

## COLLEGE COMMITTEE

### FACILITIES COMMITTEE

#### Charge/Function:

To serve as the primary forum for the sharing and exchanging of information relevant to college wide facilities planning issues. The functions of this committee will include:

- Planning – The committee will be responsible for overseeing the development and implementation of the DVC's Facilities Master Plan. The committee will be responsible for developing the annual action plan for the facilities master plan.
- Procedures – The committee will review and revise as needed DVC procedures related to facilities and space allocation.
- Information – The committee will be kept informed on the various facility projects that are occurring on campus. The committee will receive periodic reports from the safety committee and the sustainability committee.
- Facility Tasks - Other facility related tasks and recommendations as determined by the College President or the College Council.

**Meeting Times/Days:** Twice each semester (more often as needed)

**Reporting Status:** The Facilities Committee reports to the College Council. The Safety Committee and the Sustainability Committee report to the Facilities Committee.

**Chair Structure:** Chair and vice-chair (to be selected by the committee membership)

#### Membership:

President (ex officio)  
Vice President of Finance and Administration (ex officio)  
Executive Dean, Information Technology & Services (ex officio)  
Buildings and Grounds Manager (ex officio)  
District Project Manager (ex officio)

~~Buildings and Grounds, staff~~  
~~Information Technology & Services, staff~~

Safety Committee Member,  
Sustainability Committee Member

Faculty (24)  
Classified (24)  
Management (24)  
Student (24)

~~Central Services Manager (ex officio)~~

~~One member must be from the instructional area~~

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### Appointment Dates and Terms of Office

**Term of Membership:** Three years – may be re-appointed for one additional term

COMMITTEE MEMBER	Date Appointed	Term Ends
President		Ex Officio
Vice President of Finance & Admin		Ex Officio
Buildings & Grounds Mgr		Ex Officio
District Project Manager		Ex Officio
Executive Dean Information Tech & Services		Ex Officio
<del>Buildings &amp; Grounds Rep</del>		
<del>Information Tech &amp; Services Rep</del>		
Safety Committee Member		
Sustainability Committee Member		
Faculty		
<del>Faculty</del>		
Classified		
<del>Classified</del>		
<del>Management</del>		
Management		
Student		
<del>Student</del>		