

**ACADEMIC SENATE COUNCIL MEETING
OCTOBER 8, 2019
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: John Freytag (President), Patrick Moe (Vice President), Kimberley Taugher (Biology/ Health Sciences), Lisa Smiley-Ratchford (Corresponding Secretary), Alan Haslam (Representative-at-large, Kris Koblik (Professional Development), Chalissee Forgette (English), Anne Petersen (SRC), Yvonne Canada (Counseling), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Joann Denning (CE), Riva Bruenn (Part-time Faculty)

ABSENT: Theresa Flores-Lowery (Kinesiology), Jane Fisher (Applied and Fine Arts)

GUESTS: Susan Parkinson, Becky Opsata, Mary Gutierrez, Lindsey Kong, Albert Ponce, Jason Mayfield

1. APPROVAL OF AGENDA OF OCTOBER 8, 2019 AND MINUTES OF SEPTEMBER 24, 2019.

Freytag said the agenda needs to be amended. Item 6 is postponed because Heidi Goen-Salter and Dorian Eidhin are not present at this meeting. Also Mark Akiyama cannot be present for item 10.

It was MSC to approve the agenda of August 21, 2019 as amended.

The following members all voted aye: Moe Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, and Bruenn. No nays. No abstentions. Approved.

It was MSC to approve the minutes of May 7, 2019. The following members all voted aye: Moe Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, and Bruenn. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Taugher said in the Life Health Science Building, they have had ongoing issues with their HVAC system that cannot regulate the temperature within a reasonable range. She had students who had to leave the lab because it was so hot in the room. She said she will continue to bring this up so there does not become a sense of normalcy about this and so that it does not fall through the cracks for maintenance.

Koblik said she had a student working on a computer in her classroom researching open sources on the internet. However, they had trouble accessing the site through the student Wi-Fi access because the web address was http not https. They were finally able to access it by switching browsers but she worries that many students may run into this and not know how to fix it.

Taugher told Council this is her last Senate Council meeting as a representative. She is her department's chair this year so she is stepping down and Ray Goralka will be coming in as the Biology/Health Science representative.

4. ANNOUNCEMENTS

Freytag told Council the announcement calling for proposals for the 2020 faculty lecture will be going out in a couple of weeks. He said this is a prestigious honor for the selected faculty member. The criteria for selection is the faculty member has made professional contributions to the college and will present a lecture topic of wide, general interest of relevance to students, college employees and the general public. The lectures will take place in April, 2020.

Freytag reminded Council the Dinner Theater on the opening night of Seussical the Musical is on October 18. The deadline to get tickets is this Friday, October 11.

Freytag said one more faculty member is still needed for the Program Review Task Force.

Taugher thanked Council for the privilege of getting to work with so many dedicated faculty on the Council for the last few years. She said she has learned a lot being on the Council and will miss those she has worked with in this capacity.

5. APPOINTMENTS

Interim DVC Academic Senate Part-time Faculty Representative (2019-202 Academic Year)

Susan Parkinson

It was MSC to approve the appointments listed above. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, and Bruenn. No nays. No abstentions. Approved.

6. ENGLISH AB 705 UPDATE

This item was postponed until the October 22 meeting.

7. CHANGES TO PROGRAM REVIEW COMMITTEE MEMBERSHIP

Lindsey Kong explained the Program Review Committee has discussed the efficiency of their committee and they have proposed a change to the membership. She said currently they have representatives from Workforce Development, Institutional Planning, Matriculation, Information Technology, Foundations for College Success, and Enrollment Management. But they feel the committee can fulfill their charge by eliminating those representatives as members but bringing them in when their expertise is needed.

It was MSC to approve the proposed change to the Program Review Committee membership. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen,

Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

8. ETHNIC STUDIES PROGRAM/DEGREES PROGRESS

Albert Ponce along with Council members Niyogi, Kiely and Smiley-Ratchford presented information on the development and status of the Ethnic Studies program and degrees.

Smiley-Ratchford explained this workgroup came out of the college's responses to the student demands that were published last year after some instances of racial graffiti on campus.

Niyogi said there is a lot of research that supports the development of an ethnic studies program and degrees. She said there have been attempts in the past to do this but, at this time there is a lot of energy and momentum moving this forward.

They reviewed the recommendation from the Racial Justice Task Force that Racial Justice is the presence of intentional systems and supports to achieve and sustain equity and to eliminate opportunity gaps through proactive and preventative measures. Thus, it is not just the absence of discrimination and inequities. Racial justice confronts systemic, structural, and historical forms of oppression, and centers on counter-narratives by historically-marginalized and underrepresented groups.

They explained the case for developing an ethnic studies program. Ethnic Studies is the critical and interdisciplinary study of race, ethnicity, and indigeneity with a focus on the experiences and perspectives of people of color within and beyond the United States. According to a recent report (Missing the Student Achievement Forest for all the Political Trees, Cabrera et. Al, 2014) by the University of Arizona researchers, students enrolled in culturally relevant curricula are more likely to graduate from high school and perform better on standardized tests including Math tests. Just like students of color, White students have been mis-educated about the roles of both Whites and people of color throughout history. Culturally relevant lessons allow White children to not only learn about people of color, but also White people's roles as oppressors and activists fighting for racial change.

Niyogi commented that these courses within an ethnic studies program are beneficial to all students and help them learn critical thinking skills.

The structure for an Ethnic Studies major would look like the following:

Total of 18 units to receive AA in Ethnic Studies

Required Core Course (3 units)

Sociology 135- Introduction to Race & Ethnicity

Elective Courses (15 units)

English, Film, History, Humanities, Music, Political Science, Psychology, Sociology, Social Science

They are also looking at an Ethnic Studies Concentration in the Social Justice AA-T, and at possible Certificates.

The following Community Colleges have the most generalist emphasis on Ethnic Studies:

Sacramento City College

San Diego City College

San Diego Mesa
San Francisco City College
College of San Mateo
Santa Ana Community College
Santa Barbara City College
Santa Rosa Junior College

Following are the Program Learning Outcomes they have written:

Explain major theories of race and ethnicity and their intersections and constitutive relations with class, gender and sexuality.

Compare and contrast important social and political issues facing African American, Asian American, Chicana/Latina, and Native American groups.

Synthesize an interdisciplinary approach to understanding racial/ethnic groups in the United States.

Apply theories that are relevant to the understanding and critical analysis of the history, social contexts, interpersonal dynamics, and multiple creative productions of ethno-racial communities.

Ponce said there have been discussions at the state level about adding other groups to the list of under-represented minorities specified in the program curriculum, but those discussions have stalled. So, he said this work group decided to stay with the four established groups.

They shared a diagram of what the pathway into the program would look like. These would include FYE, a community of pride, high schools and through the Puente, Umoja, MESA and EOPS programs into a core sociology course as well as interdisciplinary electives. They will also work on integrating services and learning.

They also shared a diagram of what the pathway through the program would like through Ethnic Studies, African American Studies, Native American Studies, Asian American Studies and Chicana/Latina Studies.

Pathways out of the program could be one of the following career options:

Teaching, either in colleges and universities or secondary schools at the K-12 level.

Counseling (clinical, career, or academic) field.

Law can make good use of the major's specialized knowledge of underrepresented communities.

Many different careers, such as: journalism, marketing, community and housing development, radio and television, health and medicine, community and union organizing, social work, and a wide variety of positions in federal, state, and local governments as well as those at the city and county levels.

Also, Graduate and Professional School options include:

A number of colleges and universities that offer bachelor's, master's and Ph.D. programs in Asian American, Chicano, Ethnic and Native American Studies.

Ethnic Studies graduates who desire legal careers should go on to law school and obtain a J.D. degree.

Another option is obtaining a degree of M.P.P. (Master of Public Policy) for those seeking careers in economic or community development and policy making.

Those who seek careers in counseling should also seek at least the M.A/M.S. degree.

M.S.W. (Master of Social Work) is highly desirable for those seeking a career in social work

M.P.H. (Master of Public Health) for those interested in the health field.

They shared information on a couple of the upcoming speakers scheduled as part of the Social Justice Speaker Series.

"The Case for Ethnic Studies: An Urgent Necessity in K-12 and Higher Education"

Dr. Margeurite Hinrichs, CSUEB

Monday Sept. 16

12:45pm Diablo Room

"Ethnic Studies for What?: In Search for Equity, Community Responsiveness and Justice"

Allyson Tintiangco-Cubales, Ph.D. , San Francisco State University

Thursday, October 23

11:10am Diablo Room

Their plan for Fall 2019 is to research programs at CSUs and Universities and work with our articulation officer to make sure our courses articulate; to conduct two forums: one for faculty and one for students to get feedback to help inform in the designing of the program; to identify professional development needs for faculty and staff involved in the program; to continue to develop the applications for equity funds and for establishing the new program; and to develop Curricular Maps for recommended concentrations.

Gerken asked if this is putting wrapper around things we already offer or are they all new. Ponce said it is a combination of things we already offer and courses that will be developed.

Koblik said we need to look at the interdisciplinary offerings in the program and how for example, program reviews, SLOs and Box2A would be handled between the programs. She said it is also important that there is communication between the programs and the electives that are included in the ethnic studies program.

Ponce said the timeline is to submit the equity application proposal this Fall and develop the curriculum in the Spring. It would then be included in the Fall 2020 catalog.

Freytag thanked the group for their work and said he looks forward to them coming back with updates as they do their work.

9. SENATE GOALS

Freytag presented a final draft of the Senate Goals that includes the latest recommendations by Council.

It was MSC to approve the final draft of Senate Goals for 2019-2020. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

10. LEADING FROM THE MIDDLE WORKSHOPS

This item was postponed to 10/22.

11. VPI REPORT

Gutierrez said every indication the college has received from PG&E indicates that both the Pleasant Hill and San Ramon campuses will have power during the Public Safety Power Shutoff expected over the next few

days. She said we need to get the word out to students that the colleges are open and especially to students that are in areas scheduled for a power shutoff. However, she said we need to think of ways to teach our classes in low-tech mode just in case. Gutierrez said also there may be employees who live in areas where the power is off and it may make it difficult for them to get to work. We may also have employees whose children's schools are shutdown and they may not have childcare. If that is the case, the employee should contact their manager.

12. AS PRESIDENT'S REPORT

Freytag said the Area B meeting is this Friday. He sent a list to Council of resolutions that will be up for consideration at the meeting. He asked Council to at least read through the table of contents to see if there are any resolutions they think may impact their areas and to share those resolutions with colleagues and give him any feedback they have.

13. PROGRAM REVIEW TEMPLATE

Opsata shared a revised draft of the Program Review template. She pointed out new sections and selections that have been added to the form. They include a pull-down menu for identifying funding sources and some additional questions to provide further information on how their request falls under the guidelines for the funding source they identified. The changes to the form on funding sources are specific to categorical funds.

Freytag said these forms are already online but they had not come to the Senate for a formal endorsement. He said the Program Review Task Force is also looking at the revised form.

Gerken asked if the new questions are directly relevant to getting a funding request filled. Freytag said they are to get a little more information up front before possibly referring the requests for review by particular categorical funding groups. Opsata said, for instance the criteria for Perkins funding are very specific and it needs to be shown in the answer to the questions how the request meets the criteria.

Council made a few recommendations for clarifying language on the forms.

Freytag said since the form is already being used, Senate should take action on an endorsement very soon. However, he asked Council if they would prefer to see the edits they just recommended before voting. Council agreed they would like to see the edited document before voting.

14. PROCEDURES PACKETS 1 & 2/RRP HANDBOOK/RPEC CHARGE

Becky Opsata told Council she added some language from the District Procedure 20.01 Parking to DVC procedure 3010.01 Parking, based on Council's discussion at the last meeting. Opsata informed Council that the issue that came up with Umoja needing to pay for parking permits for an event have been resolved. Opsata said the only other change she made to the procedures in Packet 1 since the last meeting was to DVC Procedure 3025.01 Posting of Materials on Campus. She added some language regarding electronic postings that was recommended by the Classified Senate.

It was MSC to approve the revisions and edits to the DVC Procedures in Packet 1. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

Opsata told Council in Procedures Packet 2, the DVC Procedure 1001.01 Integrated Planning had been moved from Packet 1 to Packet 2. The edits in Procedure Packet 2 include recommendations from the Classified Senate, and changes to the diagram in DVC Procedure 1010.01 Integrated Planning that duplicate the recommended changes to the Roles, Responsibilities and Processes Handbook.

It was MSC to approve the revisions and edits to DVC Procedure Packet 2. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

Opsata reminded Council Laurie Lema had been coming to the Senate over the past year with diagrams for the Roles, Responsibilities Processes Handbook. Senate approved those diagrams. However, the description language was not written until over the summer. Opsata said, as they have been working more on the language, they keep making changes for clarification. As they did this work they decided to take out the diagram that was for all plans, and instead put in 2 diagrams. One for plans with 10+1 implications and a separate one for those without 10+1 implications.

Freytag said some of the descriptions on page 13 about the timeline for Resource Allocation of College-wide funds are not clear particularly for July and August. He proposed the following language: July/August – Using the revised state allocation budget numbers, the college president makes final decisions about positions funded and funding priorities. Opsata noted the language and will make the edits.

It was MSC to approve the revisions and edits to the Roles, Responsibilities and Processes handbook. The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

Opsata explained that RPEC has recommended a change to their committee charge and structure. The small change in the charge is to change the language “data-driven” to “data informed”. RPEC would also like to go from co-chairs to tri-chairs. The tri-chairs would be the Dean of Institutional Effectiveness, one faculty, and one classified. The committee would then make the determination of which two of the three tri-chairs will represent the RPEC on the College Council.

It was MSC to approve the proposed revisions to the RPEC charge and membership. The following members all voted aye: The following members all voted aye: Moe, Taugher, Smiley-Ratchford, Haslam, Koblik, Forgette, Petersen, Canada, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson and Bruenn. No nays. No abstentions. Approved.

15. ADJOURNMENT

There being no further business the meeting was adjourned at 4:30 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*