

ACADEMIC SENATE COUNCIL MEETING**MAY 18, 2021****APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: John Freytag (President), Patrick Moe (Vice President), Lisa Smiley-Ratchford (Corresponding Secretary), Alan Haslam (Representative-at-large), Bridgitte Schaffer (SRC), Susan Parkinson (Biology/ Health Sciences), Yvonne Canada (Counseling), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Joann Denning (CE), Anthony Gonzales (English), Kris Koblik (Professional Development), Sangha Niyogi (Social Sciences), *Leo* Bersamina (Applied and Fine Arts), Concha Gomez (Math/Computer Science), Daniel Kiely (Library), Liz Mayorga (Part-time Faculty), Maya Yamato (Part-time Faculty)

ABSENT: Rick Millington (Kinesiology)

GUESTS: Anne Kingsley, Crystala Button, Anne Kinsley, James Wilson, Ada Ocampo, Rosa Armendariz, Becky Opsata, Kim Schenk, Marissa Greenberg, Julie Catalano, Emily Stone, Nicole White, Lindsey Lang, Claudia Hein, Troy Bennett

1. APPROVAL OF AGENDA OF MAY 18, 2021.

It was MSC to approve the agenda of May 18, 2021. The following members all voted aye: Moe, Smiley-Ratchford, Haslam, Schaffer, Parkinson, Canada, Gerken, Seefer, Denning, Gonzales, Koblik, Millington, Niyogi, Bersamina, Gomez, Kiely, and Yamato. No abstentions. No nays. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Seefer said this is the first semester that we're using the new system to submit our FLEX hours. She said when you go into view your roster there is a completed list and an active list. Anything on the active list is not completed so they will not be counted for FLEX hours. You can't move things to your completed list until you complete an evaluation. She went in and had 8 items on the active list. She was able to complete evaluations for two of them but the others did not have that option. She found out that means the presenter did not submit the final attendance list. Hours have to be submitted by this Friday. She said there may be many others that are encountering this issue. She said the new system has resulted in more work and is not user-friendly.

Gomez said regarding the discussion we had on the guidelines for synchronous and asynchronous meetings. She said many of her colleagues, are strongly opposed to asynchronous meetings other than office hours. However, that was not the majority and there are a lot of diverse opinions. At their department meeting they agreed they need more specific guidance in particular, how to conduct review sessions. She also said they need to know what guidance is available for students in these areas. She said she had a lot of trouble finding that information so she could send it to her students.

Schaffer said at SRC they discussed email groups. They realized sometimes when email are sent to all DVC faculty or employees, it does not always get delivered to SRC people. She said there is an issue with the lists for the email groups and District is working on it. They are also working on similar issues at the Brentwood campus.

Yamato said an email about canvas and end of term tech wrap up was sent out that includes some information about adjunct access to email if they are not schedule for classes in the subsequent semester. She said she has not heard any updates but wants to keep it on the senate's radar.

4. ANNOUNCEMENTS

Freytag said the next Academic year there will be calendar invites sent to Senate Council with Zoom links.

Freytag announced our DVC Administration of Justice Program is co-hosting a summit webinar on 5/21 focusing on police and criminal justice reform.

5. APPOINTMENTS

None.

6. ANNUAL REPORT: SLOAC COMMITTEE

SLOAC Committee members presented the following year-end report:

This year, SLOAC has been busy preparing for the transition from WebSLOs to eLumen:

- Beta-tested course SLO assessment processes, under the expert guidance of new co-chair Nicole White
- Recommended a new assessment cycle of 4 years, with 25% of SLOs assessed in each course in each cycle – approved by Senate earlier this year
- Provided guidance to departments in creating their new assessment cycle and established a master calendar of assessments, similar to the T5 calendar
- Created a new generic “reflection template” in eLumen that will replace the WebSLOs action plan
- Assisted departments in aligning their cSLOs with PLOs, GELOs, and iLOs in eLumen
- Recently concurred on the following recommendations to the Academic Senate
 - PLO assessment (not alignment) should continue to be on hiatus for the 2021-2022 academic year while we bring cSLO assessment online for the entire campus
 - cSLO assessment timeline should mimic our WebSLOs timeline:

Assess in FA/SP (data is collected in eLumen)	➔	Reflection templates due by end of following Fall to allow for faculty conversation about global data
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Fall FLEX eLumen training will be Thursday, August 19th from 10 – 11 am
Training materials (videos and handouts) will be posted on a SLOAC webpage by beginning of Fall 2021.

Council discussed the report and asked for points of clarification which were discussed.

7. VPI REPORT

Freytag reported on behalf of the VPI Mary Gutierrez.

A number of dean hires are currently taking place and are wrapping up this week. New deans will be announced at the following Governing Board.

Gutierrez extends thanks to all who have served in the screening and interviewing roles. There has been a lot of good feedback about how those committees have been functioning.

Student centers are moving forward in the fall semester. The centers will be under development with soft launches planned for spring 2022. Budgets for the student centers are still being evaluated and explored.

The "Box 2A" committee met and reviewed searches that were paused in March of 2020 as well as recommendations from this academic year along with new requests. They agreed to prioritize previous recommendations that were put on pause or were recommended last academic year. The Committee will forward to the President a list of ranked recommendations for consideration and they will announce a list of approved searches to faculty prior to the start of the 2021 academic year.

Council discussed questions about the physical locations on campus for success Centers that could be displaced by the Success Centers. Freytag and Schenk explained those locations are still being assessed and they are looking at where to relocate some programs and services, as well as making sure there are adequate spaces for on campus classes as we return.

7. ANNUAL REPORT: CURRICULUM COMMITTEE

Members of the DVC Curriculum Committee reported the following for the last academic year:

Report to Academic Senate Council May 18, 2021 from Curriculum Committee:

This Academic Year:

1172 Curriculum Committee actions including approx. 250 Title 5 course revisions, 45 new courses, and 19 new programs (degrees and/or certificates)

Continue to refine our work with eLumen (more on that later)

Career Education Program Prerequisite Review every two years

Non-credit Curriculum development

Distance Education Supplement approval for all courses taught in Fall 2020, Spring 2021, and Summer 2021

California Community Colleges Chancellor's Office - changing reporting and approval processes now each Experimental (Topic) Course needs to have approval through the Curriculum Committee

Maintain all these changes on the Chancellor's Office Curriculum Inventory (COCI)

Items brought to your attention this year:

Credit for Prior Learning

Changes due to AB 705: Elig for Engl-122 changed to College-level reading and writing are expected and Math prerequisite changes

Curriculum Committee ByLaws

Ethnic Studies

Continuous improvement: our internal processes including the new course and program development processes

How will our realignment for Guided Pathways affect our work? Representation, By Laws

Encourage departments and programs to think about the place of Distance Education in their curriculum and how to deal with emergencies such as Electrical outages, air quality issues, etc
Intersections between curriculum and Admissions & Records and Counseling
Keeping up with all the systems and their requirements and deadlines: UC, CSU, C-ID, Chancellor's Office
Team: Kim Schenk, Lesley Agostino, Thao Pham, and Troy Bennett along with the division representatives and our Instruction Office Schedulers
Ideas for training materials

8. PRIDE/DREAMERS/SPARKPOINT CENTER AND PRIDE ALLIANCE UPDATE

Emily Stone, James Wilson, Ada Ocampo, Rosa Armendariz presented a report of their activities this academic year.

Pride/Dreamers/Sparkpoint/Health Services Center and Dreamers and Pride Alliance Updates

A Very Short History of the Pride Alliance

- After a few of us attended the CCC LGBTQ+ Summit in Fall 2019, we came back with a list of ideas to make DVC more inclusive for LGBTQIA community members
- To organize these efforts and build community across areas of campus and between staff and faculty, we formed the Pride Alliance in April 2020.
- We meet monthly and work in sub-groups

Updates from our first year

Pride/Dreamers/SparkPoint/Health Services Center

Centralizing resources, creating space

- Proposal to convert former Multicultural Center in Student Union has been approved by ASDVC (May 21)
- Next Steps

Student Support and Web Presence

Meeting students where they are

- Launched Pride website: www.dvc.edu/pride (Oct 20)
- Created pride@dvc.edu email (Oct 20)
- Statement of Solidarity with trans community members with Academic and Classified Senates and ASDVC (April 21)
- Created student listserv (May 21)

Campus Pride Index

Gathering data, developing buy-in across campus

- In collaboration with leaders across campus, completed assessment (Jan 21) and obtained rating (April 21)
- DVC's assessment viewable [here](#)
- Commitment to reassess frequently and improve our score (ongoing)

Professional

Supporting those who support our students

- Created guide to pronouns for faculty (April 21)
- Leading Flex on using pronouns(August 21)
- In development: Ally programs similar to UndocuAlly and VetNet Ally (future)

Curriculum and Community of Pride

Representation in the classroom

- Presented on Community of Pride at statewide CCC LGBTQ+ conference (April 21)
- Working on reassign time for Counseling and English to coordinate and develop learning community (current)
- In development: LGBTQIA+ Studies course and concentration in Social Justice major (future)

Dreamers Alliance Update

A year in review

- Launched Dreamers website: (Oct 20)
- Created student listserve (Oct 20)
- Promoted dreamers@dvc.edu
- Hosted the 10th Annual 4CD Dreamers Conference aligned with undocumented student week of Action – virtually with 240+ participants! (Oct 20)
- Launched bi-monthly virtual UndocuSupport Hour (Dec 20)
- MOU with IIBA for legal consultation (Jan 19)
- Continued Dreamers Ally Training

Reach out for more information!

pride@dvc.edu

Coordinators:

Ada Ocampo aocampo@dvc.edu James

Wilson-jawilson@dvc.edu

9. ASCCC SPRING PLENARY RESOLUTIONS

[Final Adopted Resolutions SP 21 Plenary](#)

11. POST-COVID CLASSROOM TECHNOLOGY NEEDS AND DE TEAM UPDATE

DE Team members presented information they have researched and gathered about classroom technology needs post-Covid and explained the concepts they are working on.

Technology & Return to Campus Needs

Making changes to the way classrooms function to keep the new expectation of technology and flexible learning in mind

Abridged from the Information and Instructional Technology Committee Meeting 5/13/2021

Context: Points of Discussion

The interface between students, instructors, and technology has changed, how can we support these changes with our current infrastructure?

- What will students/instructors expect as they walk back into the classroom?
- How can our classrooms support integrated learning technologies?
- How will our classrooms showcase equity/access to technology and knowledge rather than reinforce hierarchies of learning?

LA Building-now

What active, non-hierarchical, inclusive learning takes place here?

Math-now

Are we coordinating class redesign efforts across campus?

Connecting Conversations

A Look Back: Measure E Classroom Design Standards

- Measure E [Classroom standards](#) - process based creation of Classroom Design Standards which included constituents across college (Students Faculty, Staff, Admin, Grounds, Library, DSS, IT, Counseling, Student Services, etc.)
- Focus was on forward-thinking vision of teaching & flexible learning
- By creating as a group there were discussions, compromises, and planning across disciplines and across usage perspectives
- Kept accessibility, inclusive design, and equity at forefront
- Living document...meant to document changes and revisions (emphasis was on planning process)

Small Classroom Concept Models -group work, lecture mode, ceiling view including AV hookups examples

Classroom Design Standards

- Small, Medium, and Large Classroom Configurations
- Meant to be a living document that could be updated as needed (or as needs are adjusted)

BFL 213

Current set-up

Classroom Directions

Centering Active Learning Spaces--Flexible, Multiple

Examples

Design continuity: Facilitate multiple classrooms types while keeping cohesion

–Pre-Covid example from Mendocino College

Integrated/Flexible Technologies

Examples

Active--indoor/outdoor engagement

Knowing there is an outside world can be comforting and allow for more focus

Swing space--connection between class & shared learning areas

Examples of a group study couch, and the CSU Monterey Bay BIT building

Bring Your Own Device

Phones are a powerful learning tool.

Are we preparing students for using their device wisely in and out of the classroom?

Inclusivity, preparedness, and accessibility!

Post COVID planning

Example of a post-Covid design

The Ask: Integrated Efforts/Planning on Classroom Design Upgrades

- Is there a way to coordinate efforts and revise/rethink/update a cohesive classroom design standard?
 - Revision of these standards could be made up of representatives across the college (student, faculty, staff, grounds, IT/Tech)
 - This group could advise on classroom needs, timelines, proposals, and prioritization of upgrades
 - Promotes connection between individual classroom design and the college's overall principles of design
- Perhaps these conversations have started? And, if so...where can people join those conversations/workgroups on classroom upgrades?

Addendum

Hass Building at UC Berkeley

<https://newsroom.haas.berkeley.edu/students-return-to-reimagined-courses-and-major-technology-upgrades/>

Medium Classroom Concept Model- group work, testing/lecture

Example of a design for a medium classroom

Freytag said it is definitely important that we think about how to pick up this conversation in the fall and if there's a way that we can be thinking about some of this over the summer.

Kingsley said there are two veins to this work. We need to make sure we have good technology available but we also need to think about how we teach with technology in meaningful ways. How do we advocate for progress in this when our classrooms are not ready to handle it.

Moe said we approved classroom design standards three and a half years ago and it was sold to us that the new buildings would be built to these standards. It does not look like we will see many new buildings any time soon. He said we need to start upgrading our existing classrooms now.

Freytag said we need to recognize that some of our oldest buildings might not be able to be updated given all of the technology that is required.

Anne Kingsley said we can see small upgrades happening, but there seems to be a lack of a sense of broad across the campus facility planning. We need continuity of visions on what's needed. We need a group that comes together and discusses these classrooms and how to upgrade them for our needs.

12. RETURN TO CAMPUS FALL '21

Sefer asked how long the BFL would be used as a vaccination center. Schenk said she was told to not schedule any classes in BFL and Humanities for the fall at this time.

Gonzales said he has heard the term soft openings for the success centers and would like to know what that means. Freytag said when the staffing recommendation for the success centers was brought forward and it was discussed and approved for both faculty and classified positions. They looked at available reassign time and the number of new positions that would be needed. They are currently looking at the cost of the plans and he is waiting for an update. But we will have some version of the success centers in place in the fall but they will not fully all be open until spring.

Gerken asked about adding windows and doors to the outside in certain rooms. Freytag said when we start making changes like that, it has to go through a state process that can take months. Opsata said there are some plans to do some things like that but as Freytag said, it will take some time. She said at this time furniture is being ordered for various existing classrooms and spaces. There will be work done over the summer such as painting, carpet installation and electrical and data connections installed.

13. ACKNOWLEDGEMENTS AND RESOLUTIONS

Freytag said he would like to acknowledge some individuals who have contributed so much to the college and are retiring or moving into other positions at other institutions.

Opsata has accepted a job to as the Vice President of Instruction at Laney College. Moe presented a resolution in acknowledgement and appreciation of work she has done at DVC.

Insert Resolution

Opsata thanked the senate for this honor. Council members and guests expressed their thanks and appreciation to Opsata and wished her well in her new job.

Freytag said Kim Schenk is retiring. He presented a resolution acknowledging and thanking her for all she has contributed to DVC.

Schenk thanked everyone for this and said how grateful she is for her time at DVC. Council members and guests commented how much they have appreciated working with Schenk.

Freytag said Moe is stepping down from the Academic Senate after many years of serving in several capacities, the latest being as Vice-president.

Smiley-Ratchford, the incoming Academic Senate Vice-president, presented a resolution of acknowledgement and appreciation for Moe.

Insert resolution

Moe thanked everyone and said he is humbled to be in such great company.

Freytag said Yamato is leaving the Academic Senate Council as a part-time representative. Yamato said she is stepping down due to day care needs for her young son and she will miss everyone on the Council but it has been a great experience.

Freytag said Beth Hauscarriague is retiring and he acknowledged the immense amount of work she has done in her various positions at DVC especially, her advocacy for instruction and student services to work closely together.

Freytag said Julie Catalano is also retiring and he wants to acknowledge her for all her work at DVC in many different positions for so many years. He wished her all the best in her retirement. She has been integral in so many projects, activities and initiatives at DVC.

Freytag also wants to acknowledge and thank Marissa Greenberg, the outgoing Classified Senate President. He said it has been a pleasure to work with her, and she is a great benefit to our college community. It has not always been the case that our Academic and Classified Senates have worked closely and collaboratively together but she has helped rebuild those relationships. The past few years the senates have accomplished many important joint efforts.

14. ACADEMIC SENATE PRESIDENT'S REPORT

Freytag thanked all the Council members for their work and all that they have accomplished this past academic year. He wished everyone a wonderful summer break.

15. ADJOURNMENT

There being no further business the meeting was adjourned at 4:42p.m.

*Respectfully submitted,
Ann Langelier-Patton*