

**ACADEMIC SENATE COUNCIL MEETING
NOVEMBER 21, 2017
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), David Vela (English), Kris Koblik (Professional Development), Lisa Smiley-Ratchford (Social Sciences), Kimberley Taugher (Biology/ Health Sciences), Daniel Kiely (Library), , Wayne Larson (Physical Sciences), Yvonne Canada (Counseling), Theresa Flores-Lowery (Kinesiology), Janith Norman (Part-time), Jim Blair (Part-time), Nicolette Moultrie (CTE), René Sporer (SRC)

ABSENT: Carolyn Seefer (Business), Katrina Keating (Rep-at-large), Heidi Gentry-Kolen (Math/Computer Science), Nicole White (Applied and Fine Arts)

GUESTS: Rachel Westlake, James Magee Rosa Armendariz, Jenny Freidenreich, Ted Wieden

1. APPROVAL OF AGENDA OF NOVEMBER 21, 2017 AND MINUTES OF NOVEMBER 7, 2017.

It was MSC to approve the agenda of November 21, 2017. The following members all voted aye: Freytag, Moe, Seefer, Canada, Koblik, Smiley-Ratchford, Blair, Norman, Flores-Lowery, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

It was MSC to approve the minutes of November 7, 2017. The following members all voted aye: Freytag, Moe, Seefer, Canada, Koblik, Smiley-Ratchford, Blair, Norman, Flores-Lowery, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

Larson said he wants to know about how finals will work in the compressed calendar since there is no actual finals week with an adjusted schedule. He said it does not work for science classes. He said his division had voted against the compressed calendar and would like it revisited and approached in a more collegial way.

Flores-Lowery said when students request their official transcripts from DVC online to be sent to other colleges, they have to do the whole process for each one and it takes a lot more time.

McBrien thanked Council members that attended the president candidates' forums. Taugher said her division had an issue come up that needed an immediate response and McBrien and Freytag were able to help them get a fast response.

Norman informed Council about a report by the US General Accounting Office (GAO) about the state of part-time and contingent instructors nationwide. She said it's a must read.

4. ANNOUNCEMENTS

None.

5. APPOINTMENTS

None.

6. CLASSROOM DESIGN STANDARDS

Westlake said after this meeting today is the 50% Page Turn meeting. They will be looking at developed design ideas from the architect. She asked Council to forward her any comments they would like brought forward at the meeting.

Westlake reviewed the planning perimeters that were established by the steering group that she shared at the previous Senate meeting. She said they have made some decisions on some of the parameters such as windows. She said they also agreed that desks will be on wheels with adjustable heights for ADA compliance. Each desk will accommodate 2 chairs which will be out of mesh probably. The adjustable height desk will also help with tiering in classrooms along with some higher chair heights. And they are looking into different types of security mechanisms for classroom doors.

McBrien commented that she knows how terrible the LA classrooms are but our colleagues still do a great job at helping students succeed even with inadequate classroom tools.

Freytag shared that he viewed a video that showed a day in the life of a smart classroom at Stanford and it was amazing. He will send the link to the video to Council.

Westlake said the designs so far are focused on regular classrooms, not labs yet. She added that we need to develop a culture for rearranging classrooms around how to rearrange classrooms for your class and return it to its former configuration after.

It was MSC to endorse the design parameters decided on so far by the Measure E Steering Committee. The following members all voted aye: Freytag, Moe, Seefer, Canada, Koblik, Smiley-Ratchford, Blair, Norman, Flores-Lowery, Kiely, Sporer, Taugher, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

7. VP OF INSTRUCTION REPORT

Westlake said an email has gone out to Division Deans and Department Chairs about available funds for replacement of equipment that is needed now and should not wait for the Program Reviews. She said all requests will be reviewed and ranked.

Westlake clarified that there is no finals schedule in the compressed calendar. She said she would like to get a group together to discuss how various disciplines could schedule their finals under the new calendar.

Freytag said there are some ideas going around such as splitting the final between the last to class periods or use a 3 hour lab time. He said it may require some curriculum adjustments but we need to keep data on the impacts of the compressed calendar. We need to discuss what types of data we should track

Westlake commented that it is not required to give a final but it is required to have meet for all scheduled class periods.

Moultrie said in the dental program they get together to stagger midterms for different courses to help spread them out for students.

8. PLENARY UPDATE

Freytag said that the resolution we put forward on unaccredited schools was well received and approved.

He said also an amendment went forward related to the definition of guided pathways. He said a main theme at the session was that it is important for faculty to be involved in pathways conversations. He reminded Council they can go on the ASCCC website.

Freytag recommended an article that was sent to Council on "Mapping the Transfer Landscape for California Community College Students" known as "Through the Gate". He said one of the big takeaways from these efforts are that math is a major barrier to student success.

Blair said it is shocking that students can pass all other requirements and get stuck on math. He added that the math barrier is in all student populations. Blair shared that his son is taking math this semester and tested in to the correct

level, but had to withdraw. Blair said assessment tests don't measure other skills that are needed to succeed in a class.

Vela commented that Puente began as an approach to students with an ESL barrier. He suggested that maybe a math learning community could be developed.

Magee said the Math Division has been working to address the math barrier by designing classes for students that are not technology or science majors. Magee added that a lot of students have had "math trauma" in their younger years and it causes them to put off math classes thinking they can't succeed.

Canada said Counseling works to have some seats in certain math classes for students that have these barriers to succeeding in math.

McBrien said this is a very good discussion and she will continue it on the next agenda.

Taughner said in Biology they see a lot of phobias such as to math and the vast majority are capable of doing the work but they don't think they can.

Freytag emphasized that this is not about a discipline doing something wrong.

Blair suggested Counseling 120 be required and make the credits transferable.

9. FACULTY LECTURER

Council reviewed the criteria they discussed previously for the Faculty Lecturer(s). They agreed that each nominee needs to include 2 letters of endorsement. Council also agreed that one part-time faculty and one full-time faculty will be selected.

Council discussed how to format and schedule the lectures and agreed that each selected lecturer will present their lecture once during the day and once in the evening and will be scheduled separately. The lecture will be scheduled for one hour and the lecturer can use the time to just lecture or to make time for comments, questions and answers. The notice will go out as soon as we return in January and the submission deadline will be 3 weeks later.

10. BSI ACTIVITIES UPDATE

Rosa Armndiaz and Jenny Friedenreich reported on the 2016-1017 Developmental Education Committee activities and budget and highlighted some of the projects. The last page of the document is what they reported to the state about their 2015-2016 activities and expenditures. There is some rollover in the funding.

11. MEASURE E FEEDBACK

McBrien asked Council to report feedback on the proposal to accelerate the Measure E Plan and implementation to maximize funds.

Moultrie suggested a performance clause to help ensure things don't go over schedule or budget.

Taughner said we need to make sure this gives us enough time to plan properly. She said we are changing the face of the campus and needs to be carefully considered.

McBrien said the process from the beginning has involved faculty, which is not typical. Also the process and decisions have to go through all the appropriate governance bodies.

Smalley-Ratchford said she would like an effort to keep the FO environment that is open and welcoming to students to see their instructors.

Sporer said they are further along in the process at SRC and the design has changed many times but since architect meetings were scheduled to enable faculty to attend they ended up getting what they wanted.

McBrien said the steering committee has talked about the FO and it was found that rebuilding the FO is not that much more expensive than remodeling. She added that each building could have a different architect and the users will work with them.

It was MSC to endorse the proposal to accelerate the Measure E Plan and implementation, The following members all voted aye: Freytag, Moe, Sefer, Canada, Koblik, Smiley-Ratchford, Blair, Norman, Flores-Lowery, Sporer, Taughner, Vela, Moultrie, and Larson. No nays. No abstentions. Approved.

12. CURRENT TECHNOLOGY CLASSROOM STANDARDS

McBrien said Council had discussed a resolution to address the inadequacies in classroom technology suggests that we continue working with our administration, who is taking steps to address tech issues. She said things have already started moving to address the issues that have been reported. There is an inventory of classroom technology going on now. Freytag had suggested the resolution, but he also stated that resolutions are more appropriate when there is a lack of willingness to work together.

13. AS PRESIDENT REPORT

McBrien said Council will probably not meet in December if items on the November 21 agenda are resolved and no new urgent ones come up.

14. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*