



**ACADEMIC SENATE COUNCIL MEETING
APRIL 3, 2018
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Katrina Keating (Rep-at-large), David Vela (English), Kris Koblik (Professional Development), Leo Bersamina (Applied and Fine Arts), Lisa Smiley-Ratchford (Social Sciences), Carolyn Seefer (Business), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), Wayne Larson (Physical Sciences), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

ABSENT: Yvonne Canada (Counseling)

GUESTS: Katy Agnost, Rachel Westlake, Laurie Lema

1. APPROVAL OF AGENDA OF APRIL 3, 2018 AND MINUTES OF MARCH 13, 2018.

It was MSC to approve the agenda of April 3, 2018. The following members all voted aye: Freytag, Moe, Seefer, Taugher, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Bersamina, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of March 13, 2018. The following members all voted aye: Freytag, Moe, Seefer, Taugher, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Bersamina, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

None

4. ANNOUNCEMENTS

5. APPOINTMENTS

None

6. TAC LEARNING OUTCOMES

It was moved and seconded to approve the proposed Tutoring Learning Outcomes. There was no discussion. The question was called. The following members all voted aye: Freytag, Moe, Seefer, Taugher, Gentry-Kolen, Flores-Lowery, Koblik, Smiley-Ratchford, Blair, Kiely, Sporer, Bersamina, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

7. ADDING EMP LANGUAGE TO PROGRAM REVIEW TEMPLATE

Lema shared with Council a revised Program Review Template. She explained the last time the template was updated we did not yet have the Educational Master Plan so language from the Strategic Plan was included. The current proposed revision now includes language from the EMP instead. The DVC Directive is changed to the DVC Vision. Language is added to the DVC values. And the Four Goals are changed to the Four Stages of the Student Experience Vision Statements with some clarifying language.

It was MS to approve the proposed revisions to the Program Review Template.

Council agreed to take the proposed revisions out for feedback and vote at the next meeting. McBrien said she will talk with the Program Review Committee for more possible changes.

8. VPI REPORT

Westlake said the college had to close the campus due to a threat on campus just before spring break. The protocol for sending out notifications is being reviewed and evaluated for how well it worked and any changes that may be needed. She said even prior to that incident, a lot of information about campus safety has been going out. Council shared their experiences with the notification system and provided feedback. Some Council members felt the communications are not specific enough. Others felt the volume of communications is making it somewhat confusing.

Westlake said there are multiple efforts going on at the college to increase safety and awareness including trainings, locks on doors and the recently installed intercoms in all building for notifying the campus Police of a situation and visa-versa. She said all the upgrades should be completed by the fall.

Westlake said there have been some changes in the Instruction office including the assignment of a temporary Workforce Development Dean until a permanent one is hired.

9. COLLEGE COUNCIL/AREA B MEETING REPORT

Freytag said College Council discussed some recommendations from Susan Lamb for the Program Review Process. He said they also voted to reform and restart the Safety Committee. The committee will have tri-chairs who are at this time Toni Fannin, Michael Colson, and Lisa Martin.

Freytag said College Council also reviewed the new ILOs, and heard a presentation on Guided Pathways.

Freytag said he attended the Area B meeting and will be attending the Plenary Session next week. He said some information has come out after the Area B meeting that he will send out for any feedback.

Freytag said at Area B Julie Bruno expressed concern with the proposed state fully Online College. Concerns include how it would be accredited, the need to use online programs that are already in place, how the fee structure would work, and if the Online College should be uncoupled from the quarter or semester system so students could start a class at any time.

Freytag said at Area B concerns were also expressed about the new state funding formula in which 50% would be based on enrollment, 25% on student population, and 25% on rates of degrees, transfers and certificates awarded. He said there will possibly be a resolution at the Plenary addressing this.

Freytag said they were informed at Area B about several pieces of legislation that are being considered and some of them are concerning. He said he will send out information if anyone requests it. He said there is also a guidance paper on implementation of AB 705, which states that students must be able to complete any remedial classes they need within one year. He said Guided pathways colleges need to participate in these efforts to get funding. English and Math should especially pay attention to this. He said also AB 705 will change the way we schedule remedial courses and will also change the populations within them.

Freytag said he will send out the link to all the resolutions coming to the Plenary and to please send him any feedback prior to voting on Saturday, April 14.

10. AS PRESIDENTS REPORT

McBrien said the dates for the hiring process for the VPI have been set. Also, Opsata's interim position as ALO/Special projects dean will be terming out soon, and the new ALO/Dean of Institutional Effectiveness position is also posted and will be hiring soon.

McBrien asked Council if they feel the emails from Lamb on safety are helpful. Council reiterated many comments they made earlier in the meeting that the amount of information is a little overwhelming and not specific enough. Blair commented that we need to keep control of the messages that go out or other sources will possibly spread misinformation. Lamb's emails are very long and verbose, and not all of us have the time to read through them. It would be helpful to have an executive summary so that we can skim quickly and determine if we need to read more thoroughly. In addition, perhaps we could have a triage for memos: red for super important—read right now, orange for medium important—read very soon, and green for information—read when you can.

McBrien said the DW Academic Senate Plenary took place the previous day. Opsata gave a presentation on Guided Pathways work at DVC. She said the other colleges are moving along with their programs but we started earlier and are further along. She said a suggestion was made to have a DW Guided Pathways Advisory/ Steering Committee. McBrien said they also had a long discussion on Shared/Participatory Governance and the 10+1. She said one part of the discussion is about what exactly does primacy mean and that each college interprets it differently. She said it was discussed that is influenced both by policy and personalities. She said DVC has gone through some major changes the last several years and we are fortunate in the level of collaboration and communication we have as a college regarding 10 + 1, but of course there are always things that could be improved. She said the other two colleges have not had to deal with the situations that we have had at DVC so there are still a lot of things they need to discuss and clarify. Sporer was at the meeting and said she realized we are all in the same district but she is concerned the other two colleges don't have the level of discourse that we have here.

McBrien said there are several people that are finishing their terms on committees and asked Council to discuss any open positions in their departments and divisions so appointments can be made before we get too far into the next semester.

11. CURRICULUM COMMITTEE BYLAWS

Council agreed they were unsure if they had the latest version of proposed revisions to the Curriculum Committee bylaws and agreed to postpone a vote until they are certain they have the most recent one.

12. GUIDED PATHWAYS UPDATE

Koblik said our Guided Pathways plan has been submitted to the state. She said we have been doing a lot of research and are holding focus groups and there will be more opportunities for participation. She said also she has been working on getting more reassign time for the Pathways work. Koblik said she is proposing adding a day to Fall Flex devoted to Guided Pathways. Keating said the calendar is negotiated and Koblik should talk with the UF about this. If faculty are asked to come in before flex officially starts, they need to be offered monetary compensation.

Koblik said she wants to have sort of a bulletin board where things that are happening in the Guided Pathways work will be posted as they come up. The information could also go out as an email newsletter as new things come up.

Koblik said she is on the Guided pathways Cluster design team, as is McBrien, and they have been discussing the layers for meta-majors. They have been working on developing two layers but students have expressed there should be three so students can drill down more specifically to what they want to study.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 3:58 p.m.

Respectfully submitted,

Ann Langelier-Patton
Administrative Secretary