

**ACADEMIC SENATE COUNCIL MEETING
FEBRUARY 6, 2018
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), Patrick Moe (Corresponding Secretary), David Vela (English), Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Carolyn Seefer (Business), Leo Bersamina (Applied and Fine Arts), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Katrina Keating (Rep-at-large), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), Wayne Larson (Physical Sciences), Yvonne Canada (Counseling), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

ABSENT: Janith Norman (Part-time), John Freytag (Vice President)

GUESTS: Rachel Westlake, Becky Opsata, Lupe Dannels, Rick Robison, Mario Tejada, Anne Kingsley, Jessica Cisneros, Susan Lamb, Pieter Van Dam

1. APPROVAL OF AGENDA OF FEBRUARY 6, 2018 AND MINUTES OF JANUARY 30, 2018.

It was MSC to approve the agenda of February 6, 2018. The following members all voted aye: Moe, Seefer, Canada, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Keating, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of January 30, 2018. The following members all voted aye: Moe, Seefer, Canada, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Keating, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

Pieter Van Dam, student, thanked all those that helped him and his roommate when their apartment burned last year.

3. COUNCIL COMMENT

Taugher said she would like to know how would our funding will be affected by the new criteria for apportionment that takes into account not just FTES but student success in achieving certificates and degrees. She is concerned that students that are only taking a few classes and are successful in them but don't achieve a certificate or degree will have a negative impact.

Taugher said there is a yellow jacket problem on the campus and there has been for years. They are quite active in the sciences area. She had at least 9 of them in her classroom she had to eradicate.

Keating said with the nice weather lately she has noticed a lot more skateboards and bikes on campus. They zip around campus and it is dangerous. We have a policy of no riding of skateboards or bikes on campus but it does not seem to be enforced. She suggested following the lead of other colleges and painting the sidewalk with big yellow strips that say, 'dismount' or something similar, at every entrance.

Seefer commented that there is signage that states the riding of skateboards and bikes on campus. However, there is a grammatical error on the sign.

4. ANNOUNCEMENTS

Keating said all faculty should read the latest issue of Table Talk. There is an article on The PERB Judge Rules for UF in Unfair Labor Practice Charges that is very important.

Keating told Council her office was broken into over winter break and her laptop was stolen out of a locked cabinet. Offices open to the outside are a problem but she thanked Percy Roper and the IT people for helping her get a replacement by the second week of the semester.

Flores-Lowery said there are still seats available for the poker tournament fundraiser for athletics.

Flores- Lowery said the baseball team is starting its season. They play at home today and on Thursday. Also play at home tonight. The women's team is heading to the state tournament representing northern California.

5. APPOINTMENTS

Academic Senate Student Services Committee

Kris Koblik, AFA rep

Faculty on Design Teams as of 2/1/18

Advising Design Team Members –

(meeting 11:45-1:00 on days of GPS-T in Career & Transfer Center)

Freytag, John	Faculty
Hanecak, John	Faculty
Leong, Patrick	Faculty
Wade, Tina	Faculty
Wembes, Justin	Faculty

Clusters Design Team Members

(meetings 3:00 Fridays, immediately after GPS-T)

Chisar, Mike	Faculty
Eckelmann, Claudia	Faculty
Haslam, Alan	Faculty
Hein, Claudia	Faculty
Huynh, Loc	Faculty
Koblik, Kris	Faculty
McBrien, Beth	Faculty
Ramoo, Ratha	Faculty

Communication Design Team Members

(meeting Mondays at 1pm place TBA)

Dannels, Lupe	Faculty
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Entry Design Team Members

(meeting 12:00-1:00 on days of GPS-T place TBA)

Blair, Jim	Faculty
Dorado, Maria	Faculty
Dougan, Raine	Faculty
Eidhin, Dorian	Faculty
Kolen, Heidi	Faculty
Moran, Kelvyn	Faculty
Moultrie, Nikki	Faculty

Smyrl, Laura Faculty
Thomas-Bignami, Ian Faculty

Student Support Design Team Members

(meeting 12:00-1:00 on days of GPS-T SSC 125)

Agnost, Katy	Faculty
Canada, Yvonne	Faculty
David Badal	Faculty
Emmanuel Akanyirige	Faculty
Espiritu, Florence	Faculty
Rodolfo (Rudy) Rivas	Faculty
Shannon Padilla	Faculty
Sporer, Rene	Faculty
Warren, Carolyn	Faculty

It was MSC to approve the appointments listed above. The following members all voted aye: Moe, Seefer, Canada, Bersamina, Gentry-Kolen, Flores-Lowery, Koblik, Keating, Smiley-Ratchford, Blair, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

6. CURRICULUM MAPPING UPDATE

Koblik and Opsata presented a PowerPoint on the status of mapping curriculum for guided pathways. Opsata explained there is a steering team and then mapping teams for various programs. She said the steering team worked over the summer on recommendations for the work of the mapping teams. The deadline for edited proofs of mapping is February 14 and most departments have completed theirs. Some departments did them for certificates. Opsata said we are developing guided pathways because too few students develop and reach their goals in a timely manner that results in equity gaps in student success.

There are 4 pillars of guided pathways. They are creating clear curricular pathways for students' goals; helping student identify their goals and getting in the right pathway; helping students stay on their path; and ensuring that learning is happening with intentional outcomes.

Areas have been working with a format of circle maps. Opsata shared a couple examples and pointed out they include information on what transfer requirements the courses fulfill. She said they are also creating phase maps and the intent is to simplify the sections of a degree so that students in developmental education classes feel included. And also to show recommended sequences within programs. She shared the template for phase maps that list the parts of each phase. And, they are also developing semester sequence maps to lay out potential routes to completion in four semesters. It also includes GE recommendations if it is relevant to that particular degree.

The next steps is for departments to complete their circle maps by February 14; then they will have student focus groups to get feedback; the maps will be used by academic cluster design teams for meta majors; and the maps will be posted on the website.

Opsata said at this time they are requesting departments complete a chart of when certain classes are offered, what order a student should take them in, and which courses they would recommend for students in developmental math or English they are most likely to succeed in.

Koblik said at the February 13 ASC meeting she would like to get feedback on the broad issues such as trimming curriculum that need to be discussed and addressed. She asked Council to collect topics from their divisions and Council will have a round table and discuss which need addressing first and schedule discussion on those topics at ASC meetings.

7. VPI RACHEL WESTLAKE

Westlake said enrollment is still down but they are aware that issues with the data going out to students probably had some impact. The issues include the changing the coding of SRC courses from CHE, and the campus a class is scheduled for does not appear in the schedule. She said most of those issues have now been addressed.

Westlake said as we move forward we need to start looking at how to approach the new apportionment model.

Westlake said we are moving into the hiring process for faculty positions. She said it will include a new process for certification of minimum qualifications and that process will be refined as we move through it.

8. COLLEGE COUNCIL UPDATE

McBrien reported the College Council is in agreement with working on reviewing and reworking the mission statement at this time. They will put together a workgroup to begin the process. There will be 3 faculty on the work team.

McBrien said College Council is also looking at some possible changes to the RAP. Those recommendations will come to senate for approval. We will also be forming a Planning Resource Team that will come to DVC in the fall to review an area such as Program Review or Integrated Planning as examples. LMC and CCC are working on that this semester; however Lamb would like to have more college-wide discussions on this first.

Westlake said the District is looking at software that will integrate systems such as SLOs, Program Review, and WCS. She said at this time we have hired Robert Burns to continue working with our SLO system but he won't be here forever so we need to complete this while he is still here. She said right now we are at the planning stage and talking about what we want out of these systems.

9. ASC PRESIDENT'S REPORT

McBrien reported that the Senate Student Services committee met last week and had a great discussion. They are looking at their charge and membership and have some recommendations for changes in membership. They would include having a counselor and an instructional faculty as co-chairs. She said they also talked about bringing students into meetings from various populations such as veterans, DSS, and international students.

McBrien said there are 3 open seats on the committee and she will be reaching out to divisions to fill those seats.

McBrien said in Consultation with Lamb, she informed her the preferences faculty have for scheduling candidate forums for the VPI position.

McBrien said today is the deadline for nominations for faculty lecturer and none have been submitted. Council agreed to extend the deadline to February 15. Seefer said maybe we should not require the letters of recommendations as that adds to the work asked of them and the recommending parties. McBrien said we had decided that to formalize the process but next year we can look at the criteria for any recommended changes.

10. OEI UPDATE

Anne Kingsley presented a PowerPoint on the Online Education Initiative (OEI). The initiative came from a \$56.9 million grant from the State Chancellor's Office to Foothill, DeAnza and Butte districts to leverage best practices around technology as well as developing an online course exchange. The initiative will provide technology resources that maximize economics of scale, system wide resources for online students, and system wide resources for developing high quality online courses.

There are three levels of opportunity for participation in the OEI of which the pilot colleges of which the pilot colleges are participating in 1, 2 or all 3 levels.

Kingsley said anyone can go to the OEI home page and use the resources available. Those include @One professional development courses. Full participation involves joining the consortium, participating in the course exchange, having access to discounted technologies and access to discounted or free @One professional development opportunities.

Kingsley explained the consortium is made up of a group of participating colleges that will make all decisions around the OEI. They will also review practices and procedures, they will vet technologies used in the exchange, and they will hold face-to-face and online meetings throughout the year. The level of participation of all the colleges in the consortium will vary. She shared a chart of the pilot colleges and the various levels they are participating in.

The course exchange part will have participating colleges move a certain number of seats from pre-designed/pre-evaluated course to the exchange. Students from the participating colleges can enroll in any of the classes in the exchange. This will help provide students more options than what exists at their particular college. It also allows colleges to create more enrollment opportunities, and shifts away from the thinking that California Community Colleges are insulated from each other.

Kingsley shared a chart of some of the courses currently active in the exchange. Colleges will select certain courses

to go through the OEI approval process that include the OEI rubric. Colleges can use the agreed upon technology resources that are part of the consortium and will create consistent experiences for participating students. Student fees for the course are paid to the college offering the course and credit for the course is stored at the student's home college. The consortium will group interested colleges together with the goal of moving courses to the exchange within one year. The focus of the Fall 2018 is equity and the consortium will be tasked with using equity to build best practices and processes around the exchange.

The timeline and commitments are as follows: 12/15/17-signed letter of interest; 3/1/18-signed self-assessment and an Academic Senate resolution are due; Summer 18-colleges will be sent approvals and begin to meet to assess technologies, processes and practices; Fall 18-Spring 19-prepare and review courses and continue to meet with registration, counseling and financial aid; after one year of participation, 10% of all approved course sections will be offering seats in the exchange; and the end goal is to have 20% of all approved courses offering seats in the exchange.

Some faculty responses so far include concerns about loss of sovereignty, the extra burden on counseling, financial aid, registration and technology; questions about what if the OEI fails; what happens if a college want to leave the OEI; and concern about faculty evaluations and Union negotiated items. Possibilities include that this can be the major source of movement in online courses and how they are taught. It also gives the colleges a seat at the table while the conversation is still manageable. It can create possibilities for developing and boosting enrollment in online courses and will have the benefit of exploration and vetting of technologies. Possible next steps for use are to sign the agreement by March 1st and move forward to the exchange if we are accepted. We could ask for an extension of the March 1st deadline to resolve any questions. Or we could wait for the following year and assess our interests and needs.

Kingsley shared some resources around the OEI such as their home page, information on the course exchange through Wiki, an OEI progress report, and an article from Inside Higher Ed.

Bersamina asked how it will be decided which students can participate. Kingsley will get the answer to that question and report back.

Koblik asked about the impact on enrollment numbers if reserved seats don't fill and it causes a class to be cancelled. Kingsley said those seats will count towards our enrollment but we need to be strategic on which courses we put up.

Sefer asked how this will be impacted by the new apportionment model. Kingsley said the OEI does not grant degrees or certificates so it should not impact our apportionment.

Lupe Dannels asked about things such as common CIDs. Kingsley said the colleges will come together to handle issues such as that.

Taughner said she would like to know how the possible shift in student populations be handles in things such as assessing success rates.

Keating cautioned that there is a lot of pushback on the governor's budget proposal from several bodies including the State Senate, FACCC, and the unions.

Kingsley will come back to Senate on the 14th for further discussion on this.

11. WELCOME TO SUSAN LAMB, DIABLO VALLEY COLLEGE PRESIDENT

McBrien welcomed Susan Lamb as the new president of DVC. Council members each shared some current successful work being done by their areas.

Lamb said she is happy to be back at DVC and she is impressed at how engaged our faculty are and the conversations they are having. She said DVC sets and achieves high standards in many areas. She said that through the work she did at CCSF over the last few years have given her some new perspectives that she will share to possibly tweak some things and how we do them. She said she wants to make sure all the things the college is doing are widely communicated. She said that she is in a learning curve for some of the processes that have changed or are new since she was here last.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 3:54 p.m.

Respectfully submitted,

Ann Langelier-Patton
Administrative Secretary