

**ACADEMIC SENATE COUNCIL MEETING**

**February 5, 2019**

**APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Carolyn Seefer (Business), Heidi Gentry-Kolen (Math/Computer Science), René Sporer (SRC), Lisa Smiley-Ratchford (Social Sciences), Theresa Flores-Lowery (Kinesiology), Jane Fisher (Applied and Fine Arts), Joann Denning (CE), Daniel Kiely (Library), Kimberley Taugher (Biology/ Health Sciences), Kris Koblik (Professional Development), Jim Blair (Part-time Faculty), Anthony Gonzales (English)

**ABSENT:** Yvonne Canada (Counseling), Craig Gerken (Physical Sciences)

**GUESTS:** Mary Gutierrez, Susan Lamb, Laurie Lema, Beth Hauscarriague, Christine Worsley, Carissa Urbalejo, Diane Hardy, Edwin Chen, Ines Zildzic

**1. APPROVAL OF AGENDA OF FEBRUARY 5, 2019 AND MINUTES OF JANUARY 29, 2019.**

**It was MSC to approve the agenda of February 5, 2019. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gonzales, Fisher, Flores-Lowery, Denning, Kiely, Taugher, Koblik, Gentry-Kolen, and Blair voted aye. No nays. No abstentions. Approved.**

**It was MSC to approve the minutes of January 29, 2019. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gonzales, Fisher, Flores-Lowery, Denning, Kiely, Taugher, Koblik, Gentry-Kolen, and Blair voted aye. No nays. No abstentions. Approved.**

**2. PUBLIC COMMENT**

2 representatives from DVC ICC commented on their concerns regarding the proposed changes to the District Business Procedure for Parking that include 24/7 enforcement. One of the representatives is on a regional ICC Board and they passed a resolution in support of allowing homeless students to sleep in their vehicles on school grounds.

**3. COUNCIL COMMENT**

Taughner commented that it is still an issue that students and faculty that have early labs, are not able to drop off their children at childcare early enough to make the labs on time.

Taughner commented that the proposed changes to the Parking Procedure would negatively impact revenue that horticulture receives from their plant sales that are open to the public.

Freytag said his area often have a high number of high school students enrolled in their classes, especially during the summer. He said there needs to be some sort of information that goes out to the students' families about the differences between a high school and college environment. He said often parents do not understand the boundaries of a college classroom. There have been instances of parents interrupting classes and even a couple of parents refusing to leave after being asked to do so.

#### **4. ANNOUNCEMENTS**

Denning announced the following:

**New world of work:** Our Institutional Learning Outcomes are based on these.

21<sup>st</sup> century -competencies. Skills needed for employability that many students are lacking  
Adaptability, Analysis/Solution Mindset, Collaboration, Communication, Digital Fluency,  
Empathy, Entrepreneurial Mindset, Resilience, Self-Awareness

There is curriculum in place at [newworldofwork.org](http://newworldofwork.org)- You will be able to access curriculum on Canvas and build into your classes

Training will be in May (will announce date)

We are also building this curriculum into our Work experience classes

CE grant applications for 2019-2020 Perkins and Strong Workforce will be available in March and will be due in April

There is Professional Development funding available for CE faculty. Applications due before 4/1 for funding through July 2019

There will be a CE Committee meeting on 2/21 from 2:30-4PM in BFL CCR

Flores-Lowery said baseball plays today at Monterey and Softball plays at home tomorrow. Men's and Women's basketball at playing at ARC tonight. The women's team had their first loss but they are still 22-1.

Tennis is playing tomorrow at Folsom.

Worsley added that they are asking faculty to please make sure to accommodate student athletes who's sports schedules have changed due to weather related cancellations and re-scheduling of events.

#### **5. APPOINTMENTS**

##### **Accreditation work groups**

Corrine Gray – PT Physics

Emily Bergfeld – FT Library

**It was MSC to approve the faculty appointments listed above. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gonzales, Fisher, Flores-Lowery, Denning, Kiely, Taughner, Koblik, Gentry-Kolen, and Blair voted aye. No nays. No abstentions. Approved.**

## **6. STARFISH PRESENTATION**

Beth Hauscarriague reviewed that the Starship programs has been rolling out for a few semesters and each time they are expanding to a new population of students. They are now expanding it to include student athletes.

Carissa Urbalejo reviewed the program interface with Council for Spring 2019 Athletics All Athletic Progress Reports will be done electronically through Starfish starting this spring.

- The reports will come as a Progress Survey to your Insite email, if you have a student athlete in your class
- Student athletes will also self-identify with a paper sheet of instructions

She shared the view of the home page and pointed out the various prompts.

She shared a view of the page that lists the students and how to access their information through this page.

The Spring Athletic Progress Report Dates are:

February 25 – March 8

April 8 – April 19

She then shared a view process surveys page and some of the prompts.

And then she shared a view of the Flags/Kudos page that show students their progress.

Urbalejo said she is offering some training the following week and she is always available for help in using the program.

## **7. MEASURE E UPDATE**

Lamb reviewed the Measure E projects that are currently being worked on or just starting including the demolition of the warehouse and the start of work for utilities for the new art building. She said there is also some underground utility work being done around campus as well as some ADA required upgrades.

Lamb said we are dealing with cost escalation issues and it has been determined we will not be able to complete all the projects that were listed when we got the Measure E bond. So, discussions have begun to go out for another bond probably in 2022. She said there were some options we could have taken to complete more projects including scaling some down but she said we are not going to build facilities that do not fully meet the needs for the services they are offering in those facilities.

Lamb share some various options for placement of new buildings and placement according to the services that would be offered in them. For example, placing the facilities for STEM programs in close proximity and create a sort of community for those disciplines. She explained also that we are looking at the transition spaces needed as we build these facilities. For example, we do not want to demolish any existing classrooms until the replacements have been built which impacts the speed of the construction of the projects.

Freytag said that the classroom standards that we established a couple years ago are also part of this conversation.

Lamb shared diagrams of some of the options that have been talked about for placement and comparisons of square footage between them. She said that since we decided to increase the standard of square footage per student, it reduces the available square footage for whole facilities.

Lamb said that we are not sure at this time how many of or how much of the measure E proposed projects will be able to be funded out of this bond. And we are not sure how much

costs will escalate as time goes on. She said most of the construction on these projects won't begin until 2022, and at that time we will be able to assess how much we should ask for in another bond.

Moe said he is concerned about student access to facilities during construction. Lamb said that will be carefully planned along with the other transition planning. She said she understands how important it is to have areas that accommodate communication between students, faculty and other services even during construction.

Koblik asked how the facilities planning will intersect with the needs for programs such as guided pathways. Lamb said those conversations will take place as we move forward with the planning. At this time, we are first looking at placement and available land on campus, not specific design and architecture of the facilities.

Kiely asked about how much faculty participation and input will there be in the planning process. Lamb said there will be involvement of faculty in all phases of planning including specific recommendations for program classroom needs.

## **8. MISSION STATEMENT AND PRT UPDATE**

Lema reviewed the process that has taken place over the last year or so to develop an updated mission statement. She presented a statement that was developed through this process and is now being presented to the governance bodies for feedback.

McBrien told Council to take this to their divisions for feedback and it will be on the agenda as an action item at the next meeting.

Lema shared the Communications plan proposal that was developed from the recommendations by the PRT. We had asked the team to help with recommendations to support our Institutional Innovation and Effectiveness Plan. They recommended the development and implementation of an integration instruction, student services and marketing strategy to improve communications to students in the entry and connections stages of the student experience. As part of this recommendations, the work group came up with a proposal for a Communications Committee. Lema shared a draft charge and membership proposal. She then shared a request developed by the work group for IEPI resources to support the implementation of the plan. She asked Council to gather feedback on these proposals and requests.

Lema said the PRT is coming back to campus in March to observe our progress.

## **9. VPI REPORT**

Gutierrez said enrollment at SR is up 4.5% and efficiency is slightly down from last spring at this time. Enrollment in PH is down 3.5% and efficiency is down some too.

Gutierrez said at the last Deans and Department Chairs meetings they had a series of presentations from the leads of areas that working on Guided Pathways sharing their work on this and shared their best practices.

Gutierrez said at that meeting they also discussed the impacts of the 16-week calendar and the structure of the last week of classes and finals. It was agreed that with the shutdown due to the fires, it is difficult to evaluate the impacts for future semesters so they agreed that we need at least another semester of the current schedule to make a more thorough and accurate evaluation. She added that there are practices we can change to help mitigate the impact of the new calendar and schedule. She said we need to develop some guidelines to help adjust our practices to

accommodate the students. She said as part of that, the group suggested putting together resources to look at how faculty could present their final exam at the first class session of the last week and still be productive at the last class session of the last week.

## **10. BP 20.01 PARKING AND TRAFFIC REGULATIONS**

Freytag said on behalf of Canada in her absence, that as part of this discussion it needs to be emphasized that there needs to be stringent endorsement of our existing parking permit policies. Freytag said we should look at a simpler solution that has been suggested to enforce a time limit (72 hours perhaps) to prevent squatters in our parking lots if that is the purpose of this proposed change.

Seefer said the Business division offers help with taxes for low income people on weekends during tax season and it would not be fair to ask low income people to pay for parking permits to receive this service.

Moe said it seems this is going against what we are trying to do to increase enrollment. She said he received a suggestion to make parking free for all students who take night classes.

**It was MSC to oppose the proposed changes to BP 20.01 due to the possible deleterious impacts to students and the community. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gonzales, Fisher, Flores-Lowery, Denning, Kiely, Taugher, Koblik, Gentry-Kolen, and Blair voted aye. No nays. No abstentions. Approved.**

## **11. AS PRESIDENT'S REPORT**

McBrien shared with Council a Philosophy Statement on the Value and Protection of Academic Freedom in Higher Learning that was developed by a district-wide work group.

Seefer said she wants to make sure it is understood that this is a statement tot community but there are also components to supporting academic freedom in board policy and the UF contract.

McBrien said this statement will go to district consultation to determine next steps for its adoption and implementation. Next steps may include taking it to the board and a possible resolution in support of it. The goal is to have some in place by the end of this semester.

## **12. AS GOALS FOR SPRING 2019**

Council continued providing input for items that the senate could address this semester as part of their goals.

Moe said we need to continue to and finish up discussions about Program Reviews and the steady increase of work involved in Annual Program Reviews.

Freytag said faculty needs to continue to be the lead in implementation of Guided Pathways and also the work to address the implementation for AB 705 requirements. and the re-envisioning of the governance structure around those.

Gonzales said he is still gathering feedback from his division about the structure of the last week of classes and final exams. But.....

## **13. ADJOURNMENT**

There being no further business the meeting was adjourned at 4:30 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*



