

**ACADEMIC SENATE COUNCIL MEETING
MARCH 7, 2017
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Andy Barlow (Rep-at-large), Peter Churchill (Corresponding Secretary), Chalisse Fogette (Professional Development), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), Cheryl Carter (Counseling), Leo Bersamina (Applied and Fine Arts), Charlie Shi (Business), Wayne Larson (Physical Sciences), Theresa Flores-Lowery (Kinesiology), David Vela (English), René Sporer (SRC), Jim Blair (Part-time)

ABSENT: Open-(Social Sciences), Open- (Math/Computer Science)

GUESTS: Laurie Lema, Rachel Westlake, Becky Opsata

1. APPROVAL OF AGENDA OF MARCH 7, 2017 AND MINUTES OF PREVIOUS MEETINGS.

It was MSC to approve the agenda of March 7, 2017 with revisions. The following members all voted aye: Freytag, Churchill, Shi, Blair, Bersamina, Larson, Hewitt, Moultrie, Flores-Lowery, Fogette, DeLoach, Sporer, Carter, Barlow, and Vela. No nays. No abstentions. Approved.

It was MSC to approve the minutes of January 31, 2017. The following members all voted aye: Freytag, Churchill, Shi, Blair, Bersamina, Larson, Hewitt, Moultrie, Flores-Lowery, Fogette, DeLoach, Sporer, Carter, Barlow, and Vela No nays. No abstentions. Approved.

It was MSC to approve the minutes of February 7, 2017. The following members all voted aye: Freytag, Churchill, Shi, Blair, Bersamina, Larson, Hewitt, Moultrie, Flores-Lowery, Fogette, DeLoach, Sporer, Carter, Barlow, and Vela No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Fogette told Council there is an app called REFUGE to help people find transgender bathrooms. You can add to the list if you find a location that is not already on the app.

Flores-Lowery said the American flag by the track field had gotten tattered. The previous week she saw a veteran replace it with a new flag. She said it was a great gesture but we need to pay attention to our flags on campus and replace them when they get old.

4. ANNOUNCEMENTS

McBrien said there is a retreat on Guided Pathways scheduled on March 17 from 9:00 am– 3:00pm in the Diablo Room. She said so far 60 people have signed up.

McBrien reminded Council tickets for the Dinner Theater on March 17 are on sale through this Friday.

Flores-Lowery gave updates on DVC athletic teams. The Tennis team is 3-3. Softball is 5-4. The baseball team just got a large win. The track team will be at De Anza this Saturday. Women's basketball lost their last game so they are out of the finals.

McBrien said the chancellor had been scheduled to be at today's meeting but is ill and cannot make it. She said she will reschedule him for a meeting soon.

McBrien introduced new Council member Nikki Moultrie who will be representing a new Council position for CTE.

5. APPOINTMENTS

None.

6. EDUCATIONAL MASTER PLAN UPDATE

Members of the Educational Master Plan Steering Workgroup were in attendance at the meeting. Lema presented a PowerPoint on the planning process and development of the College Educational Master Plan. The presentation covered EMP background information, the stages of the student experience, some proposed visions statements based on prior feedback, the EMP connection to other plans, the timeline for writing the EMP, visions statements for each of the four stages, and a draft outline of the plan. She said College Council will be making a recommendation for a vision statement the following week and the EMP needs to support the vision statement. She told Council what she would like from them at this time is feedback on the 4 stages of the student experience.

Bersamina-said he does not see where the connection is for those that are here to better themselves and just take one or two classes.

Lema said in pathways discussions we do talk about those students but the state wants us to focus on degrees and transfers.

Carter said Bersamina makes a good point. She said the plan feels too esoteric. She said we serve 4 basic groups – basic skills, those that want to train for the workforce, those that come for personal enrichment, and those that want to transfer. However those who come for personal enrichment may decide to further their studies. We connect with them though several different means. She would like this to be more focused.

Blair said the key is student outcomes. He said this and pathways improve student outcomes but how we do statistical analysis of completion of those outcomes needs to be defined. He thinks this is inclusive.

DeLoach suggested in the vision statement in Stage 1 should read "...partners with *our* communities

Freytag clarified that the word pathways in the mission statement for stage 2 was left ambiguous because students follow many different pathways, whether a course to improve their job skills or to obtain a transfer or degree.

Hewitt suggested using a different term than pathways because it is confused with the Guided Pathways Program. Lema responded that all students are on some kind of pathway whether they are being guided or not. They intentionally left out the term Guided Pathways. She added that this is not always a linear process as the Guided Pathways Program is.

Barlow said this is a commitment to look at all pathways students take. We need to look at it institution wide and this document helps us to get to the broader questions.

Barlow said he thinks Stage 3 is the most important part of the plan for faculty because the heart of student success is in the classroom but he does not think the statement for Stage 3 captures that.

Westlake suggested to insert the word engage. "...to *engage*, guide and empower..."

Carter wants it to clearly say "we will help you enter a pathway".

Westlake said the Entry stage is when students enter a pathway.

Carter said it is worth repeating because many students enter a pathway and for whatever reason get off of it and then come back.

Moultrie suggested switching the sentences in Stage 3 so it is the continuation from Stage 2.

Bersamina suggested adding “with ongoing engagement” at the end of the last sentence for stage 3.

Hewitt said it is really about learning and suggested to change the word success to learning. She said completion is more about success but the through stage is about learning and we as a college are committed to making life-long learners whether they take a couple classes, or complete a certificate or degree, or transfer.

Moultrie asked how we would measure empowerment and transformation in stage 4. Lema responded that when we get students to prepare for their careers and further educational goals that they have been empowered and transformed because they have done those things.

Barlow said there are two measures. One is of behavior and the other is qualitative. When we want to see our students empowered and informed that is qualitative. Looking at what they actually did, graduate, transfer etc., is an indirect measure.

McBrien told Council the next meeting on the 21st the Ed Master Plan Steering Committee and possibly the RPEC Committee will come and take feedback from that meeting also.

Carter suggesting that stage 4 say that “...students leave the college *educated*, empowered and transformed”.

Bersamina asked where facilities fits into this plan. Lema responded that we do need to think about the student experience and what that means in terms of how we utilize our physical space.

Barlow said we have a limited amount of time to finish this and there are things that won’t get addressed now. But it is a 10-year plan and there will be room to add them later.

Hewitt suggested we include the name of the college in the visions statements.

7. COLLEGE COUNCIL UPDATE

Freytag reported College Council was updated on the progress of the HIS application for HIS status. Freytag added that College Council hosted an open forum in the fall on how we would be as an HSI college. He said unfortunately we did not qualify for the HIS status because we have too few FTES for that population. We can apply again in two years.

Freytag said they also heard an update from the Developmental Education Committee. They presented a proposed Charge and membership as well as project priorities for funding. The College Council gave them a lot of feedback and they will be back for further updates.

Freytag said they heard a summary of the February 22 forum on the Governing Board S1 resolution. That information was forwarded to the Ad Hoc workgroup that includes all the college presidents and the chancellor. There will be a response coming from the Chancellor’s cabinet today and from the College Cabinet tomorrow.

McBrien thanked Council for having discussions about the resolution. She said the other 2 colleges have not yet put it on their agenda. Freytag said the Classified Senate will be having a similar activity. He said we need to look at what activities we can start as soon as possible to things going.

Freytag said College Council had a conversation about integration between Planning and the RAP. They asked Lema, Wieden, and Opsata write something up to address this and they would like it to be in procedure before we get a new president.

Freytag said they also heard some of the enrollment management data at the division level. He said enrollment numbers are up and down in various areas and overall we are below our FTES goal by a large amount

8. ACCREDITATION MID-TERM REPORT

Opsata reviewed that our last self-evaluation was in 2014 and we have to do one every six years. She reminded Council we were given 3 recommendations. We worked on those and reported they were resolved in a follow-up report. She said we are now at the mid-point till our next self-evaluation and we need to file a mid-term report at this time. She said we had given ourselves seven action plans and we will include in the mid-term report that we have completed all of them. She said the report is just about done and will come back to Senate for action but comments can still be forwarded. She reminded Council that Accreditation is about continuous improvement, not a stick to punish us.

Opsata said there have been some changes in the ACCJC's stance such as the mid-term report is not as big as it was before and there are fewer standards. She said they are trying to make it less onerous on the colleges.

9. AS PRESIDENT'S REPORT

McBrien said she met with Chrisanne Knox and talked about safety trainings. She said there is a district Safety Committee. DVC will have possibly 3 trainings over a semester. She said part of the training includes a very graphic video. She asked Council if they would like a presentation of the safety training at a Council meeting. She said they can also do presentations for divisions or departments if they request it.

Barlow said that we have other more immediate safety concerns than just an active shooter situation or a terrorist attack. We have possible safety hazards such as the nearby refineries, dealing with ICE and possible deportations of our students among others.

McBrien said she will arrange for a member of the Safety committee to come to a Senate meeting. Barlow said they should bring data on what the threats are.

Hewitt asked why we don't have earthquake or fire drills like they do in the K-12 schools.

Sporer commented that nobody knows who is trained and for what. She said that information should be available as a resource. We also need to know where different areas on campus are supposed to evacuate to.

McBrien said she will take this to Knox, consultation with Wieden and the contact person at the DO.

10. TOY NOMINATION AND ENDORSEMENT

Sporer, DeLoach and Carter met as an ad hoc senate committee to come up with some names of instructors to consider nominating for the Teacher of the Year. They came up with the following names:

Claudia Hein

Jen Tejada

Alan Lacayo

John Freytag

Lisa Orta

Julie Walters

She explained they split them up amongst themselves to do research on them and reviewed the information together.

After a brief discussion, it was MSC to nominate John Freytag for the Teacher of the Year award. The following members voted aye: Churchill, Shi, Blair, Bersamina, Larson, Hewitt, Moultrie, Flores-Lowery, Fogette, DeLoach, Sporer, Carter, Barlow, and Vela. There were no nays. Freytag abstained. Approved.

11. RACHEL WESTLAKE VPI

Westlake distributed an enrollment data spreadsheet for 15-16 the scheduling committee uses. She reviewed the data with Council and said the scheduling committee will look at the corresponding data for this year when working on scheduling for next year. She pointed out there was decline in FTEF, but we are up in non-resident students and in decline for resident students. She explained apportionment will go down by about \$5000 per student but for now the District is committed to pay the colleges for what their goals were. She said in the past we set targets by data that is available from the state and we did get the opportunity to grow last year.

However, we realized we set a target we knew we could not reach, so this year we are going to set realistic targets. The scheduling committee will use this data to help increase fill rates. She said the Scheduling Committee has asked divisions to provide a fill rate target. The Scheduling Committee will review them and

decide what is realistic. She said we are also looking at extra programs and partnering with outside organizations. Also outreach to high schools and College Connect among others. Data from other programs will also be used to finalize target rates.

Westlake said they also have been looking at the block schedule for 16 week calendar. Department chairs will review the proposed model with their areas for feedback. The department chairs will then build a mock schedule and look at potential problems and benefits.

12. SENATE FORUMS

Due to time constraints, this item was postponed.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*