

COLLEGE COMMITTEE

INSTITUTIONAL EFFECTIVENESS COMMITTEE

Introduction

Institutional effectiveness refers to the systemic, on-going, and documented process of measuring performance against mission and goals.

Charge/Function:

The institutional effectiveness committee coordinates the development and implementation of a comprehensive program of institutional effectiveness that relies on measurable and documented information, using current research databases. The work of the committee focuses on continuous assessment and improvement of programs and services across the institution and at all levels. More specifically, this committee has the following responsibilities:

- To coordinate efforts regarding the development, implementation, and continuous updating of indicators of performance at all levels, including the publication of an annual institutional effectiveness report card.
- To coordinate efforts regarding the assessment of student learning outcomes (SLO) at the instructional, student services, and institutional levels.
- To evaluate the effectiveness of the program review processes and recommend standardized calendars for implementation and effective rubrics for validation.
- To oversee and coordinate research projects that lead to improvement in institutional effectiveness.
- To review survey instruments and provide guidance on the development and administration of survey instruments and use of survey results.
- To coordinate efforts that ensures the use of assessment results to improve the quality of programs and services.
- To work closely with other college committees and councils including the Institutional Planning Committee, the Integration Council, and the Faculty Senate SLO committee to seek guidance and to provide information that leads to transparency and enhancement of the effectiveness of the college in reaching its mission and accomplishing its goals.

Meeting Times/Days: Once a month (more frequently, as needed).

Reporting Status: Institutional Planning Committee and as needed to the Integration Council and College Council.

Chair Structure: Selected by Committee members

Membership:

Dean of Planning, Research, and Student Outcomes, Ex Officio
2 administrators

- 2 faculty
- 2 classified
- 1 student

Note: At least one of the representatives from classified, faculty, or management is from SRC, on a rotating basis.

Appointment Dates and Terms of Office

Terms: Staggered two years - may be reappointed for one additional term

COMMITTEE MEMBER		Date Appointed	Term Ends
Dean of Planning, Research & Student Outcomes	Mohamed Eisa		Ex Officio
Administrator			
Administrator			
Faculty			
Faculty			
Classified Staff			
Classified Staff			
Student			

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