

PARKING AND TRAFFIC REGULATIONS

The District provides facilities for vehicles for the sole purpose of conducting college business. The District assumes no liability for damage or loss to private vehicles, their occupants or contents while on college property. Parking and use of vehicles on campus in violation of regulations is prohibited. Drivers who require vehicles on campus in order to conduct business related to the college may obtain temporary permits from Campus Police. *(Any vehicle in violation of these regulations may be issued a parking citation.)*

a. General

Driver Responsibility

A motor vehicle possessed or maintained by a faculty or staff member may not be parked in reserved Faculty or Staff lots until the appropriate decal has been properly affixed. Faculty and staff must park in Faculty/Staff designated areas unless permission to park in other areas is obtained from College President. *(Students may **not** use parking lots reserved for Faculty/Staff.)*

Temporary Regulations/Instructions

Occasionally special short-term conditions arise that may require suspending a portion of these regulations, or may require additional temporary regulations and/or instructions. The Chief of District Police Services or Campus Lieutenant of Police Services is authorized to institute temporary changes as circumstances require. Citations will be issued to persons violating any temporary signs, barricades or markings.

b. Eligibility

Students

All students who have paid the required fee are eligible for first-come, first-served parking in general parking lots.

Staff

All full-time and part-time staff are eligible for parking in specific assigned areas. The term "staff" does not include tutors or student assistants, but applies only to contract employees of the Contra Costa Community College District. *(Current Staff decals will be honored on all District campuses and properties.)* This eligibility does not extend to family members and friends of faculty and staff.

Temporary Parking for Staff

In order for staff to park a vehicle on campus which does not have a parking decal, a temporary parking permit must be obtained at the Campus Police Services Office and placed on the dashboard of the car. In lieu of this procedure, staff must pay for a one-day permit, obtainable as they enter the campus.

One-Day Parking

If Management is inviting special guests on college business, visitor permits should be obtained, in advance, from Campus Police Services Office and mailed or otherwise provided to the guests. Except as provided above, visitors must pay a fee per day established by the Governing Board and published in the college catalogues to park on campus. Visitors must park in approved areas and comply with all parking regulations.

1. **PROCEDURES**

a. **Fees**

Who Must Pay

All persons parking on campus must pay fees as prescribed by the Governing Board unless specifically exempt by Board order. The Board, as part of an agreement with employee organizations, has exempted faculty, staff and managers from parking fees. This agreement extends only to the individual employee and not to family members or friends. Abuse of this agreement could result in the loss of faculty/staff parking privileges.

Fee Schedule

The parking fee schedules are established by the Governing Board and published in the college catalogues.

Student Parking Permits (Decals)

Student parking permits (decals) are mailed when the fee is paid at the designated campus office or purchased online. Any decal obtained through misrepresentation or in violation of this regulation is void. Staff decals are issued at the office of Campus Police Services.

Placement of Parking Permit (Decals)

Decals will be placed on the lower front windshield, passenger's side or on the lower rear window, driver's side. Portable permits must be hung on rear view mirror, decal facing front of vehicle.

Portable Student Parking Permit

A portable carrier is available for a fee at designated campus office. This carrier with proper parking permit (decal) properly affixed may be transferred from vehicle to vehicle as needed. This carrier must be hung in designated place in accordance with District Parking Regulations.

Summer Session Parking

During the summer intercession the semester permit for the preceding spring or succeeding fall is not valid. A summer permit must be purchased.

b. **Parking**

Where to Park

General parking areas are open to all students and visitors on a first-come, first-served basis. All motorcycles, mopeds and other motor-driven cycles must park in specially designated areas within the general parking lots.

Improper Parking

The assignment of a parking decal to a vehicle is not a guarantee of a parking space. It is the responsibility of the vehicle operator to find an approved space for his/her vehicle. All drivers are cautioned that the college, having marked approved spaces, is under no obligation to mark all areas where parking is prohibited.

2. ENFORCEMENT AND CONTROL

a. General

In accordance with the California Education Code, the Governing Board of the Contra Costa Community College District is authorized to promulgate rules and regulations for the safety and welfare of students, employees and property.

Summary of Parking Regulations

- (1) Illegal Parking
 - (a) Parking where prohibited by signs or markings.
 - (b) Parking in an area *not designated as a proper parking area* (sidewalks, grass, construction areas, traffic island, etc.).
 - (c) Blocking crosswalk, sidewalk, or wheelchair ramp.
 - (d) Failure to park within the lines of a designated space.
 - (e) Parking with parking decal improperly displayed or altered.
 - (f) Parking in a reserved zone.
 - (g) Blocking a driving lane.
 - (h) Parking in a lot without a current decal for that lot.
 - (i) Parking by a fire plug.
 - (j) Parking illegally in a wheelchair space.
 - (k) Parking illegally in an assigned space.
 - (l) Failure to park in areas designated for motorcycles, bicycles, mopeds or other motor-driven cycles.

- (2) Moving Violations
 - (a) Exceeding the posted speed limits on open campus roadways, or in excess of 10 mph within designated parking facilities.
 - (b) Failure to stop at arterial stop signs or observe "Yield" signs.
 - (c) Operating motor vehicle in a prohibited direction on a one-way street.
 - (d) Failure to yield right-of-way to pedestrians.
 - (e) Driving on sidewalks (except for authorized service vehicles or vehicles with specific authorization by Campus Police.).
 - (f) Unlawful driving as defined by the California Vehicle Code.
 - (g) Operating a motorcycle, motor-driven cycle, or motorized bicycle on a sidewalk without a permit, or in any area other than a regular roadway.

- (3) Additional Violations
 - (a) Altering, damaging, or moving college traffic signs, markings, or signal devices.
 - (b) Failure to obey proper traffic requests or directions of Campus Police Officers.
 - (c) Improper classification of one's vehicle as regulated in Section 2, Part B.
 - (d) Failure to observe temporary parking, or route and detour signs as approved by the Campus Police Chief.

b. Enforcement

Citations

All vehicles, operated or parked in violation of these regulations, shall be cited with a Municipal Court citation. Violators shall receive citations answerable in Municipal Court, under authority of Section 21113-a, California Vehicle Code. If mitigating circumstances exist regarding the citation, the recipient should contact the Campus Police Lieutenant

immediately and explain the circumstances. All citations are forwarded to the court within twenty-four (24) hours following date of issuance. All citations fall within the jurisdiction of the court after they are forwarded and are subject to appeal only through the court. A court appearance may be requested by contacting the Municipal Court indicated on the citation. The base citation rate is established by the Governing Board.

Impound of Vehicles, Towaway Zones, Overnight Parking

- (1) The District reserves the right to have impounded any vehicle which is parked in a manner dangerous to vehicular or pedestrian traffic, or in violation of campus parking regulations. *The vehicle owner shall bear all costs involved in such vehicle removal and storage.* To determine if a vehicle has been towed, call Campus Police at the respective campus.
- (2) Parking a vehicle on campus overnight, or at any time for the purpose of storage or repairing such vehicle (except for emergency repairs) is prohibited, unless a permit is obtained, in advance, from Campus Police.
- (3) Parking of motor homes, trailers, boats, or any vehicle on campus for purpose of habitation or storage is prohibited. Vehicles in violation of these regulations will be towed and stored at the owner/operator's expense.

c. Parking Fee Refund

Refunds are made only to the person paying the fee and if the following conditions are met:

- (1) Applicants must show a valid Cashier's receipt for the parking fee.
- (2) All classes for which student was registered are canceled or dropped within the first 10 days of the semester, or the student was sold a permit which is not needed, such as for a Saturday class.
- (3) Remnants of parking sticker is returned.

d. Time Restrictions

A valid parking permit will be required 24 hours a day, **Monday through Thursday and from 12:00 midnight through 5:00 p.m. on Friday 7 days a week including holidays.** All other parking and traffic regulations will be enforced 24 hours a day, 7 days a week **including holidays.**

3. ROLLER/INLINE SKATES AND SKATEBOARDS

a. General

It shall be unlawful for any person upon roller skates, inline skates, skateboard, coaster, hoverboard, toy vehicle or similar device to go upon any roadway, or upon any sidewalk or paved surface or upon any facilities owned or operated by the Contra Costa Community College District.

- (1) UNLESS: The activity is a regularly conducted class supervised by a credentialed instructor.

b. Enforcement

Any person found to be coasting or riding roller skates, inline skates, skateboards, coasters, toy vehicle or similar device will be in violation of California Vehicle Code Section 21113(f) and shall/may be subject to a citation.

4. BICYCLES

a. Parking, Storage and Placement of Bicycles

- (1) Bicycles shall be parked or stored in bicycle racks located on each campus.
- (2) No person shall park, store, or leave a bicycle in such a manner as to cause said bicycle to block or otherwise impede any entrance or exit from any building on the District property.
 - (a) Bicycles shall not be parked, stored, or left within six (6) feet of any entrance or exit of a building unless a bike rack or parking device or marked bicycle spaces are provided within that distance.
 - (b) Bicycles shall not be parked, stored, or left on any building access or egress ramp.
- (3) No person shall store, park, or leave any bicycle inside the doors of any building. *Bicycles inside of buildings constitute a safety hazard and shall be removed and impounded by the District Police Department.*
- (4) Bicycles shall not be parked, stored, or left standing so as to block or impede the normal flow of traffic on any highway, roadway, street, alley, sidewalk, parking area, or pathway. They will not impede the normal movement of handicapped persons or pedestrians upon curb outs. They will not be adjacent to curbing or cement that is painted red.
- (5) Bicycles shall not be parked, stored, or left on any lawn or landscaped area except in those areas designated as a bicycle parking area by the presence of racks or other parking devices or signs indicating the area as a bicycle parking area.
- (6) Bicycles will not be locked or attached to any handrail, tree, shrubbery, door, sign post, telephone pole, lamp post, or other object not maintained or designed for the purpose of securing bicycles.

b. Riding of Bicycles

- (1) Bicycles shall not be ridden on any athletic field, tennis court, lawn or landscaped area.
- (2) Bicycles shall not be ridden on any pathway or walkway in violation of posted signs or markings.

c. Enforcement

Citations

Any person found to be riding a bicycle and is in violation of any California Vehicle Code section governing the operation of bicycles shall/may be subject to a citation.

Removal of Securing Mechanism and Impound of Bicycles

- (1) Whenever any bicycle is found in violation of this article, any District Police Officer or District Police employee authorized by the Chief of Police or his representative, may remove the securing mechanism using whatever reasonable measures are necessary to impound the bicycle. *Employees so authorized to remove a bicycle in this manner shall not be liable to the owner of the securing device or the owner of the bicycle for the cost of the repair or replacement of securing device.*

- (2) Any District Police Officer or District representative authorized by the Chief of Police or his representative, may remove, relocate, or impound any bicycle which:
 - (a) Blocks or otherwise impedes the normal entrance to or exit from any building or District property.
 - (b) Blocks or otherwise impedes traffic on any street, highway, roadway, path or sidewalk.
 - (c) Is parked in violation of any of the sections of this article, or appears to be abandoned.

From: [Gentry-Kolen, Heidi](#)
To: [Canada, Mary \(Yvonne\)](#); [Denning, Joann](#); [Fisher, Jane](#); [Flores-Lowry, Josephine](#); [Freytag, John](#); [Gerken, Craig](#); [Gonzales, Anthony](#); [Kiely, Daniel](#); [Koblik, Kristen](#); [Langelier-Patton, Ann](#); [McBrien, Beth](#); [Moe, Patrick](#); [Seefer, Carolyn](#); [Smiley-Ratchford, Lisa](#); [Sporer, Rene](#); [Taughner, Kimberly](#)
Subject: Fw: Academic Senate final exam discussions
Date: Saturday, January 26, 2019 12:03:31 PM
Attachments: [image001.jpg](#)

All,

With Dr. Gomez' permission, I'm sharing out the below e-mail.

Within, she shares her concerns regarding Final Exam issues, which we (ASC) will continue to discuss Tuesday.

Best,

Heidi

Heidi Gentry Kolen, Computer Science
WRKX Department Chairperson
CE Computer Science Lead

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321 Golf Club Rd
Pleasant Hill, CA 94523
925.969.2613

From: Gomez, Concha
Sent: Saturday, January 26, 2019 9:31 AM
To: Gentry-Kolen, Heidi
Subject: Academic Senate final exam discussions

Hi Heidi,

I'm writing to you because you're the Math/CS Academic Senate rep and I have some concerns about the academic calendar/final exam schedule that I need to express. Last semester, in spite of a great deal of planning and preparation, I had an extremely stressful last week. The problems that I had were unrelated to the air quality closures, although the closures did add to my and my students' stress levels. I read the survey results and I want to point out one thing that I noticed in those results that I had already suspected: The absence of a final exam week really negatively impacted STEM students the most.

I taught math classes last semester that only met for one hour and ten minutes four days a week, or one hour and twenty five minutes four days a week or twice a week. Because we have to give cumulative finals in math, I was forced to give two-part final exams in all of those classes.

One of my classes was linear algebra, a very intense 3-unit course that should really be 4 units. All of those students were STEM students, which meant that they were all also taking physics and/or chemistry and/or computer science, and about half of them were also taking calculus 3 on top of all of those other STEM courses. As a result, , on BOTH Tuesday and Thursday of that week, the vast majority of my students had multiple final exams in one day, sometimes only ten minutes apart. There were many requests from students to reschedule their tests, and I was willing to have them come to one of my other classes to take their final, but because of their own jam-packed lab and lecture schedules that week, only one student could actually take her test at any other time (and I had to give her an additional 15 minutes in my office). I don't use the makeup test center because my students might have questions during the exam, and last semester several students did have questions.

During that linear algebra final, I saw several students who looked like they were fighting back tears. During the last twenty minutes of both parts of that very stressful exam, other students were opening the door and walking into the room about every two minutes because they were arriving for a calculus class/exam. (Only a ten minute passing period between final exams is totally absurd.) As you can imagine, that was very distracting for my already stressed students. I tried locking the classroom door to prevent it, but people were still trying to get in, rattling the door and even knocking. Also, I had to lock the door every time one of my students walked out. At one point, I just went out in the hall and calmly asked the students who were waiting to please refrain from trying to open the door until the room was cleared. Those students were so anxious that one of them yelled "Unlock the door---your class is over!" It was very tense. A couple of my students turned their tests in a few minutes early, telling me that they didn't check their answers--or they didn't finish--because they had to get to their next exam on time. And finally, the first part of the linear algebra final exam turned out to be so stressful that several of my students did not return for part 2.

In three of my four classes last semester, I had the lowest final exam scores that I've ever had. I believe that it had to do with the insane schedules that my students had that week. If my department didn't require that I give cumulative final exams in all of my courses, I would not have ANY final exams this spring.

I hope you can convey to the Academic Senate my sense that even though only 25% of the students who responded to the survey indicated that they had "significant negative issues" during the last week of the semester, if we polled only the students who were taking two or more STEM courses, we might find the significant negative issues to be almost universal. I believe this is unfair to STEM students and will hurt many of our students when they apply for transfer to places like Berkeley or UC Davis. This may in turn negatively affect our ability to attract those STEM students in the future.

Thanks for representing all of us in this important discussion.

All my best,

Concha Gomez

Concha Gomez, Ph.D.

(she, her, hers)

Mathematics Faculty

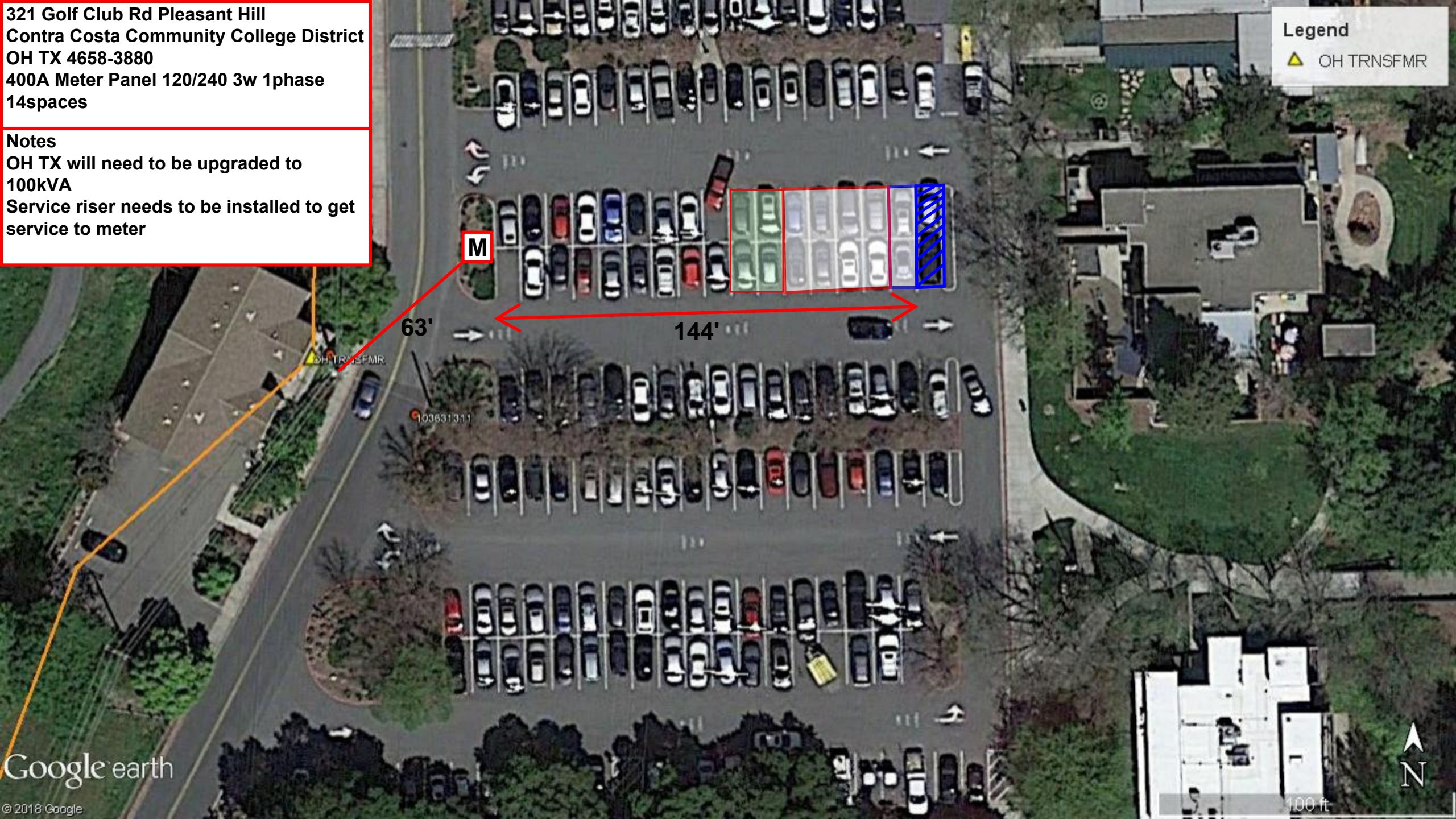


tel. 925-969-2685

321 Golf Club Rd Pleasant Hill
Contra Costa Community College District
OH TX 4658-3880
400A Meter Panel 120/240 3w 1phase
14spaces

Notes
OH TX will need to be upgraded to
100kVA
Service riser needs to be installed to get
service to meter

Legend
▲ OH TRNSFMR



New State Funding Model

| 2018-2019 (Hold Harmless) | 2019-2020 | 2020-2021 |
|------------------------------|---------------------|---------------------|
| 70% FTES | 65% FTES | 60% FTES |
| 20% Supplemental | 20% Supplemental | 20% Supplemental |
| 10% Student Success | 15% Student Success | 20% Student Success |

New State Funding Model

- FTES - Full-Time Equivalent Student
- Supplemental Allocation - one “point” for each Pell Grant, CA College Promise (old BOG waiver), and AB540 student
- Student Success Allocation

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Student Success Allocation

| Student Success Allocation—Measures | All Students | Promise Grant Premium | Pell Grant Premium |
|---|--------------|-----------------------|--------------------|
| Associate degrees for transfer granted | 4 | 4 | 6 |
| Associate degrees granted (excluding ADTs) | 3 | 3 | 4.5 |
| Baccalaureate degree granted | 3 | 3 | 4.5 |
| Credit certificates (16 units or more) granted | 2 | 2 | 3 |
| Completion of transfer-level mathematics and English courses within first academic year of enrollment | 2 | 2 | 3 |
| Successful transfer to four-year university | 1.5 | 1.5 | 2.25 |
| Completion of nine or more CTE units | 1 | 1 | 1.5 |
| Attainment of regional living wage | 1 | 1 | 1.5 |



Money Allocation to Point Values

| | 2018-19 | 2019-20 ^{1/} | 2020-21 ^{1/} |
|--|-----------------|-----------------------|-----------------------|
| Base Allocation | | | |
| Dollars per Credit FTES | \$3,727 | \$3,387 | \$3,046 |
| Basic Allocation | <i>See Note</i> | <i>See Note</i> | <i>See Note</i> |
| Supplemental Allocation—Dollars per Point | \$919 | \$919 | \$919 |
| Student Success Allocation—Dollars per Point | \$111 | \$167 | \$222 |

^{1/} These totals will also be adjusted by the changes in the cost-of-living in those years.

Note: These amounts will be calculated based on the numbers of colleges and comprehensive centers consistent with the current formula.



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