

**ACADEMIC SENATE COUNCIL MEETING  
NOVEMBER 8, 2016  
APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** Beth McBrien (President), John Freytag (Vice President), Andy Barlow (Rep-at-large), Peter Churchill (Corresponding Secretary), Kris Koblik (Professional Development), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), James Magee (Math/Computer Science), David Vela (English) Theresa Flores-Lowery (Kinesiology), René Sporer (SRC)

**ABSENT:** Wayne Larson (Physical Sciences), Social Sciences

**GUESTS:** Kim Schenk, Rachel Westlake, Katy Agnost, Becky Opsata, Donna Wapner, Greg Stoup, Laurie Lema,

**1. APPROVAL OF AGENDA OF NOVEMBER 8, 2016 AND MINUTES OF PREVIOUS MEETINGS.**

**It was MSC to approve the agenda of November 8, 2016. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Magee, and Vela. No nays. No abstentions. Approved.**

**It was MSC to approve the minutes of May 24, 2016. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Magee, and Vela. No nays. No abstentions. Approved.**

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

Vela shared comments he received from his division about TEN.

**4. ANNOUNCEMENTS**

Vela announced the Veterans Center is sponsoring a few events for Veteran’s Day. November 7 there is a Pancake Breakfast; November 8 they will have a Community Service Organization table in the commons, November 9 is a Boot Camp on the commons; and November 10 is an Honor ceremony by the Flag pole.

Sporer said SRC will celebrate its 10 year anniversary on November 17 in the early evening. Wine and hors d’oeuvres will be served.

Hewitt told Council to be sure to let their students know the last day to drop is November 18.

Flores-Lowery updated Council on the status and schedule of DVC athletic programs including soccer, water polo, basketball and football.

**5. APPOINTMENTS**

None

## 6. COURSE CODE ALIGNMENT

Kim Schenk updated Council on the work of the Workforce Development Committee. She said we have a strong program. She said they meet quarterly and their membership includes representatives from CTE programs, counseling, COOP Education, a CTE classified, a student, and an administrator. Schenk reviewed that activities of the Committee the past year including awarding mini-grants, awards for equipment, and major project Perkins applications. They also have a number of continuing grants.

Schenk said we are now a pilot program the statewide code alignment project. This is a faculty-led process for examining report codes (TOP, CIP, SOC) that have been assigned to CTE courses and program awards. She said she would like the senate to review the crosswalk they developed to make sure it is accurate. As part of the project we are receiving \$50,000 to fund an expert from ASCCC plus a regional data expert. Plus faculty will be paid for work on this project and it can cover substitutes and reassign time. She said there will be small groups of faculty to go through the mapping. It will not change the programs, only the codes.

**It was MSC to approve DVC's participation in the Code Alignment Pilot Project. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Magee, and Vela. No nays. No abstentions. Approved.**

## 7. TUTORING ADVISORY COMMITTEE REPORT

Katy Agnost, TAC Chair, reported on the work of the Tutoring Advisory Committee. She reviewed the charge and function of the committee. She said their goals for this semester are to have a Tutoring Coordinator meeting on November 18, provide support for SARS to help collect data, working with the DE Committee on best practices, work with RPEC to get the appropriate data, and of course help student have access to tutoring.

Agnost said there were 238 responses to a summary of the annual survey of students that have utilized some tutoring. She said they still need to find a way to capture students who are not receiving tutoring. One of the questions was about how the student found out about tutoring. 65.8% said they got the information from an instructor. Of the respondents, 67.1% said they have used tutoring previously. Another question was to rate perceived success as a result of tutoring. On all measures, a large majority said they strongly agree they were helped by tutoring. They were also asked what factors would have a positive impact on their student needs. The top 2 were more hours and more tutors. Agnost reviewed how IUPRs can request resources for tutoring.

Agnost said the Coordinators meeting will address research needs, online tutoring, and using IUPR to request resources. She said it is open to the DVC community and even areas that do not have tutoring are encouraged to attend.

## 8. DVC SHORT-TERM ACADEMIC STUDY AWAY COMMITTEE

Donna Wapner shared with Council the proposed charge and membership for a Short-term Study Away Committee. She reviewed the process that will be used to select candidates and the timeline.

Wapner said they are working on a contract for vendors.

Barlow said it should be added that Location is relevant to academic content of course as well as to the college.

Hewitt said how it relates to the strategic plan should be in the charge.

Freytag said the committee needs to consider the costs of varying locations. Wapner responded that the committee will not be assigning value, just checking that they meet the criteria.

**It was MSC to approve the charge and membership of the Short-term Study Abroad committee with the changes recommended by Council. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Magee, and Vela. No nays. No abstentions. Approved.**

## 9. DVC GOVERNANCE AND ADMINISTRATIVE PROCEDURE 1001.01

Council had reviewed proposed changes to DVC Procedure 1001.01 on the Process to Introduce New or Revise Existing DVC Procedures. There was no discussion.

**It was MSC to approve the recommended changes to DVC Procedure 1001.01. The following members all voted aye: Freytag, Barlow, Churchill, DeLoach, Hewitt, Koblik, Flores-Lowry, Carter, Seefer, Moe, Sporer, Magee, and Vela. No nays. No abstentions. Approved.**

## **10. PLENARY REPORT**

Freytag said he went to the Plenary Session the previous week. He said he learned a lot about pathways and the types of discussions going on across the state. He said the incoming State Chancellor Eloy Ortiz Oakley was the keynote speaker.

Freytag said twelve new resolutions came in on Thursday, the first day of the Plenary. The resolutions came from the State Senate office. He said he will send out information about them. They impact CTE areas and most address activities that are already taking place.

## **11. AS PRESIDENT'S REPORT**

McBrien told Council there has been a major change to the College Council membership. She and Freytag want to be sure that the senate keeps its primacy on academic and professional matters. She said the College Council is talking about developing a vision statement for the college. McBrien said this would be a good topic to have at a joint senate meeting with classified. She said at the next meeting Council will talk about how to create a vision statement.

## **12. VP OF INSTRUCTION**

Westlake handed out an outline of the three conversations that will be simultaneous and parallel about student success. They are about the Educational Master Plan, Program Clusters, and Guided Pathways. Westlake said the Program Cluster conversations came out of discussions about marketing. They are already up on the website but the work on them continues as we have realized it can be helpful to students to find their paths. She said they are hoping to have a Flex workshop on Clusters. Westlake shared the Cluster page from Mesa College. On their page they have short paragraphs about each major describing who would want to be in that major and why. She said we could work on something like that in the Flex workshop.

Carter said not all students want a degree or transfer so their pathway would be different. She said we need to define pathways. Westlake agreed and said we need to have really broad conversations about pathways.

Westlake handed out a document on the California Guided Pathways model that summarizes the four dimensions to developing guided pathways.

Westlake said on March 17 a workshop retreat is scheduled to review and determine that all the conversations are blending.

McBrien said Counseling should be invited to a meeting in the spring and dedicate the whole meeting to discussion about this model and process.

## **13. DISTRICT RESEARCH OFFICE**

Greg Stoup from the District Research office presented a PowerPoint to answer questions about guided pathways. Questions included What is a pathway? What is a guided pathway? It also included graphs and data on students that have set educational goals and where they ended up after six years, as well as how many extra credits students end up with nationally. He reviewed what students want to know in order to complete their pathway to their goals. Stoup explained there are four pillars of Pathways. They are clarity, intake, support, and learning. Stoup shared several diagrams of models of pathways. He reviewed the ways having pathways will shift the focus of student services in intake and support activities. Stoup shared some references where they can find out more about Guided Pathways.

Stoup said the Guided Pathways project from the state provides a framework for California's improvement efforts. He said it also provides a means of transitioning our business model from short-term enrollment management. It can shift our focus by investing in strategies that help students stay and make progress toward their goals. And it offers a highly effective strategy to reach our equity goals.

Vela commented that we have students who are just here to take a couple classes to update their knowledge and that is their pathway.

Carter explained this was started as the Gates Project, Pathways to Success but the funding did not continue. She asked if Stoup had data from that project. Stoup said that project was to learn and was not intended to continue. Freytag said he heard what California Community Colleges are doing for their pathways. He said one college increased communication between instruction and student services.

McBrien told Council the application due date for the Guided Pathways project has been moved out from December to February. She said we can start the assessment process that is part of the application to determine our readiness.

#### **14. ADJOURNMENT**

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*