



321 Golf Club Road
Pleasant Hill, CA 94523

ACADEMIC SENATE COUNCIL MEETING

October 27, 2020

APPROVED

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: John Freytag (President), Patrick Moe (Vice President), Lisa Smiley-Ratchford (Corresponding Secretary), Susan Parkinson (Biology/ Health Sciences), Bridgitte Schaffer (SRC), Yvonne Canada (Counseling), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Anthony Gonzales (English), Kris Koblik (Professional Development), Sangha Niyogi (Social Sciences) Concha Gomez (Math/Computer Science), Leo Bersamina (Applied and Fine Arts), Rick Millington (Kinesiology) , Daniel Kiely (Library), Alan Haslam (Representative-at-large), Joann Denning (CE), Liz Mayorga (Part-time Faculty), Maya Yamato (Part-time Faculty)

ABSENT: Natania Wong (ASDVC)

GUESTS: Mary Gutierrez, Anne Kingsley, Rick Robison, Dan Hagerty, Kim Schenk, Claudia Hein, Mickey Huff

1. APPROVAL OF AGENDA OF OCTOBER 27, 2020.

It was MSC to approve the agenda of October 27, 2020. The following members all voted aye: Moe, Smiley Ratchford, Parkinson, Haslam, Schaffer, Canada, Gerken, Seefer, Kiely, Gonzales, Koblik, Niyogi, Gomez, Bersamina, Denning, Mayorga, and Yamato. No abstentions. No nays. Approved.

2. PUBLIC COMMENT

Mickey Huff announced that this week is media literacy week. This Thursday, October 29 at 2:30, the Journalism department along with the Social Justice program, and the History and Social Science departments, and the civic engagement committee are sponsoring an event. Called Democracy Needs Journalism: A Fake News Detection Kit for Elections.

3. COUNCIL COMMENT

Schaffer said her division is concerned with some issues in the Student Life Office regarding clubs and honor societies which also function as clubs. In one situation, the Phi Theta Kappa society was told by the Student Life Office they had to change their bylaws within 30 days or they would not be designated a club. They had to change their bylaws to allow anyone with a 2.0 GPA or higher to be an officer but Phi Theta Kappa international requires the officers have a GPA have at least 3.0. It took a lot of time going back and forth and it did not get resolved until their dean stepped.

Seefer said she is the advisor for Phi Beta Lambda which is a chapter of a national organization. The Student Life Office does not want to allow us to charge dues. But the national organization as well as

the state level of the organization requires dues in order to be a member. Freytag said he will follow up on these issues.

4. ANNOUNCEMENTS

Freytag welcomed our two new part-time representatives, Liza Mayorga and Maya Yamato.

Gonzales said this is Lit Week sponsored by the English Department along with the literature and creative writing committee. There was an event earlier in the day and there are two more events this week.

Schaffer said this Friday they are having a speaker who is an author of Graphic Novels.

5. APPOINTMENTS

Budget Committee

Craig Musburger

Academic Senate Adjunct Faculty Representatives

Maya Yamato, 2-year term

Elizabeth Mayorga 1-year term

Ad Hoc Course Substitution Committee

Craig Gerken

Susan Parkinson

Sam Needham

Concha Gomez

Yvonne Cañada

Nicole Despina

It was MSC to approve the appointments listed above. The following members all voted aye: Moe, Smiley Ratchford, Parkinson, Haslam, Schaffer, Canada, Gerken, Seefer, Kiely, Gonzales, Koblik, Niyogi, Gomez, Bersamina, Denning, Mayorga, and Yamato. No abstentions. No nays. Approved.

6. VPI REPORT

Gutierrez said everyone is working hard to help prepare for the work that will be doing in spring. The careful planning that we did for Fall is also going to be benefiting us in spring as we are using our public resources responsibly and wisely to ensure that we're able to serve as many students as possible. Also the work that we've been doing on Guided Pathways is just another example of how we can focus on students to make sure that we're meeting their needs

7. ASCCC AWARDS

Freytag shared the ASCCC webpage that list all their awards. There are three awards coming up that he would like us to consider submitting nominations. The Exemplary Program Award nominations are due November 9. The Hayward Award application deadline is December 11. Each local senate can nominate one full time and one part time faculty. And there is the Standback Stroud Diversity Award

which is due in February. He said if anyone want to get together to discuss nominees for these awards to let him know.

8. CCCCCO'S GENERAL COUNCIL OPINIONS RELATED TO LIVE ONLINE SYNCHRONOUS INSTRUCTION

Anne Kingsley reviewed with Council recommendations that they received about policies or practices related to synchronous instruction. One is about making sure we are DA compliant such as making real-time captioning available. She said our policies and best practices are in line with the recommendations.

Kingsley said another recommendation is regarding requiring cameras. Requiring students to turn on their cameras must be essential to instruction and not indiscriminate. Camera requirements must be in your syllabus and must be carefully worded.

Rick Robison reviewed the section on what academic freedom is and what the limitations are. Academic freedoms do not exist in a vacuum and have to be balanced with the needs of students and in the administrative functioning needs of the college.

Kat King said there are concerns about student privacy and the use of cameras that are addressed in the recommendations. She said the home is highly protected by privacy rights so that needs to be considered when requiring cameras. Another privacy issue is related to recording. These rules are under the Family Educational Rights and Privacy Act. This can get complicated so they have tips about these situations in their recommendations.

Robison said other colleges have policies that allow students to sign a waiver to allow recording. He said we can explore some of those policies as an option.

Council discussed the importance of specific course notes regarding cameras and recordings. They talked about various scenarios and how they should be addressed under these rules.

9. COURSE SUBSTITUTION POLICY FOR STUDENTS WITH DISABILITIES

Council had no feedback on the proposed policy for course substitution for students with disabilities at this time. David Hagerty said they will be making edits based on any feedback they do receive and will bring it back to Senate.

10. CREDIT FOR PRIOR LEARNING

Kim Schenk said they have not received any feedback since the last time this was at Senate. The Curriculum Committee has recommended that we retain two of the former bullets. The first is about charging a fee for credit by exam. And the second is about students shouldn't be awarded Credit by Exam for the first course in a sequence, if they've already successfully completed the second. There are situations when a department could waive that rule.

It was MSC to endorse policy on Credit for Prior Learning. The following members all voted aye: Moe, Smiley Ratchford, Parkinson, Haslam, Schaffer, Canada, Gerken, Seefer, Kiely, Gonzales, Koblik, Niyogi, Gomez, Bersamina, and Denning. Mayorga and Yamato abstained. No nays. Approved.

11. WORKGROUP AND PLAN TO ADDRESS SENATE AND COMMITTEE REPRESENTATION IN LIGHT OF G.P. INTEREST AREAS AND REALIGNMENT PROPOSALS

Freytag reviewed a spreadsheet he put together showing division representation on Senate committees. He said we need to form a workgroup to come up with a plan to adjust representation as we determine our interest areas and realignment proposals.

Council discussed the purview of the workgroup and things that need to be addressed including budgets and Program Reviews.

Haslam, Parkinson and Gerken said they will participate in the workgroup. Freytag said he will consult with Becky Opsata and Gutierrez on this work.

12. WORKGROUP AND PLAN TO LEAD COLLEGE WORK TO ADDRESS CCCCCO CALL TO ACTION

Freytag said we need to form a workgroup to address the Chancellor's office call to action regarding a response by our system to address systemic racism by conducting a system-wide review of law enforcement officers and first responder training, host open dialogues and review campus climate, audit classroom climate and create inclusive classrooms and anti-racism curriculum, review and update Equity Plans, shorten the time frame for full implementation of the Diversity, Equity and Inclusion (DEI) Integration Plan, and system wide engagement in the Vision Resource Center "Community Colleges for Change." He said we have already done a lot addressing these areas but we need a workgroup to oversee and guide the work in these areas to comply with the call to action. He said we need 4-5 faculty and the work will probably go through the next academic year.

13. DESCRIPTION AND PROCESS FOR FORMATION OF AFFINITY GROUPS

Freytag said Susan Lamb is working on forming college affinity groups. He reviewed the proposal from Lamb. He said part of the reason for this is because we've had groups want to be able to request funds and they're not able to do so outside of our program review process. This proposal would allow affinity groups to participate in the resource allocation process. The intent also is to define affinity groups. There have also been requests from affinity groups to meet with the college president.

Koblik suggested if we add a preamble about what affinity groups are to clarify the intention of them. Moe added that we need to show we value these groups. Freytag asked Koblik and Moe if they could write up a few sentences and he will provide the feedback to Lamb.

14. AS PRESIDENT'S REPORT

Freytag reminded Council the Plenary session is the following week. He has sent out a link to submit public comment on the resolutions.

Freytag updated Council on Measure E projects. He said the current construction projects are continuing as well as the academic complex conversation. Recently the need to address the Science Center on Science Hill and ADA issues. We know eventually those buildings will be removed and there's currently work being done to figure out where we will be able to move the classrooms and offices that are in those spaces.

