



**ACADEMIC SENATE COUNCIL MEETING
AUGUST 8, 2017
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Daniel Kiely (Library), Kimberley Taugher (Biology/ Health Sciences), Wayne Larson (Physical Sciences), Nicolette Moultrie (CTE), David Vela (English), Nicole White (Applied and Fine Arts), Theresa Flores-Lowery (Kinesiology), Lisa Smiley Ratchford (Social Sciences), René Sporer (SRC), Kris Koblik (Professional Development)

ABSENT: Katrina Keating (Rep-at-large), Carolyn Seefer (Business), Yvonne Canada (Counseling), Jim Blair (Part-time), Heidi Gentry-Kolen (Math/Computer Science),

GUESTS: Rachel Westlake, Laurie Lema, Becky Opsata, Heidi Goen-Salter

1. APPROVAL OF AGENDA OF AUGUST 8, 2017 AND MINUTES OF MAY 23, 2017.

It was MSC to approve the agenda of August 8, 2017. The following members all voted aye: Freytag, Moe, Vela, Kiely, Koblik, Sporer, Taugher, Moultrie, Flores-Lowery, White, Smiley-Ratchford, Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of May 23, 2017. The following members all voted aye: The following members all voted aye: Freytag, Moe, Vela, Kiely, Koblik, Sporer, Taugher, Moultrie, Flores-Lowery, White, Smiley-Ratchford, Larson,. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

None

4. ANNOUNCEMENTS

None

5. APPOINTMENTS

Dean of Applied and Fine Arts Hiring committee

Paper Screening

Naomi Nezuka

Interview Committee

Toru Sugita
Beth McBrien
Shannon Padilla
Kevin Leeper
Chris Rasmussen

Scheduling Committee

Rene Sporer –SRC

Measure E Project Steering Committee

John Polos

SLO Committee

Raquel Garcia

It was MSC to approve the appointments listed above. The following members all voted aye: Freytag, Moe, Vela, Kiely, Koblik, Sporer, Taugher, Moultrie, Flores-Lowery, White, Smiley-Ratchford, Larson. No nays. No abstentions. Approved.

6. WELCOME BACK AND INTRODUCTIONS

McBrien welcomed new and returning members. Each member introduced themselves, said what they do at DVC, why they are on the senate council, and what they did over the summer.

7. VP OF INSTRUCTION REPORT

Westlake thanked those that attended the Leadership Summit on Monday.

Westlake said Box2A will happen very soon. Notices have already gone out for hiring requests.

Westlake said the Program Review process has started for this year. Next year everyone will have been through one full cycle then a lot of information will have been prefilled. She said they are looking for validation teams and to let her know if you or a colleague is interested. There will be a training soon.

Westlake said enrollment is up slightly at both Pleasant Hill and San Ramon. She said San Ramon has been working closely with the high schools in their area and their enrollment is up by 6%. She said however that in the district enrollment of international students is down 11%.

Westlake said three Measure E projects are moving from the planning to the schematic stage. The Measure E Selection group has recommended a consultant that will begin meeting with stakeholders starting the following day.

Westlake said we are moving forward on the hiring of a few division deans where those positions are now vacant.

8. REVIEW OF 10 + 1

McBrien emphasized the importance of the 10+1 and that faculty need to always keep them in mind when participating in college, division and department meetings, and speak up when they feel something is a 10+1 item and must come to the senate.

McBrien reviewed that the 10+1 are academic and professional matters pertaining to policy and implementation matters. The first three: the Governing Board will rely primarily on the Academic Senate in collegial consultation. The other eight the Governing Board will reach mutual agreement with the Academic Senate through collegial consultation. She said the Academic Senate is the faculty voice and collegial consultation gives faculty a direct line to college leadership and a voice in all college matters.

Freytag pointed out that process is mentioned several time in the 10+1 including institutional planning and budget development. He stressed to always keep the 10+1 in mind when processes are being developed or revised.

9. ACADEMIC SENATE GOALS

This item was postponed due to time constraints. McBrien said council will review developing a vision statement for the Academic Senate.

10. FALL 2017 EQUITY HOUR UPDATE

Koblik explained how the Equity Office Hour was negotiated for adjunct faculty. This semester we are doing our own training. Eligible faculty either completed all three TEN trainings the previous year or attended the orientation workshop in May. Participating faculty will get paid for 17 office hours devoted only to student equity. They also have to complete 3 hours of training through activities and workshops offered through Professional Development. She said she reviewed data including from the TEN surveys and developed ideas for the trainings. The trainings are geared to learn how to support underserved populations. The trainings include information sessions about the program, Office Hour Ideas, Building Relationships with Students, and Using Student feedback. She will be offering more trainings throughout the semester.

11. UPDATE ON SUMMER GUIDED PATHWAYS WORK

Becky Opsata presented a PowerPoint on the work that she and the curriculum mapping work group did over the summer on Guided Pathways. She said the reason we are developing guided pathways is because it has been shown that when students identify a career path early on and are provided with guidance to complete that path successfully they are more likely to complete their education goals. Guided pathways is focused on institutional transformation, is evidence based, brings in effective practices, and provides an over-arching framework. It emphasizes interventions that work at scale, creates clear intentioned well sequenced curriculum and program design and keeps students at the center of the redesign. These help build the four pillars of guided pathways. She reviewed the implementation plan. Phase 1 is Engagement and High-level planning, Phase 2 is laying the groundwork, Phase 3 is initial scale implementation, Phase 4 is Improved Scale implementation and, Phase 5 is Continuous Improvement. She reviewed that in 2016-2017 they completed the Guided Pathways application process, presented 18 guided pathways roadshows for about 300 people, held meetings for the “Redesigning Community Colleges” book group, held a guided pathways summit in March, and worked to integrate guided pathways concepts into the Education Master Plan. She said a curriculum mapping group met over the summer and explained that we need maps to help students achieve meaningful learning outcomes by developing knowledge and skills systematically and cumulatively over time. Laying the groundwork for mapping includes mapping existing curriculum, advising, entry, career clusters, and communication.

Opsata said September goals include creating visual maps and creating program sequence maps and creating program phase maps that will include core or introductory courses, core program prerequisites and electives and capstone experiences and more advanced electives or requirements.

The timeline for this semester includes a curriculum mapping session for AFA, Library and Social Sciences on September 8; BIO PHYSICI/Engineering on September 15; and BUS, ENG and Math on September 29. On October 20 they will hold a “speed dating” information session on courses for GE requirements, October 26 will be a mapping session at SRC; and will finalize with departments in November-December. Finally in January they will finalize everything for publication in the 2018-2019 catalog. She added that courses that have not yet been approved by the curriculum committee will not be included in the maps. She said they will have conversations with the Curriculum committee about setting priorities so courses needed in a pathway get approved in a timely way.

12. EDUCATIONAL MASTER PLAN UPDATE

Laurie Lema presented a PowerPoint on the progress of the work on the Educational Master Plan. She reviewed that in Fall 2016 the RPEC worked on closing out the 2007-2017 EMP, looked consultants, started stakeholder involvement, had multiple conversations with an EMP focus on Strategic Directive, Core Values, models for student success, focused on the student experience, and developed a steering committee. In Spring 2017 they revised the college vision statement, held a joint meeting with the Senate to plan content, worked on the four stages of student experience vision statements and reviewed the draft EMP outline. They also held an EMP retreat where they looked at a Guided Pathways model and discussed equity and inclusion. Then they proposed an outline and a summer writing team. Currently the themes that have been identified are a vision for empowering and transforming ourselves. They are looking at the students, the college cultural and structural conditions, and an equity driven

process to implement theories. This will e done in four stages that cover connection entry, through and out. They are looking closer at guided pathways and six student success factors. In Fall 2017 they plan to progress their work with a community focus, will finalize the goals and assessments, and determine the next steps.

13. AS PRESIDENT'S REPORT

This item was postponed due to time constraints

14. ADJOURNMENT

There being no further business the meeting was adjourned at 12:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*