

**ACADEMIC SENATE COUNCIL MEETING
FEBRUARY 27, 2018
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Yvonne Canada (Counseling), Katrina Keating (Rep-at-large), David Vela (English), Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Carolyn Seefer (Business), Leo Bersamina (Applied and Fine Arts), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Daniel Kiely (Library), Wayne Larson (Physical Sciences), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

ABSENT: Kimberley Taugher (Biology/ Health Sciences)

GUESTS: Rachel Westlake, Becky Opsata, Rick Robison, Anne Kingsley, Mario Tejada

1. APPROVAL OF AGENDA OF FEBRUARY 27, 2018 AND MINUTES OF FEBRUARY 13, 2018.

It was MSC to approve the agenda of February 27, 2018. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Canada, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of February 13, 2018. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Canada, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Smiley-Ratchford told Council in light of a situation that arose for one of our faculty and because of the importance of academic freedom, a resolution is being written by the Social Science division and it will come to Senate for approval soon. Freytag requested the resolution be sent out to Council prior to discussion.

Bersamina said the draft schedules spreadsheets are confusing to understand, both for faculty and students. He said when they are converted to put online, there is conflicting information.

Blair said the Veterans group is working on a survey on what services and activities they would like to see the Veterans Center offer to help form a stronger connection for them to the college. He said there are a lot of veteran's on campus that don't utilize the center and their resources. Vela added that the Veteran's center is a community resource for the whole college, not just for Veteran's.

Freytag said that as computers are replaced; they are now providing a dongle for Mac laptop users. However, some faculty that received their computers a while ago purchased their own dongles. Freytag said he does not need 2 and wonders if those faculty that purchased their own can get reimbursement.

Blair said there were three very good articles on Academic freedom in the Wall Street Journal over the weekend.

Kiely said the district has a new firewall and they are blocking websites that they think may damage the network. He said if students, staff or faculty have to access a blocked website, they have to contact District IT. He said also, they are not telling us which websites they are blocking so you don't know you need to request access until you try and are blocked. Kiely said the company that is contracted for the firewall has worked with repressive governments to censor their citizens

4. ANNOUNCEMENTS

Moe said DVC hosted the Northern California Speech Association tournament this past weekend. DVC won the overall competition. He said he gives kudos to Communication instructor Robert Hawkins who not only coached all the students but also worked on logistics such as scheduling rooms and making sure they were all unlocked.

Flores-Lowery said the DVC Athletic Hall of Fame dinner was the previous week and it was sold out. It was a nice affair honoring new athlete and coach inductees.

Flores-Lowery gave the following updates on DVC Athletics:

Women's basketball is at College of the Sequoias this Saturday. They are doing very well. Their last game they won by 40 points.

Softball is playing a double header at home this Friday against Sierra College. They have had a good start to the season.

Baseball plays at Folsom this Friday.

Tennis and swimming will be starting their seasons soon.

McBrien told Council we will be holding an election this semester for the positions of Corresponding Secretary and Representative-at-large. We will also vote on some revisions to the AS Constitution on the same ballot.

McBrien reminded Council to mark their calendars for the Retirement Dinner on April 27. Jennifer Tejada cannot MC this year so Nikki Hess-Diestler will have the honor.

5. APPOINTMENTS

Short Term Academic Study Away Program (STASAP)

Charlie Shi

Ruth Miller

Workforce development committee

Nikki Moultrie

Lupe Dannels

Tutoring Advisory Committee (TAC)

Adam Perry – AFA rep

It was MSC to approve the appointments listed above. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Canada, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

6. DE COMMITTEE REPORT ON STUDENT SERVICE INVENTORY

Mario Tejada shared a report from the Distance Education Committee on the inventory of online resources. The list developed after meetings of the DE Committee with the Student Services Committee as well as a meeting of the DE co-chairs, the DE coordinator, the Professional Development coordinator and the Accreditation Liaison Officer.

They noted that there has been progress since the last survey on 2014. New pages with including one for steps to enroll and another for financial aid are working well. The Student Life office has adopted DVC Synch and it is working well. And putting a online college orientation on the website is great.

However, they did find that there needs to be many more forms available to fill out online. There is also a lot of outdated information on the DVC website pages. Areas need to consider simplifying their pages. There should be a separate page for information for online students And there is a need for online counseling capabilities.

McBrien mentioned that Yvonne Canada had sent info that there are Skype and online appointments; Tejada stated that that was not obvious from the website.

If anyone has questions or comments direct them to Tejada, or Opsata, or Kingsley.

7. SLOAC RECOMMENDATIONS

Tejada shared recommendations made by SLOAC for improving the SLO system. They include reviewing the relationships between the EMP, ILOs, PLOs, GELOs and SLOs.

Tejada said they are in the process of restoring PLO Action plans which were lost when the website was redesigned.

The plans at this time are to get the current version of WebSLOs 4.0; offer a PLO textbook per course for PLO data; add a textbox to the GELO page for that data; add checkboxes to identify links between PLOs and SLOs. And add reporting features for analysis of data for use in Program Review reports, GELO reports and ILOS alignment report with SLOs and PLOs.

8. VPI REPORT

Westlake explained that for programs to be eligible for the RAP list they must have completed their program reviews, their Title 5 updates and their SLO assessments. She said last year they allowed some time for programs that were behind to catch up. However, this year we have several disciplines that did not complete their SLO assessments but had completed their program reviews and Title 5 updates.

Keating said the consequences for not completing PRs, Title 5's and SLOs was put in place in large part because of accreditation. However, Keating thinks it's time to reconsider this policy. LMC and CC don't do anything like this. Bersamina asked if there is a grace period. Tejada said there is one but some programs have been given several opportunities to catch up but they have not done so. He said there are case by case exceptions such as the department that had completed everything but it was on a flash drive that someone who was out of the country had. Vela said he is concerned about small departments that don't have the personnel to get it all done in time.

Westlake said the classroom standards for new buildings and remodels will be revealed soon.

Westlake said there is a lot of concern about what we are doing to prepare for the possibility of violence on campus but there is a lot going on behind the scenes that not everyone knows about and will be updated on soon She said Lamb has had experience at a college that has a little bit higher risk of something happening so she brings a useful perspective.

9. FACULTY LECTURER

Due to time constraints, the faculty lecturer nominations were distributed to Council for review and a decision will be made at the next meeting.

10. OEI UPDATE

Anne Kingsley had a conference call last week with members of the consortium. She will send out the comments and answers to questions. She said she also met with several areas on campus and there were some areas that were overwhelmingly in support of it and the DE committee unanimously supported joining the consortium. The DE includes representatives from Math, Business, Art/Media, DSPS, English and IT.

Kingsley said most colleges reserve 5 seats in a class for OEI students but some colleges do 3 or 4, so it is flexible. Kingsley said she also spoke with Bob Nash from Coastline College. They are already participating in the consortium. She spoke with him about the history of OEI and reasons for joining; about their experience with the cohort process; the availability of professional development for participating instructors; and how the enrollment experience was for their college. Kingsley said in the pilot round they trained 6 volunteer faculty, opened 14 online sections with 3 seats in each, and enrolled about 5 external students, they did not notice a difference in enrollment, and they are hoping for more colleges to participate. She said Coastline appreciated the process and felt it made those courses stronger. They enjoyed the peer review process. They said it was the best online training they have ever experienced. And they offered a non-instructional assignment stipend for the peer review process. She also received answers for several questions the Council had. Low enrolled course sections can reach out to a larger pool of students, and students that need a class that is impacted could take an OEI class to help them complete their

degree or transfer. Reserved seats can be made available to local students if needed and there is no timeline for how long to hold seats. The participating colleges select what courses they will offer on the exchange. Our pre-requisites and C-ID numbers are mapped to the other participating colleges. Messages can be sent by us to remind students to verify the transferability of classes.

Kingsley said the success rates compared to classes not in the consortium was higher but she is not sure if they compared the same courses in the exchange with a class not in the exchange.

Kingsley said they do have a proctoring online program that can track students online to ensure they are not for example, going to another site to look up answers. They are still discussing this issue and ways to address it.

Kingsley said the final deadline is April 1 for the Senate to endorse a resolution supporting joining the OEI. But the application deadline is March 1. Tejada said there is a possibility we could apply and not get accepted. Or, if we are, we can walk away at any time if it is not working for us.

It was MSC to make an emergency motion to approve going forward with the application. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Canada, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

It was MSC to approve us submitting the application by March 1. The following members all voted aye: Freytag, Moe, Seefer, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Canada, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

11. AS PRESIDENT’S REPORT

McBrien reported that she met with Lamb and was told there will be signage soon about the new smoking policy as well as about the bike and skateboard policy. And the recording policy will be posted online.

McBrien said the GB is proposing changes to membership of hiring contract administrators.

McBrien said work is being done to review and possibly revise college committees’ charges and membership.

McBrien said the Scheduling committee has developed a petition process for areas to add classes that had been previously cancelled due to low enrollment. Usually you don’t get the load back but they will look at requests on a case by case basis.

McBrien said she attended a meeting at District on the Process Review Team. She said they discussed a data dashboard and the compressed calendar.

12. GUIDED PATHWAYS

Koblik shared a list of discussion topics for pathways that she put together from feedback she has received. They are:

1. Guided Pathways and educational mission/philosophy of the college
2. Funding and cost accountability
3. Possible restrictions of curriculum breadth and student exploration
4. Serving students with non-traditional goals
5. Faculty workload and professional life/job expectations
6. Creating clear and accurate pathways in a complex transfer environment
7. Unforeseen complications

Canada said Counseling is concerned that not enough detailed information is provided on transfers, degrees, etc.

Kris said it could be under a topic of “Creating pathways in a complicated transfer system”.

Bersamina said he has heard concerns that we could end up lowering our standards to raise success numbers.

McBrien said these topics will be back on the March 13 agenda and Council will begin to address them one by one.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 3:59 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*