

ACADEMIC SENATE COUNCIL MEETING

MAY 2, 2017

APPROVED

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Andy Barlow (Rep-at-large), Peter Churchill (Corresponding Secretary), Nicolette Moultrie (CTE), Marva DeLoach (Library), Cheryl Carter (Counseling), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Charlie Shi (Business), David Vela (English), René Sporer (SRC), Jim Blair (Part-time)

ABSENT: Chalisse Forgette (Professional Development), Open-(Social Sciences), Barbara Hewitt (Biology/Health Sciences), Leo Bersamina (Applied and Fine Arts), Wayne Larson (Physical Sciences),

GUESTS: Kris Koblik, Rachel Westlake, Greg Stoup, Mario Tejada, Rick Robison, Becky Opsata, Laurie Lema

1. APPROVAL OF AGENDA OF MAY 2, 2017 AND MINUTES OF PREVIOUS MEETINGS.

It was MSC to approve the agenda of May 2, 2017. The following members all voted aye: Freytag, Barlow, Churchill, Moultrie, DeLoach, Carter, Gentry-Kolen, Flores-Lowery, Shi, Vela, Sporer, and Blair. No nays. No abstentions. Approved.

It was MSC to approve the minutes of March 7, 2017. The following members all voted aye: Freytag, Barlow, Churchill, Moultrie, DeLoach, Carter, Gentry-Kolen, Flores-Lowery, Shi, Vela, Sporer, and Blair. No nays. No abstentions. Approved.

It was MSC to approve the minutes of March 21, 2017. The following members all voted aye: Freytag, Barlow, Churchill, Moultrie, DeLoach, Carter, Gentry-Kolen, Flores-Lowery, Shi, Vela, Sporer, and Blair. No nays. No abstentions. Approved

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Freytag said we need to look at how we can streamline some of our processes. He said he was struck by the number of forms required for a field trip. And it's even more onerous if you want a van. He said often filing for reimbursement is not worth it because of the paperwork required.

4. ANNOUNCEMENTS

Carter reminded Council the Majors Fair is the following day, May 3 in the commons.

Flores-Lowery updated Council on the schedules and stats for the DVC athletic teams.

McBrien told Council with Churchill's retirement it opens the position of Corresponding Secretary for one year. She has appointed Patrick Leong for 2017-2018, the remainder of the term. Also Barlow will be on Sabbatical next

semester and not returning to the Senate in spring 2018, so she has appointed Katrina Keating as Rep-at-large in his absence.

McBrien informed Council Buzz Holt passed away the previous day, May 1. She said words that she thinks of to describe him are grace, civility, and self-deprecating, and always very focused and dedicated to what was best for students. She said she received several emails from colleagues stating that they will miss his cheerful presence in the hallways going to class – in shorts, year round. A card is being passed around to Council to send to his wife.

5. APPOINTMENTS

Distance Education Committee for Fall 2017

Joann Denning, AFA

The following members all voted aye: Freytag, Barlow, Churchill, Moultrie, DeLoach, Carter, Gentry-Kolen, Flores-Lowery, Shi, Vela, Sporer, and Blair. No nays. No abstentions. Approved

McBrien told Council there are three members of the Sabbatical Leave committee that are retiring so those positions need to be filled. Also three members of RPEC are terming out so those positions need to be filled too.

6. CURRICULUM COMMITTEE UPDATE

Curriculum

Mike Chisar, Curriculum Committee Chair, said the committee has been putting in a lot of time including homework. They are working on making sure our compliance with accreditation is kept up. They are meeting twice a week for now. He said there are a backup of course approvals at the state so they are willing to give colleges more local control over approving courses.

Chisar said they will be working with the SLO Committee to streamline the process of integrating SLOs into course outlines. They are also working on making sure all our C-ID is in compliance with articulation agreements.

7. DE, SLO, AND TECH COMMITTEE UPDATES

Mario Tejada, SLO Committee chair, presented a Powerpoint overview of the SLO committee's accomplishments this year. They include updating and refining processes, reading and reviewing courses from the previous year for quality control and communicating their feedback to departments, and holding a drop-in workshop in the fall. They also redesigned the WebSLOs program action plans format, refocused the PLO assessment process on the structural aspects, continued GELO assessments with the new PLO process, and implemented an assessment plan procedure for courses that missed their assessment window to help them avoid not being able to participate in the RAP. They worked with the ALO to provide data for accreditation reports.

Tejada informed Council the SLO office will be moving to a smaller location as they don't need the large space they are in now. He also told Council that Robert Burns is retiring and will be greatly missed.

Rick Robison reviewed accomplishments of the Technology Committee including reviewing equipment requests, and looked at professional development to address security issues. Robison said the contact person for tech needs is Percy Roper. He said they also have been discussing possible implementation of a virtual desktop infrastructure (VDI). They held workshops on how to use the technology podiums including a discipline specific one for math. And they have added some support for Macs. Robison said they sent out a satisfaction survey and will review the results at their meeting later this week. He said a new software is being implemented that will enable students to print from any device anywhere. The Portal 2.0 upgrade is coming over the summer. They will be helping Student Services implement new software. Tejada said the Tech committee members are faculty's advocates and they help with program reviews that have a technology component. They are waiting on the Educational Master Plan before finalizing a Technology Plan.

Tejada reviewed the Distance Education Committee accomplishments this year including evaluating software for things such as student evaluations and proctoring. They hosted a visioning event in September with 100 attendees and they have been working collaboratively with CCC and LMC. They worked with the District DE Council on improving course search functions. Other collaborations they worked on include with Professional Development, the TAC, the Tech Committee, and the PR Committee, the SLO committee, the AAG, and Student Services. They shared information with faculty on scheduling patterns. They also shared information with students on online

degrees as well as open online classes for CSU, GE, and IGETC. They created guides for faculty on how to write letters of recommendation for online students and other additional guides. They sponsored 52 professional development workshops in the Spring semester. They worked on implementing Canvas and will be presenting workshops. They conducted a survey of online students and learned some of the actions online faculty need to take to help ensure student success. They also worked on an inventory of online student resources. The success rates for 100% online courses have improved from 68.65% to 69.30%.

Tejada said they will be searching for a new DE coordinator as Becky Opsata is stepping down.

7. PLENARY UPDATE

Freytag reviewed some highlights from the Sate Plenary Session he attended the previous week. He said there was a presentation by Sierra College on a program they have called RISE that is funded through Equity, Basic Skills and 3SP. The program is for first time college students from under-represented and underserved students. The students are placed in cohorts, three are ethnic based and one is a more general population and they have had very high success rates. For example they saw a 10-15% increase in persistence in basic skills. The program provides counselors, peer mentors, academic coaches, financial aid support and academic support. They also provide spaces specifically for RISE students to study and work. They provide laptops and calculators to students who do not have access to one.

Freytag said he also attended a session on supporting DACA students with a lot of advice on the law and recent legislation, as well as the GB of the CCCs resolution and what we can do to support our undocumented students. They had some practical questions colleges need to address such as do people on campus know what to do if a subpoena is presented or asked for social security information on a student. They also cautioned to make sure the resources you refer students to are legitimate.

Freytag said they heard information on the \$200 million allocated to implement the Strong Workforce Program. Freytag said faculty need to be very involved in the creation and support of workforce programs. He said the UC transfer pathways are discussing a pilot pathway for chemistry and physics.

Freytag said the Key note speaker was Manual Pastor, a professor of sociology and American studies and ethnicity at USoCal, who shared his research on developing programs responsive to changing demographics through promoting leadership development, curriculum, and programs in response to those changes. Pastor said that a lot of the initiatives that have been taking place in California are now being seen in other regions of the country. He stressed that equity in education is crucial to the economic survival of the state and nation. With these changes we must be ready to meet students where they are and embrace the changes as they happen.

8. AS PRESIDENT'S REPORT

This item was postponed due to time constraints.

9. GREG STOUP - IEPI PRESENTATION

Greg Stoup, the interim Vice Chancellor of Educational Services reviewed with Council a spreadsheet of institutional effectiveness indicators (IEPI). He said the IEPIs are a mandate from the state chancellor's office and you can find these spreadsheets on the chancellor's website.

Stoups explained the information on the spreadsheet includes the completion rate for prepared and un-prepared students from 06/07 to 15/16. He explained at this time each college needs to have 8 goals, 2 from each metric. One for one year and one for six years except for the transfer level completion rate.

The spreadsheet also has success rates and goals for remedial courses in math, English, and ESL; transfer level completion rate for years one and two for math and English; successful course completion for the fall term and completion of degrees and certificates including low-unit certificates, as well as transfers to 4 year schools.

Stoup said our next goals are due on June 13. He said the data is for the colleges use at this time.

10. PROFESSIONAL DEVELOPMENT AND THE UF EQUITY HOUR

McBrien reviewed the funding and expenses so far for the Equity Hour. She said we have \$341,000 including \$90,000 in rollover. She said we want to extend as many opportunities for all faculty to participate in equity activities.

Koblik distributed a document breaking down the options and associated costs if we decide to continue with TEN. She emphasized we want to make sure this decision is not made over the summer so Senate needs to make a decision by the end of the semester. She said some other options for equity funds besides TEN are paying for speakers, either in house or outside. She estimates we could get 40-50 people to participate in activities not from TEN. She thinks about \$30,000 would need to be allocated for speakers.

Koblik said the onboarding session for fall has been moved to May 19. She said they are looking at the TEN packages and determining how many could participate if we were to go with them. She said the data that was collected through the TEN program this year for planning equity programs.

Koblik reviewed the TEN packages and what they provide. Package 1 is based on no new data so it would have to be from among those that completed the TEN training. She said she does not think those faculty have used the data in their classrooms so she is not sure package 1 would be beneficial for the college. She is looking at the options in Package 2. The options are 2a. Licensing for up to 40 faculty with an associate consultant; 2b is up to 40 with a senior consultant; 2c is for up to 80 with an associate consultant and 2d is for up to 80 with a senior consultant. The packages in 2 range from \$58,000 to \$111,000.

She said the survey showed that about 36% would like to use the data in their classrooms but the sample size was very small. But, if that was the case, we could fill a category 1 package. She added that it would be valuable to have space for full-time faculty but the negotiated funds are for adjunct faculty through the UF Equity Hour program. However, we do need to make equity activities equitable for adjuncts and fulltime faculty. She estimates 100 people from this year's Equity Hour cohort would continue.

McBrien reviewed that at the next meeting Council will be voting on one of three options. A completely home-grown program with no more TEN, or endorse a package that allows this year's cohort to continue use of the data, or a combination.

Freytag commented that we could still use the data to inform development of a home-grown program.

11. VP OF INSTRUCTION REPORT

Westlake said the final interviews for faculty are this Thursday. She said next year she wants to start the Box 2A process in the spring. They will be looking primarily at areas that requested faculty positions in their program reviews. She does not know how many positions will be opened up but they will keep equity in mind as they go through the hiring process.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*