

Diablo Valley College Academic Senate

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DVC
DIABLO VALLEY COLLEGE
321 Golf Club Road
Pleasant Hill, CA 94523

ACADEMIC SENATE COUNCIL MEETING

January 23, 2020

APPROVED

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: John Freytag (President), Patrick Moe (Vice President), Lisa Smiley-Ratchford (Corresponding Secretary), Kris Koblik (Professional Development), Anthony Gonzales (English), Bridgitte Schaffer (SRC), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Theresa Flores-Lowery (Kinesiology), Sangha Niyogi (Social Sciences), Yvonne Canada (Counseling), Jane Fisher (Applied and Fine Arts), Haslam (Representative-at-large), Ray Goralka (Biology/ Health Sciences), Joann Denning (CE), Susan Parkinson (Part-time Faculty)

ABSENT: Riva Bruenn (Part-time Faculty)

GUESTS: Mary Gutierrez, Becky Opsata, Wayne Larson

1. APPROVAL OF AGENDA OF JANUARY 23, 2020 AND MINUTES OF DECEMBER 10, 2019.

It was MSC to approve the agenda of January 23, 2020 as amended. The following members all voted aye: Moe, Goralka, Smiley-Ratchford, Haslam, Koblik, Gonzales, Schaffer, Gerken, Seefer, Kiely, Denning, Parkinson, Bruenn, Niyogi and Flores-Lowery, Fisher. No nays. No abstentions. Approved.

The minutes of December 10, 2019 were not ready for review.

2. PUBLIC COMMENT

Wayne Larson said he is happy that the Senate is having discussions about the 16-week calendar.

3. COUNCIL COMMENT

Parkinson said an issue has come up with the new Wi-Fi. Part-time instructors are no longer able to connect to college printers through the new College-Personal Wi-Fi configuration. She said she contacted Satish and that ability may have been lost for part-time faculty.

Kiely commented that if you bring your own computer to campus; you will be logged in on the same network as students.

Schaffer said when you access individual class rosters on inSite, you still cannot see the fill rates and enrollment numbers.

4. ANNOUNCEMENTS

Denning said the Applied and Fine Arts career education high school symposium Wednesday. Today toured the CE programs in AFA division.

Flores-Lowery said the both the men's and women's basketball play at home vs Santa Rosa next Tuesday. Other spring sports start up on Monday.

Schaffer and Canada shared poster about events for Black History month.

It was announced that retired faculty member Eva Cohen passed away over the break. There will be a small service within the Art Digital Media department on Friday.

Freytag said 1 faculty representative is needed for both the DVC EEO and 4CD EEO committees. Contact him if you anyone you know is interested.

Freytag said the contract for Shaun Harper, who came to the Fall Flex Opening Day has been approved for ongoing work. He will be getting more details soon.

Freytag said Toni Fannin sent out an email about the Emergency Drill schedule on February 12. Details are in the email. The drill will impact select buildings at the Pleasant Hill campus and the entire SRC campus. John will follow up on the protocol for locking rooms and offices. Police will be on campus on campus during the drill to clear impacted buildings and help occupants return to their classroom and work spaces ASAP.

5. APPOINTMENTS

Scheduling Committee

John Rodriguez as Physical Science Division Rep

Director of Advancement Hiring Committee

Craig Gerken
Patrick Leong

It was MSC to approve the appointments listed above. *Moe Goralka, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Gerken, Seefer, Kiely, Denning, Parkinson, Bruenn, Niyogi and Flores-Lowery. No nays. No abstentions.*

6. RPEC ANALYSES AND REPORT ON CCSSEE SURVEY

Opsata presented the RPEC report on the CCSSEE survey. She said for project #1 Daniel Catterson from Psychology did an analysis of individual responses and the relationships between the questions. He also created the charts that are included in the data set in the analysis section of the report.

Opsata said for project #2 the frequency reports of responses are sorted by audience. The goal of this project was to highlight the most important and actionable information by group.

Opsata said she will come to the next meeting to talk about project #3 where the CCSSEE results are linked to ILOs.

7. ACCREDITATION QUALITY FOCUS ESSAY DRAFT

Opsata shared with Council the ACCJC Quality Focus Essay Draft. She said the general finding had been presented to the college the previous day as a Flex workshop. She said she would like to hear feedback from the Academic Senate in a few weeks. She asked Council to be sure to read the pages on the projects to improve student achievement.

8. SENATE OFFICER APPOINTMENTS

Freytag said he looked into the Senate Constitution and Bylaws for the rules for appointing a senate officer when there is a vacancy. He said he is bringing this up at this time because when Moe became Vice-President it left the corresponding secretary position open for the rest of the term through this year. He said the constitution states the appointment can be for one semester. He said Council could discuss changing the constitution and bylaws language over the semester. The other option is to hold a special election for SP20 for the position and then have an on cycle election for the position at the end of the semester. After discussion, the council preference is to do a single semester appointment for Spring 2020.

9. CCC OFFICE OF EDUCATION TEACHER OF THE YEAR

Freytag said the selection of a nominee for the Contra Costa County Board of Education Teacher of the Year award rotates yearly among the three colleges. This year the nominee will be from DVC. He said we have no set process for selecting a nominee. Previously we have had an ad hoc committee make recommendations to the Council who then discuss and vote. The deadline to submit the nominee is April 1. He said Council should think about a process for making the selection and this topic will come back on the next agenda.

10. POTENTIAL COLLEGE MANAGEMENT SHIFTS

Susan Lamb said Deans have lack of equity between their roles in their divisions. Some divisions are quite large and require more paperwork, etc. She said there have been discussions about reorganizing the deans' roles to make them more equitable. This could result in a shift to a model that aligns with Guided pathways "Interest Areas". She said also enrollments are declining and those numbers should be considered in the discussions. In addition, the new funding formula could potentially result in an \$8.5 million loss in funding for DVC.

11. EXPANDING HIGH SCHOOL PARTNERSHIPS IN SAN RAMON

Susan Lamb said Michael Almaguer has been hired here temporarily to assist with non-credit high schools especially in San Ramon where there is no adult education.

12. SENATE GOALS REVIEW

Due to time constraints, this discussion will be on the next agenda. He said he would like Council to look through the goals and note what progress we have made so far and, what we can do over SP20 to continue to facilitate the goals. He asked Council to identify 1 or 2 goals that they associate with and they will have a brainstorming activity at the meeting.

13. REVISITING 16 WEEK ACADEMIC CALENDAR DISCUSSION

Freytag said there have been requests to have discussions about the 16-week calendar – what's working, what isn't, what could be done differently. He asked Council if they think that the Senate should take on this

discussion. He said if they do want to, they need to discuss what data is needed to inform the conversation. He said required contact hours need to be kept in mind. Goralka said the UF may be having discussions about this also.

14. MANAGEMENT HIRING PROCESSES

Freytag said he would like to have discussions at a future meeting about faculty appointments to management hiring processes. He said the hiring process for the chancellor is now in progress and how it is being done should be part of the discussion. As of now, FSCC can nominate three faculty from entire district to serve on that hiring committee. He said FSCC is meeting the following week to talk about their selections.

15. VPI REPORT

Gutierrez reminded Council that the EMP should connect to everything we do. She said the activities from All College Day will be evaluated and look at the connections to the EMP. Keeping the EMP in mind helps focus conversations and make the connections. She would like departments to have conversations about this and show how their work is connecting with students and the EMP.

16. AS PRESIDENT'S REPORT

Freytag asked Council to forward him any names of faculty they think should be considered for the Director of Advancement hiring committee. We need one for paper screening and one for interviews.

17. ADJOURNMENT

There being no further business the meeting was adjourned at 2:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*