

**ACADEMIC SENATE COUNCIL MEETING**

**February 4, 2020**

**APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** John Freytag (President), Patrick Moe (Vice President), Lisa Smiley-Ratchford (Corresponding Secretary), Kris Koblik (Professional Development), Anthony Gonzales (English), Bridgitte Schaffer (SRC), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Joann Denning (CE), Susan Parkinson (Part-time Faculty), Riva Bruenn (Part-time Faculty), Sangha Niyogi (Social Sciences), Jane Fisher (Applied and Fine Arts), Yvonne Canada (Counseling), Ray Goralka (Biology/ Health Sciences), Alan Haslam (Representative-at-large)

**ABSENT:** Theresa Flores-Lowery (Kinesiology)

**GUESTS:** Susan Lamb, Mary Gutierrez

12-10-19 minutes approved- Anthony abstained

**1. APPROVAL OF AGENDA OF JANUARY 28, 2020 AND MINUTES OF DECEMBER 10, 2019 AND JANUARY 23, 2020.**

**It was MSC to approve the agenda of February 4, 2020. The following members vote aye: Moe, Smiley-Ratchford, Koblik, Gonzales, Schaffer, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson, Bruenn, Niyogi, Fisher, Canada, Goralka, and Haslam. No nays. No abstentions. Approved.**

**It was MSC to approve the minutes of December 10, 2019. The following members vote aye: Moe, Smiley-Ratchford, Koblik, Schaffer, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson, Bruenn, Niyogi, Fisher, Canada, Goralka, and Haslam. No nays. Gonzales abstained. Approved.**

**It was MSC to approve the minutes of January 23, 2019. The following members vote aye: Moe, Smiley-Ratchford, Koblik, Gonzales, Schaffer, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson, Bruenn, Niyogi, Fisher, Canada, Goralka, and Haslam. No nays. No abstentions. Approved.**

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

Parkinson said she is hearing that a lot of students are running into obstacles that make it difficult for them to register and enroll in classes. She said this could be causing lower enrollment in some classes and she would like the Senate Council to form some sort of group to investigate the impacts of these barriers on our enrollment.

Canada said the counseling department has received some training on ASSIST, a resource for transfer information. But, the site is not really at full function and has not been for a while. She said a lot of the information is not consistently accurate and often not up to date. She said they are asking faculty to send students? to the counseling center for help navigating the ASSIST site.

#### **4. ANNOUNCEMENTS**

Gonzales announced on behalf of Dorian Eiden, who is out on family leave right now with his new baby, that Dorian has written a manual for faculty on how to navigate the family leave benefits available to us.

Schaffer told Council there is a Black History Month event at the San Ramon campus on Feb 12. The Mobile Museum features some 7,000 original artifacts of Black memorabilia with a focus on hip hops role in history. from 9:30-3:00. Included in the exhibit is a talk by Dr Khalid El-Hakim and Professor Griff of Public Enemy.

Canada said today there are sidewalk chalk writings around the campus that are quotes from Black thinkers and writers.

#### **5. APPOINTMENTS**

None.

#### **8. REVISITNG 16 WEEK ACADEMIC CALENDAR DISCUSSION**

Niyogi said she heard from a few faculty that they are concerned about the impact of the 16-week calendar on student success. She said we need to see disaggregated data and that is not available in the CCSSEE report.

Canada said Counseling had a lively discussion. Part of their discussion included talking about different models such as 15 weeks of classes and a finals week. She said they took a vote and the majority was in favor of devoting Senate time and resources to evaluate the impacts of the 16-week calendar. She said they do recognize that there are some that are seeing negative impacts

Goralka said the data we will be getting will be new and there will be no past data to compare it to.

Moe said he thinks surveying students about this has a lot of flaws. He said there are many students that have only been here for the 16-week semester, and there are others that were here for the transition but did not notice a difference.

Gerken said there is a lack of information on when to best hold finals.

Freytag said he and Gutierrez have sent out emails with suggestions on how to spread out finals but he realizes it needs to be a more formal directive.

Joann said she has heard from some areas that they like the 16-week schedule would like to stay at that even if the college changes.

Freytag said we only have 3 clear semesters of data so far but we are digging deeper into that data.

**The question was called that we devote additional senate time and resources to examining the various student success data as a result of the shift to the 16-week calendar. The following members vote aye: Moe, Smiley-Ratchford, Koblik, Gonzales, Schaffer, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Parkinson, Bruenn, Niyogi, Fisher, Canada, Goralka, and Haslam. No nays. No abstentions. Approved.**

Freytag said to do this work we can either use existing committees and include some council members. He said any change would have to be negotiated and district wide. The other two colleges have not talked about this. He said he did let Gene Huff know we are talking about it and the UF is aware also.

## **9. OPTIONS FOR THE ACADEMIC COMPLEX**

Susan Lamb said the Academic Areas included in the proposed Academic Complex building are Faculty Offices (English has 50, Social Science has 36, AFA has 10, Comp Sci has 5, Math has 1, Other (AS, UF, SA, etc.) have 10). Also to be included are the Learning Center (both English and Math), and the LA classrooms.

She said the main occupants of the complex will be English and Social Science and she wants to make sure that they have an opportunity to talk together and weigh in first.

Lamb reviewed the three options for how the programs would be disbursed in the new buildings and listed pros and cons for each.

### **Option #1 – Disciplines are Equally Dispersed in Both Buildings**

- Mixture of faculty offices and classrooms in both buildings. Math lab would probably go south. English lab? Classrooms in both locations.
- **Potential Pros** –
  - Synergy and community between areas of IGETC and cross-disciplinary conversations.
  - Some faculty offices, other than English, might be closer to the English lab.
  - Flexibility of offices and classrooms.
- **Potential Cons** –
  - Some English faculty offices might be separated from English lab.

### **Option #2 – English Discipline Primarily South and Social Science Discipline Primarily North**

- Faculty Offices for English would primarily go south and offices for Social Sciences would primarily go north. Math and English labs would go south. Classrooms in both locations.
- **Potential Pros** –
  - Synergy and community between math, English and related labs
  - Synergy and community between Social Sciences and Humanities
  -
- **Potential Cons** –
  - Separates English and Communications who are in a similar Interest area.

### **Option #3 – Social Sciences Discipline Primarily South and English Discipline Primarily North**

- Faculty Offices for Social Sciences would primarily go south and offices for English would primarily go north. Math lab would go south and English lab would go north. Classrooms in both

- locations.
- **Potential Pros** –
  - English would be close to Communications and Humanities discipline which are within interest area.
- **Potential Cons** –
  - Math and English labs in different areas through still on main corridor.

Freytag said at one point in the initial planning, we talked about 1 large Academic Complex. But with cost escalations, that is no longer possible. So now we are talking about two buildings. And we would build the first one with existing Measure E funds and we will go out for a bond to build the second one.

Lamb said the Governing Board is planning on going for another bond and she is really pushing for it. She said of the three colleges we are the most in need of new buildings. We still have several wood frame buildings that have outlived their intended lives. She said though that we will go for the bond before any building starts so we will know if we have the funds for the second building. She said if a bond does not pass, we could still design both buildings at the same time and would have to wait longer for the second one to be built. There will be many discussions about the domino effect as we start moving out of old buildings and into new ones.

Lamb said this is a beginning conversation and later we will start talking about the related spaces that are needed adjacent to the Academic Complexes. She said we will be writing a new facilities master plan that will help guide us. There will be many college-wide meetings as we write the plan. Lamb will be back at Senate on Feb. 25<sup>th</sup> to hear feedback.

## **10. CCC OFFICE OF EDUCATION TEACHER OF THE YEAR**

Freytag said the last time DVC picked the Teacher of the Year, an ad hoc committee of three Council members was put together to look at selections and make a recommendation to the Council. He said the committee could come up with what we ask for from the nominees and find ways to encourage nominees. Moe suggested we use the same selection method we did for the Faculty lecturer with ranked voting. Bruenn said we need a standard of what we are asking for. For the faculty lecture there was a range in how much the nominees provide for consideration. Bridgette Schaffer, Alan Haslam and John Freytag volunteered to serve as the ad hoc committee.

## **11. ALL COLLEGE DAY DEBRIEF**

Gonzales said the opening day event was one of the most energetic all college days that he has attended. He said it was truly student centered. He said his biggest question now is what are our next steps to act on the ideas that came out of it.

Niyogi spoke with the student panel members and they really liked the experience and appreciated being able to participate and share their views. She said a couple of them commented that they have already seen some changes in their classes in response to ideas and suggestions that were made.

Seefer said no one knew the students were going to be involved until they saw the agenda and it was a nice surprise. She said it added a lot of energy to the event.

Niyogi said one of the student panel members suggested that de-escalation training be provided. She said especially in her discipline they often talk about things that can bring out a diversity of opinions and they need to tools to keep the discourse civil.

Fisher asked if it could be arranged for the student performances be presented to the student body.

## **12. SENATE GOALS REVIEW**

Freytag asked Council if they see work being done at the college towards our Senate Goals.

Koblik said in looking through the goals she is struck by how much progress we have made on many of them.

Moe said we have not heard from the Racial Justice Task Force in a while and he would like to invite them to a senate meeting for updates.

Niyogi said that she realized how much it impacts students when there are conversations about race that turn negative. She said she does see solidarity among various student groups. But we need to work on being inclusive and make everyone understand that it's not ok to disparage anyone for their race or sex.

Freytag said we could have a Flex workshop to learn some basic tools and strategies on what to say and do in certain circumstances that create negative feelings.

Moe noted that the goal about college clubs has been on the list forever and is still not getting resolved. He would like to see us address that issue soon.

Schaffer said regarding the goal about working with SRC, she asked if we could maybe have a senate meeting at the San Ramon campus once in a while. She said she would also like to see discussions about online pedagogy.

Joann said seeing how collaboration is being stressed between the Pleasant Hill and San Ramon campuses, and between Instruction and Student Services, it also needs to be stressed between CE and academic transfer. For example, in CE they participate in advisory boards but a lot of the information does not get back to the individual areas. Also there are many ways to increase our student success by building degrees and certificates with knowledge of other areas on campus.

Smiley-Ratchford said her department often reaches out to San Ramon to collaborate. For example, when they are hiring, they may ask San Ramon if they would like the hire to teach a section at the San Ramon campus. She said all departments should be reaching out to San Ramon to collaborate wherever they can.

Freytag reminded that many of our goals are long term and involve ongoing work.

## **13. MANAGEMENT HIRING PROCESSES**

Freytag reminded Council that there was a discussion at the DW Senate meeting in November about Management hiring processes. He said CCC has a process they use where interested faculty fill out an application. He shared a copy of the application they used to select someone for the Chancellor Hiring Committee. An ad hoc committee reviews the applications and makes a recommendation to the senate. He asked Council to share the application with their divisions and this topic will be back on the next agenda.

## **14. VPI REPORT**

Gutierrez said she has been working on follow-up to the ideas and initiatives that came out of All College Day. She said when she was helping to plan the day, she wanted to make sure that the program had substance and was meaningful, not just something to pass the time.

She said through this work we are striving for equity for all of our students. She distributed a document on “10 Ways Faculty Can Support Students’ Success”. She said this information and the “Six Success Factors” came out of a lot of respected research from listening to Latino and African American students. She said we could look at what other colleges are doing with the six factors and see if there are any ideas or models that we might want to adopt. She said also there are PowerPoints available on this topic that could be used to lead conversations. Freytag added that faculty could even use this to start conversations at division meetings.

## **15. AS PRESIDENT’S REPORT**

Freytag reminded Council that the group to work on the Facilities Master Plan will be formed soon. If they are interested or know someone who may be, to contact him.

Freytag said FSCC met this morning and made their selections for the chancellor hiring committee. He said they forwarded 3 faculty names, one from each college. They are John Freytag from DVC, Theodora Adkins from LMC and Katy Krolikowski from CCC.

## **16. ADJOURNMENT**

There being no further business the meeting was adjourned at 4:25 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*



