

**ACADEMIC SENATE COUNCIL MEETING  
FEBRUARY 13, 2018  
APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), David Vela (English), Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Carolyn Seefer (Business), Leo Bersamina (Applied and Fine Arts), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), Wayne Larson (Physical Sciences), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

**ABSENT:** Yvonne Canada (Counseling), Katrina Keating (Rep-at-large)

**GUESTS:** Rachel Westlake, Becky Opsata, Rick Robison, Anne Kingsley

**1. APPROVAL OF AGENDA OF FEBRUARY 13, 2018 AND MINUTES OF FEBRUARY 6, 2018.**

**It was MSC to approve the agenda of February 13, 2018. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.**

**It was MSC to approve the minutes of February 6, 2018. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.**

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

Blair said he has had a number of faculty contact him for clarification on recording in the classroom. He said we need a clear formal policy.

Moe said the restroom situation on campus is ridiculous. He said the PAC and the greenroom do not have available restrooms at this time. Taugher added that there is not a working restroom in horticulture. They need to go to the Kinesiology building to use a restroom.

Taugher said the Science building now has printers on every floor. However, they got no information how to network them to their computers. Also, the third floor printer is on a rickety table in a hallway. She picked it up to see how easy it would be to take it, and a very loud alarm went off. But the alarm does not directly alert anyone. After, she saw a sticker under the table that said not to lift the printer.

McBrien reminded Council when faculty receive notification for a computer replacement, it expires after a few months so be sure to respond to it sooner rather than later.

#### **4. ANNOUNCEMENTS**

Moultrie thanked McBrien and Freytag for attending the Workforce Development meeting the previous week.

Moultrie said she found out from Counseling that our Dental Hygiene students can petition for 3 Associate of Science degrees and 1 Certificate of Achievement. The degrees are in dental hygiene, allied health, and natural sciences, and the certificate is in allied health.

Flores-Lowery updated Council on the currently active athletic teams' statuses. Women's basketball is playing on Thursday, 2/15 at home. They were named Big 8 Conference Champions named #6 seed in the CCCAA playoffs.

Softball plays a double header here on 2/15.

Baseball plays here tis Thursday. League conference play begins in about a week.

Moe said this weekend, February 23-25, DVC will host the Northern California Forensics Association (NCFA) Championship Tournament. It is the Nor Cal regional speech and debate championship tournament. Dozens colleges and universities will be competing. DVC is the defending champion, having won last year when this tournament was hosted at CSU Sacramento.

McBrien told Council the DW Faculty Senates Coordinating Council is planning another Plenary Session this April at the DO. If anyone has suggestions or ideas for topics, send them her way.

McBrien reminded Council the deadline for nominations for Faculty Lecturer has been extended to this Thursday. At this time 2 nominations have been submitted by part-time instructors.

McBrien announced the Spring Dinner Theater event will be on March 2. The event is early this year and tickets need to be purchased by February 23.

#### **5. APPOINTMENTS**

None.

#### **6. COMMUNITY EDUCATION CLASSES**

Postponed

#### **7. VPI REPORT**

Westlake said the Box 2A hiring is moving along and most positions have closed and some areas have begun their screening process. She said it is interesting because this time they are using a new negotiated process with the EEO officer participating. She said they are learning as they go but District is pleased with the change.

Westlake said Program Reviews are making their way through the process. They are thinking about experimenting with some slight changes to the process that could help move it along faster.

#### **8. COLLEGE COUNCIL UPDATE**

Freytag said College Council has received the printer proposal. They discussed the language in the proposal and they are looking for some flexibility if particular needs arise. They are discussing individual printers especially for Counseling as they are often printing confidential student information.

Freytag said College Council has been discussing a report from the Institutional Outcomes Workgroup. He said College Council is discussing asking what it means for the college. If they are institutional are we assessing outcomes for managers and staff too, or are we asking students about their outcomes? He said the language that has been developed comes closer to the goals laid out in the EMP. Opsata added that the Academic Senate SLOAC is going to be looking at this at their next meeting. They also want to bring it to some student services people. She will be talking to ASDVC to get their feedback. All of this will be coming back to the Senate in a few weeks.

Freytag said Susan Lamb spent an hour discussing Program Review process and timeline with the College Council. Freytag said the main goal of Lamb's ideas is to increase transparency.

Freytag explained that at this time requests are submitted through the Program Reviews and then categorical programs reps look through the requests to see if any of them meet their criteria for funding. Lamb has suggested those requests that the Program Review process identifies as possibly eligible for categorical funds go to all the categorical programs which would include 3SP, the Integrated Plan, and Equity committees. The categorical programs would then return the requests with rankings that would then go to College Council. This would move this step from the back end to the front end of the process so the College Council receives the rankings much earlier to help speed up the process. This would hopefully enable people to know before they leave for summer break, what funding they will have in the fall.

McBrien said that in the past the further down the ranking a request is; the less likely it will be approved. With this new proposed process, areas would have time to take requests that will be funded out of categoricals off their list and the rest of their requests move up the list.

## 9. PROGRAM REVIEW UPDATE

McBrien explained that by rearranging the process we are not changing it. What is new is that the categorical committees will be submitting rankings and will make the whole process more transparent. This is an academic and professional matter so she would like an endorsement from Council to go ahead with this process. It is an action item at this meeting so the faster timeline can be in place soon.

**It was MSC to endorse the change in the Program Review process for the categoricals groups to review requests at the beginning of the process. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.**

Freytag said College Council is talking about short-term changes such as the one that was just endorsed. They are also looking at some longer term alignment of the Program Review request language with the requests for categorical funding. He said at this time they are separate process, rubrics and paperwork so a request that is recommended for categorical funding would not be in the right format for the categorical funding process. He said long-term it would be good to develop an online process that would automatically align the requests for the funding sources. He said it will make for a longer timeline because it will require cooperation between the categorical committees. Categorical funding processes are tied to state guidelines that are very specific about what can and cannot be funded.

Koblik said Professional Development has been dealing with a similar situation with conference funding requests. They are discussing providing education on writing requests to meet the various criteria.

Kiely asked if we will get new software for this process. McBrien said the District has been talking about an integrated system that would include Program Review but we need to make sure it works for us and not just a prepackaged program.

## 10. OEI UPDATE

Anne Kingsley asked Council for any feedback they have received from their divisions regarding the application for OEI.

Seefer shared the following comments from the Business division.

## Guided Pathways

The Business Administration Department has been hard at work on Guided Pathways, even holding a daylong department retreat back in August to work on this important project. We believe strongly in Guided Pathways and are proud to have been selected to work on a Guided Pathways model with Economics.

Concerns:

- We are concerned about the amount of money being spent on this initiative, particularly the reassigned time, which is not only costly but also takes good teachers out of the classroom.
- Will this initiative die out eventually, as others have in the past?
- Does GP take into consideration those students who are here at DVC with goals other than earning a certificate or degree? For example, many students take business classes for career development, to qualify to sit for an exam, to step up their salary scale at work, etc.

### OEI

- DVC must consider the unintended consequences of joining a statewide program like OEI.
- We do not like the OEI model that requires both the course and the instructor to be vetted before a class can be offered on the exchange. This would make things very difficult for departments that offer numerous sections of the same course online.
- Even though the rubric gives all online instructors many important things to consider in course design, this 24-page document is filled with jargon that even the best online instructors may not understand. It also has some criteria that would not apply to some online courses, and it has criteria that some instructors might simply find unacceptable.
- The general consensus seems to be that we don't like the idea of an "exchange" where we're mandated to follow prepackaged course design, delivery, and assessment.

Larson asked how committed are we to participation in the program. He asked if we could “peel” away if we start the program and decide it's not for us.

Kingsley said some of the components we would not have access to if we went on our own and it would make it difficult to implement the program without those components. However, there are no consequences from OEI if we drop out. She added that we would be part of a consortium which means we could request changes to parts of the program such as the rubrics. She said it is true that students could take online classes anywhere on their own but there would not be the coordination that allows them to bring their credits to their home schools among other things. Kingsley said OEI suggests colleges form a team to oversee the program.

Council members asked what would compel a faculty member to do this when they already teach the course online and it is going well. Kingsley said it could provide resources that we don't have or there is no one at the college that has that particular knowledge.

Taucher asked if she teaches two sections online and one is in the exchange and the other is not, could she still use OEI resources for both.

McBrien asked if Kingsley had any feedback from colleges already in the consortium. Kingsley said she will be participating in a conference call next week with prospective and current OEI participants and she can ask them for feedback.

Kiely said this seems like it would offer a more structured way to offer online classes when at this time online instructors are kind of on their own.

Kingsley laid out the following three options for Council to consider.

1. Apply by the March 1 deadline.
2. Plan on applying but asked for a deadline extension.
3. Wait until another cohort starts next year.

Council discussed the pros and cons of the three options.

**It was MSC to apply and ask for a deadline extension. The following members all voted aye: Freytag,**

**Moe, Bersamina, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. Seefer and Taugher voted no. Gentry-Kolen and abstained. Motion approved.**

## **11. GUIDED PATHWAYS ROUNDTABLE**

McBrien asked Council for feedback and comments on the development of guided pathways.

Seefer said she has heard concerns about the cost of all the time being put into the development of pathways and it is pulling faculty away from the classroom. She said she has also heard concerns that it leaves out students who are not her for a certificate, degree or transfer. They may be updating a skill for their job or taking a class for personal growth.

Bersamina said his division is optimistic about developing pathways but they also have concerns that some students are not included in the pathways. He said they are also concerned about how students get steered towards a path. How do programs make sure counseling has the information for those programs? Taugher said this is asking for more time from faculty to do pathways work in addition to everything else they do.

*Waiting for written comments:*

*Flores-Lowery said her division is excited about the prospect of better collaboration between programs.*

Smiley-Ratchford shared comments from her division.

- I raised the question about how clusters are formed and I was told that the GPS committee conducted student focus groups. However, I think faculty input is critical. We are the content experts. The focus groups also concluded that Political Science belong with STEM and AJ belongs with Business Administration because of the words “Science” and “Administration respectively. You can see why faculty input is critical.
- There are numerous issues w GP that need to be addressed, chief among them the roots of GP from corporate, education privatization proponents; those who profiteer from higher education at the expense of students, which include direct connections to former Sallie Mae; and as a Trojan Horse assault on academic freedom. I and others could explain at length.... I asked a few colleagues if they could be there, including those who just presented on this very issue at the CA-AAUP conference in LA.
- What will connect pathways work to DVC’s vision statement and process of self-reflection?

Larsen said there needs to be education for faculty and staff about what is involved in guided pathways. Koblik said several forums have been held and well attended in the past, but more recent offerings seem to have lost some traction in regards to attendance.

Taugher said everyone is busy and they see the email but they put it aside and don’t take the next steps to learn about the program.

Freytag said he also has concerns about students that don’t want to get a degree, certificate or transfer. We don’t consider them as successful because they have not achieved one of those things but those particular students do feel they have succeeded in their goals. He added that a lot of transfer students don’t get a degree because the programs they are in already require a high number of units for transfer. Also, the UCs and CSUs tell students to not get all their GE before transferring. Their program might require a lot of intense higher level classes and having some GE classes in the mix can lighten the load some for them.

Koblik summed up the comments and concerns she heard and will look at ways to address them.

## **12. ADJOURNMENT**

There being no further business the meeting was adjourned at 3:55 p.m.

*Respectfully submitted,*

*Ann Langelier-Patton*  
*Administrative Secretary*