

ACADEMIC SENATE COUNCIL MEETING**APRIL 25, 2017****APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Andy Barlow (Rep-at-large), Peter Churchill (Corresponding Secretary), Chalisse Forgette (Professional Development), Marva DeLoach (Library), Cheryl Carter (Counseling), Heidi Gentry-Kolen (Math/Computer Science), Leo Bersamina (Applied and Fine Arts), Theresa Flores-Lowery (Kinesiology), Charlie Shi (Business), Wayne Larson (Physical Sciences), David Vela (English), René Sporer (SRC), Jim Blair (Part-time)

ABSENT: Open-(Social Sciences), Barbara Hewitt (Biology/ Health Sciences), Nicolette Moultrie (CTE)

GUESTS: Kris Koblik, Rachel Westlake, Beth Hauscarriague, Ryan Huddleston, Chris Knox, Rosa Armendariz

1. APPROVAL OF AGENDA OF APRIL 25, 2017 AND MINUTES OF PREVIOUS MEETINGS.

It was MSC to approve the agenda of April 25, 2017. The following members all voted aye: Freytag, Barlow, Churchill, Forgette, DeLoach, Carter, Gentry-Kolen, Bersamina, Flores-Lowery, Shi, Larson, Vela, Sporer, and Blair. No nays. No abstentions. Approved.

There were no minutes for review.

2. PUBLIC COMMENT

Issac Norman from the Inquirer, suggested the college host a forum open to the public and invite Ann Coulter.

3. COUNCIL COMMENT

Sporer said she attended the Integrated Planning Workshop the previous Friday and said it was the best workshop she has ever attended at DVC. She said they took a broad view of the whole college and it was very well run.

Barlow expressed concern over accusations against an adjunct instructor that previously taught at DVC their alleged involvement in an assault at an anti-Trump rally. Barlow said the person involved has not been identified and the instructor has not been named as a suspect. Barlow is worried that if we don't stand up for someone in that position this time, who is going to stand up the next time. Barlow would like a discussion on this agenda item.

4. ANNOUNCEMENTS

Flores-Lowery updated Council on the schedules and standing of the DVC athletic teams. The softball team is doing very well with a record of 22-13. The baseball team had a tough season. They have 3 games left. The tennis team is #at the number 1 and 2 spot in singles. The swimming team is doing quite well.

Bersamina announced the annual Student Art and Design Show is taking place in the DVC Gallery from April 24 through May 11. There is a reception and award barbecue scheduled on May 4, 11:30-1.

Carter announced the majors expo is scheduled on May 3 in the commons. There will be several tables with program information as well as 15 snapshot presentations about various programs.

McBrien reminded Council the deadline to purchase tickets for the retirement dinner is this coming Friday.

McBrien announced Jennifer Tejada will be this year's faculty graduation speaker.

DeLoach announced that she will be retiring at the end of June. She said she has loved her career at DVC and will miss everyone. Especially students whom she has helped and they come back to tell her about their successes.

5. COLLEGE SAFETY INFORMATION

Chris Knox reviewed that previously, assignments for Safety Officer were made based on peoples positions. The safety committee was not really operating as a committee so it was not clear to employees what our safety plan is. However, the district requires that we have a safety committee so we are working on revising it to ensure they are adequately addressing issues about safety on campus. She said those that have been involved have been operating as an operational workgroup of those that would have this work as part of their jobs anyway. They will be overseeing training and other aspects of keeping the college safe. She said they do need a representative from San Ramon. She said the group will meet about once a semester or more if an urgent issue comes up. Knox said Newin Orante and Rachel Westlake will be making presentations to the college about active shooter situations.

Lt. Ryan Huddleston said police services have instructors that train our officers on responses to an active shooter situation. He said they are working to make the trainings more and more intense by having them act out actual scenarios. He explained the officers are trained to neutralize the shooter before attending to any victims. He said we have a good program that other districts send their officers to take. He said they can present training for particular areas on campus that have unique needs. Such as in the classroom, or student services. The trainings are about 20 minutes long.

Carter commented that K-12 schools do a lot of training through evacuation drills and other activities. She said we need clear and specific training here. Huddleston said they are working on training activities for all employees. Knox added that all the information will also be posted on the DVC website, also through email and texts.

Knox talked about stories such as the one about the adjunct instructor and protests that morph and change. But she understands that we deserve the latest information available.

Huddleston said they have also been working on protocols for dealing with bullying by both students and employees.

Barlow commented that these will be hard conversations but the college needs to have them. He said we have to decide as a college how we will respond to varying situations.

Huddleston said Police Services does make an effort to get out in the college community. He said they have a couple officers on bicycles that patrol the campuses. He said they are making efforts to change the image of law enforcement but by nature they are dealing with negative situations.

Knox said she and Huddleston are the point people for suggestions and questions regarding safety on campus.

6. AS PRESIDENT'S REPORT

McBrien said we are starting the discussion regarding adding the grade of SP (Satisfactory Progress) for non-credit courses. She said Kim Schenk has put together a report on non-credit courses with the deans and department chairs. McBrien said the state senate has stated that we will get apportionment for those classes and students can repeat as many times as they want until they feel they have succeeded. The state Senate supports local senates adding the SP grading symbol. McBrien said we don't have any non-credit course at this time though. She said Foothill College has a whole division for non-credit courses.

Beth Hauscarriague said she wants to make sure she is part of the discussions if we do decide to offer non-credit courses as she would be responsible for the operations end of it.

7. MULTIPLE MEASURES

Westlake distributed a spreadsheet on MMAP placement from area high schools. She pointed out the overall number is at 440 of 500 and that is a very high rate. The chart showed placement numbers for English 122 and below, as well as pre-collegiate math and college level math from 121 to 192. Westlake told Council students placed in English 122 are about 40% of all students in lower level English which is an improvement.

Carter asked if any follow-up tracking is being done. Beth Hauscarriague they are just starting to track them. She said when will send out the previous report for comparison.

Hauscarriague said the tests are to place students at the appropriate course level to help them succeed but the English division has a concern that the tool we are using, Acutest, are placing students in levels below where they should be.

Westlake commented that placing students in the appropriate level courses help with enrollment too because when students succeed they are more likely to continue their education careers.

Hauscarriague explained the walk-in column includes students that have graduated from high school in the past three years, or that maybe missed the testing at their high school. She reviewed the webpage they have developed that lays out who does and who does not need to take an assessment test. She said English and math have stated they think it is very clear and easy to use. Hauscarriague said they will put it on their webpage soon but they want to make sure it is all working correctly before rolling it out to students.

Hauscarriague said they do random verification of the information students enter such as their GPA and last course level achieved. She said this also helps scheduling so they know what level a percentage of students will need to have access to.

8. STUDENT ENGAGEMENT AND EQUITY REPORT

Rosa Armendiz, Interim Dean of Student Engagement and Equity presented a continuation of a student services report she first brought to the previous ASC meeting. She presented a PowerPoint outlining goals and components of the CARE programs. They include 3SP, the DREAMERS Alliance, FYE and FYE Learning Communities. She said they will be talking with people from the STEM areas to expand support to more students and create a pathway.

Bersamina said his area would like visual literacy to be included on the CARE team. Armendiz said they could certainly add that component to the team. This presentation is what they have done so far. She said she will send out data on completion and retention rates for the CARE programs.

Armendiz said their future goals include expanding learning communities and peer mentoring. They have also scheduled a Welcome Day on Friday August 11 at the San Ramon campus and again on Saturday August 12 at the Pleasant Hill campus. They also are in the process of developing a Summer Bridge program.

Armendiz said they are reaching out to key people at the area high schools to inform them of these programs.

9. VP OF INSTRUCTION REPORT

Westlake explained the Strong Workforce Initiative is focused on developing more workforce opportunity and lift low-wage workers into living-wage jobs. This would be accomplished through data on workforce needs and directing students towards those areas of study. She said the funding is an annual recurring allocation of \$200 million that started in 16-17. The 17-18 funding will come out in November. We have 3 years to expend the 16-17 funding. funding is structured as a 60 percent Local Share allocation for each community college district and a 40 percent Regional Share determined by a regional consortia of colleges to focus on the state's seven macro-economic regions to invest in CTE programs. The local share funding is based on a labor market need, enrollments, and student outcomes and will be allocated to districts. The regional share will be allocated to regional consortia to prioritize use of the funding. As much as possible, this program builds upon existing regional partnerships. Both the Local and Regional Share require local stakeholders to collaborate, including industry and local workforce development boards. Students will be tracked for 4 years to analyze outcomes.

Freytag clarified that in 17-18, 17% of the funding will be based on outcomes. He is concerned that tracking student outcomes uses social security numbers but that misses a large population of students.

10. FALL EQUITY HOURS PROPOSAL UPDATE

Kris Koblik reviewed with Council a proposal for training in the Student Equity Hour Program. She said this is a more fleshed out proposal than the one she brought to the last meeting taking into consideration the feedback she received.

Koblik explained the proposal is for the second year of equity activities funded out of equity funding from the state. She said under the proposal workshops, speakers, forums or readings that focus on equity based topics. Then as we evaluate the activities that have been done so far we will begin planning future activities such as creating a culture of inquiry on equity through faculty inquiry groups.

McBrien said those that completed the TEN trainings can continue to use that data for no additional cost. She said we could negotiate further TEN training for a cost, but we have to know how much is in the equity budget that could be allocated to TEN training and how many people it would cover. She explained the onboarding scheduled

on May 5 is for adjunct that did not previously participate in the TEN trainings. She said she realizes this is a short turnaround time. Blair commented that he hopes it does not end up like the registrations for the TEN trainings that were full before many people had heard about it.

McBrien said we have to recruit speakers and there will be a cost so we still have pieces to finalize. But we need to approve this by the end of this spring semester to begin planning.

Koblik said she is working on a list of resources for speakers and other activities.

Barlow said one challenge is getting the student engagement, how to get them to articulate what their needs are.

Issac Norman suggested outreach could be done through the Inquirer.

McBrien asked Council if they were ready to approve the framework for this proposal at this time or wait until we have budget information and bring it back for action at the next meeting. Council agreed to bring it back.

Koblik said she will be looking at the surveys from the TEN program and see where the gaps are with faculty perceptions plus see what themes we might address

11. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*