester as intellectual property so that should alleviate some of the concerns.

Smiley Ratchford said she has asked students to stop recording when a discussion personal or intense. Haggerty said faculty are not allowed to do that.

Million said this issue has come up in some addiction studies classes so it is announced to the class that it will be recorded. Keating asked how to inform students they will be recorded without violating DSS students' privacy. Million said some instructors put it in their syllabus that they may be recorded. She said also the instructor can let the students know the recording is available through DSS if needed.

Taugher said she does not get informed if she will have a DSS student with behavioral issues in her class and she may not be equipped to deal with that sort of disability.

Haggerty said Dan DSS works with about 1000 students a semester and it would be difficult to assess all of them for particular behavioral issues. Million added that they he prepare the students for the classes they will be taking. She added that if an instructor is having difficulty with a DSS student they should contact the DSS office.

McBrien said she will invite Haggerty and Million back to Senate to discuss this last topic more.

## **11. SCAFFOLDING FOR STUDENTS TO HELP THEM SUCCEED**

McBrien reviewed for Council the topic of Math anxiety that came out of a discussion about the Plenary Session. She brought the topic back for further discussion on how to help students with these anxieties succeed.

Vela said the Puente model has worked well for Hispanic students but that model requires reassign time and a lot of commitment from the college. But he said any program that might be developed must have mentors for the students. He said Puente students sign a contract to commit to the program for one year so the cohorts remain steady for the year.

Koblik said she has been working on pathways mapping and she has thought a lot about this. She said it's about steering students to the courses relevant to their goals. For example, advise students to take a math course or an instructor that meets their program requirements but does not go above what the student needs and that can alleviate some anxiety. She agreed with Vela that with co-horts it would be easier to get this sort of information to them.

Smiley-Ratchford said being in the Social Sciences she see a connection with some math skills. She suggested we could develop a program similar to Shelly Pierson developed that pairs math classes with activity classes.

Moe says he deals with fear of public speaking in his classes and works with them on that. But he has not discussed how a math instructor might address anxiety and we could start having those conversations.

Sporer said there are a lot of factors that impact success in math. She has done a learning community with math and English and it worked well. But if we see students struggling we need to intervene and encourage students to use the help that is offered.

Keating said the way we have been assessing students misplaces a lot of them. That is why we are going to multiple measures assessments. It takes more skills to succeed in math besides just the math itself. She said if students are placed better they do better.

Freytag suggesting pairing instructors from different disciplines and learn how to teach that course outside their discipline.

Canada said cross pollination/collaboration has to happen to better help students succeed.

Magee asked why with all the options students still avoid certain classes. He thinks it's a cultural thing. He suggested when students are stalling in their Ed plan; ask them what might be getting in their way of graduating or transferring. It could be math anxiety or even outside factors such as homelessness.

Cheryl Carter said English students' progress in their everyday life because they read all the time. She said math is not like that and she sees some students with math anxiety that are ashamed. She suggested we could offer a 4-5 week workshop to learn basic math before signing up for a class. We could maybe do that through the adult Ed block grant.

Keating said a few years ago we worked on developing shared college wide topics such as everyone read the same book and instructors work it into their curriculum. She said she assigns her math students some writing assignments.

McBrien said this topic will come back to Senate and we can begin talking about how to coordinate these efforts.

## **12. ADJOURNMENT**

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*