

**ACADEMIC SENATE COUNCIL MEETING
DECEMBER 11, 2018
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Patrick Moe (Corresponding Secretary), Carolyn Seefer (Business), Heidi Gentry-Kolen (Math/Computer Science), René Sporer (SRC), Lisa Smiley-Ratchford (Social Sciences), Theresa Flores-Lowery (Kinesiology), Craig Gerken (Physical Sciences) Jane Fisher (Applied and Fine Arts), Joann Denning (CE), Daniel Kiely (Library), Yvonne Canada (Counseling), Kimberley Taugher (Biology/ Health Sciences), Anthony Gonzales (English)

ABSENT: Kris Koblik (Professional Development)

GUESTS: Mary Gutierrez, Becky Opsata, Laurie Lema, Claudia Hein, Terry Armstrong, Christine Worsley, Katy Agnost, Kyle Whitmore, Jamie Bailey, Carissa Urbalejo

1. APPROVAL OF AGENDA OF DECEMBER 11, 2018 AND MINUTES OF NOVEMBER 27, 2018.

It was MSC to approve the agenda of December 11, 2018. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

It was MSC to approve the minutes of November 27, 2018. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Denning said CE wants to make credit by exam available online. They want to discuss some other changes to credit by exam down the road.

Sporer expressed a concern on behalf of Katrina Keating about the short turn around for the date that grades to be turned in from the last day of classes and that the date was just announced the previous week.

Seefor commented that the last day for online courses is Sunday and the due date is Wednesday.

Canada said the Umoja annual program review update is coming up. But completing it now requires much more work and time and at a busy time of year. She said she does value the process but she is asking to reexamine what is required for the review. Moe said his area had the same conversation.

Freytag agreed it is a lot of work and then they have to limit their critical needs requests to just 10.

Sporer added that SRC turns in one PR for all subjects- and ranking the top ten needs is very difficult to rank with so many varied needs.

Sporer said math and English counselors had a meeting about AB 705 and want to emphasize students have the right to take college level courses regardless of what they test to.

Sporer read a statement on behalf of Katrina Keating in relation to AB 705 language and discussions:

“Especially in math, in order for These AB 705 rules to be successful, our students will need to take a leap of faith that they can do this, that they should trust us, and that we believe in them. I think this also means showing them the same respect in our language we use with each other. By that I mean we should recognize that our students are adults, and move away from the term “kids”. After all, I’m sure we’ve all had students our age. Thank you. Dr. Katrina Keating”

4. ANNOUNCEMENTS

Smiley Ratchford announced the canned food drive collected 1200 cans of food plus some personal items such as toiletries.

Flores-Lowery said the men’s and women’s basketball seasons will continue through the break including some make up games due to earlier cancellations during the fires. Their seasons wrap up in February. Women’s basketball has remained undefeated.

5. APPOINTMENTS

Position	Articulation Officer	International Counselor	Puente Counselor
Paper Screening Committee	Ted Munoz Raine Dougan Christie Jamshidnejad	Lupe Dannels Mike Gonzales Shaechea Hollis	Lupe Dannels Mike Gonzales Shaechea Hollis
Interview Committee	Sheila Lau Terry Armstrong Shaechea Hollis Beth Hauscarriague	Jamie Bailey Paula Stanfield Yvonne Canada-Clarke Matt Munday Beth Hauscarriague	Jamie Bailey Paula Stanfield Maria Dorado Patrick Leong Beth Hauscarriague

Spring/Fall Full-time Faculty Hiring

Last Name	First Name	Paper Screening	Interview
Agnost	Katy	x	x
Akanyirige	Emmanuel		x
Akiyama	Mark	x	
Antonakos	Cory	x	
Armendariz	Rosa		x
Barber	Tom	x	
Beaulieu	Ellen	x	
Bennett	Troy	x	
Bessie	Adam		x
Blackwell-Stratton	Marian	x	
Burns	Laura		x
Capozzo	Chris	x	
Carbonell	Ana Maria (la)	x	
Carrick	Jason	x	
Carter	Jamylle		x
Catterson	Daniel Arman	x	
Chiar	Jean	x	
Chiu	Jeannie	x	
Clapper	Rachell	x	
Clarkson	Bryan	x	x
Corbally	John		x
Dannels	Lupe	x	
De Foe	Daniella		x
Denning	Joann		x
Dixon	Martha		x
Dorado	Maria		x
Dulaney-Greger	Keri		x
Eckelmann	Claudia		x
Eidhin	Dorian	x	
Eisa	Mohamed		x
Espiritu	Florence	x	
Fannin	Toni		x
Forgette	Chalisse	x	
Freytag	John		x
Gard	Karen		x
Gelinas	Rick		x
Gerken	Craig	x	
Gilmore	Ray	x	
Goen-Salter	Heidi	x	x

Gomez	Concetta	x	
Gonzales	Anthony	x	x
Goralka	Ray		x
Gorga	Joe		x
Hanecak	John		x
Haslam	Alan	x	x
Hawkins	Robert	x	
Hein	Claudia	x	
Hewitt	Barbara		x
Hickey	Joe		x
Hill	Deya		x
Hoffmann	James	x	X
Huynh	Loc		x
Keating	Katrina		x
Kiely	Daniel		x
Kingsley	Anne		x
Koblik	Kris		x
Krivicich	Joe		x
Laham	Martha		x
Large	Evan	x	
Larson	Wayne		x
Lee	Owen		x
Leeper	Kevin		x
Leong	Patrick		x
Levin	Anna	x	x
Mason	Janet		x
Mazzone	Dorrie		x
McNeil	Carmen		x
Mikolavich	D. Keith		x
Moe	Patrick	x	x
Moran-Gillis	Kelvyn	x	x
Mowry	Tom	x	
Najarro	Mauricio		x
Needham	Sam		x
Niyogi	Sangha		x
Oye	Bill	x	
Padilla	Shannon	x	
Petersen	Anne		x
Pieroni	Gary		x
Pineda-Carranza	Servando	x	
Pitner	Paul	x	
Polos	John	x	
Powell	Matthew		x

Powers	Pam		X
Prapavessi	Despina		X
Robison	Rick		X
Rode	Lee		X
Ruehl	Jean		X
Rusay	Ron		X
Ryan	Clint	X	
Sasse	Paul		X
Schaffer	Bridgitte		X
Scherer	Asa	X	
Seefer	Carolyn	X	
Shackett	Chuck	X	
Shi	Charlie	X	
Shipp	Colleen	X	
Sinha	Binita		X
Sporer	Rene		X
Sugita	Toru		X
Taughner	Kimberly		X
Tejada	Jennifer	X	
Tejada	Mario		X
Thomas-Bignami	Ian	X	X
Tribble	Kenyetta		X
Vanderbilt	Read	X	
Vasallo	Nick		X
Vazquez	Obed		X
Walker	Ted		X
Walters	Julie	X	X
Weber	Kathy		X
Wentworth	Kim (LMC)	X	
White	Ken		X
White	Nicole	X	
Willsie	Julie	X	

It was MSC to approve the faculty appointments listed above. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taughner, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

6. PROCEDURE 4001.01 RESEARCH PROTOCOLS

Opsata asked Council if they had any comments or feedback on the proposed changes to DVC Procedure 4001.01. **There was no discussion. It was MSC to approve the changes to DVC Procedure 4001.01 Research Protocols. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely,**

Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

7. CURRICULUM COMMITTEE BY-LAWS AND PROCEDURE REVIEW

Heian asked Council if they had any comments or feedback on the proposed changes to the Curriculum Committee bylaws. There was not discussion.

It was MSC to approve the changes to the AS Curriculum Committee Bylaws. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

Hein said based on feedback regarding DVC Procedure 4001.05 Credit by Examination, a statement that exams must be proctored has been added.

Denning commented that CE thinks it should be up to the departments.

Council decided to approve the proposed changes except that statement and come back to discuss that issue later.

It was MSC to approve the changes to 4001.05 with the exclusion of the statement about required proctoring. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

Hein commented that part of the discussion is to define what we mean by proctor.

Denning said it is possible to proctor online exam. She said also for CE, awarding credit includes other things besides just an exam such as evaluation of portfolios which could not necessarily be proctored.

McBrien said this discussion will be back on the agenda early in the spring semester.

8. PARTNERSHIP RESOURCE TEAM (PRT)

Lema shared an information document on the plan for Institutional Effectiveness put together by the Partnership Resource Team. She reminded Council we had agreed to focus on communications to students as part of our institutional effectiveness. She said the PRT made just a few minor changes to the plan we proposed. She also reminded Council we will receive \$200,000 to implement the plan.

Moe said he wants to discuss what indicators we will be looking at to determine if we are making the changes needed.

Taugher said she wants to discuss who will be doing the actual work for plan implementation.

9. STARFISH: STUDENT ATHLETE PILOT

Christine Worsley, Dean/Athletic Director; Kyle Whitmore, Student Athlete Success Coordinator, Head Track Coach and Communication Studies instructor; Terry Armstrong & Jamie Bailey, DVC Student Athlete Academic Counselors; Katy Agnost, DVC Tutoring Coordinator & English faculty; and Carissa Urbalejo, DVC Retention Coordinator; presented the following information on Starfish:

Presented an example of the online view for faculty to access information on their students.

Asked for the endorsement of the Academic Senate to complete the following:

- District audit of athletic programs has mandated a systematic early alert approach for student athletes.
- College will be using Starfish for all students in subsequent semesters.
- Phase One rollout of Starfish - Athletics will be utilizing Starfish for their “grade check” requests beginning Spring 2019.
- Endorsement and recommendation to all faculty to learn and utilize Starfish, the college’s online early alert system.

Presented the bold, thoughtful, decisive action that is being taken that includes:

- Academic/service reforms of DVC Athletics began about 10 years ago.
- Educational planning process for student athletes - guides
- COUNS-096/KNICA-098 – engaging student athletes EARLY and teaching the educational planning process AND rules and regulations.
- Hard copy grade reports requested of instructors for student athletes
- NEW! Early Alert interventions – (i.e. Starfish) to make coaches and counselors aware, & to get assistance quickly. First phase rollout.

Presented the NCAA and CCC Academic Reforms that impact athlete students:

- Division 1 Eligibility: Increased GPA requirement from 2.0 overall to 2.5 in academic coursework.
- Division 2 Eligibility: Increased GPA requirement from 2.0 overall to 2.2 in academic coursework.
- Students must complete 24 units between seasons with a 2.0 GPA.
- Sports that operate over Fall and Spring terms (i.e., basketball). In the fall term students must pass a minimum of 6 units with a GPA of 2.0 to be eligible to continue in spring.

Presented the Effects of Direct Planning through Goal:

A guided pathway approach used with COUNS 096 compared to COUNS-095 (includes combined student cohorts of 2013/14-2015/16)

Student Type	Completion Rate (3 years)	Success Rate (3 years)	Degree/Certificate Completion Rate (3 years)
Couns 096/ Knica-098	90.50%	77.70%	25.00%
Couns -095	88.00%	74.30%	13.00%

Note: All student athletes work with the same “guided pathway” approach to the educational plan which is the major difference in approach between COUNS-095 and COUNS-096. There appears to be a positive impact of the COUNS-096 approach on degree acquisition, which in part could be because of the intense emphasis on the degree outcome for student athletes generally not offered in COUNS-095 and the students’ personal engagement in the development of comprehensive ed plans through degrees. Also note that degree acquisition for student athletes completing in the spring 2018 was 27.3%

Presented the development of an Athletic Success Team Study Hall

- In Spring 2016, we were open 12 hours per week in the evening, with 2 tutors and a PT program coordinator.
- Currently, study hall is open 28 hours per week, morning, afternoon, and evening.
- We have four tutors and a full-time program coordinator.
- In less than 3 years, over 1,700 documented study hall visits by student athletes.
- This includes over 2,800 study hall hours utilized by student athletes.

- Built relationship with athletic tutors, with TAC, and with tutoring coordinators across the college so that students have access to all support services they need.

Presented what is needed from Faculty:

- BUY IN!!
- We have on average 350 student athletes, and all will need grade check forms completed via Starfish.
- Instructors may have one or two student athletes in a class.
- It is imperative that instructors take the grade check process seriously and take the time to open the email, complete the link, and give progress report on student athlete.
- There are interventions in place to help the students, but we can only help the students access these after the completion of the grade check.
- Know that once the grade report is completed, students will be guided to resources, which should lead to better success.

Moe said he has already been using starfish and really likes it. But, he said the name is terrible plus the interface looks like something from 1995

Hauscarriague said they will come back in the spring to provide further information.

10. VPI REPORT

Gutierrez said we are working on hiring for full-time faculty and thanked faculty for all the work that's been done in the process.

Gutierrez said an interim senior dean for the SRC campus has been hired for an 18-month contract.

Gutierrez said the call has gone out for a senior dean for career and community partnerships to be hired in January.

Gutierrez said the contract for the interim VP of Business Services has been extended.

Gutierrez the roster format that was approved will be implemented in the spring semester. There will be training during Flex plus professional development for support staff.

Gutierrez said each college will be able to decide how to schedule finals but it has to be decided quickly because it has to go into catalog for 19-20 by early March. She explained how many hours' classes would have to meet to include a "finals" week.

Taugher said she is still concerned with waitlist issues that have come up and asked how we can have confidence those issues will be resolved. Gutierrez said she can't guarantee there won't be further issues but it is important to record and report issues immediately so they can be addressed as soon as possible.

11. INCLUSIVE ACCESS BOOK PROGRAM

McBrien asked for feedback on the Inclusive Access Textbook Program that was presented at two previous meeting by publishers' representatives.

Flores-Lowery asked if those are the only two publishers that are going to present.

Taugher said she wants more information about opting-in vs opting-out for students.

Freytag suggested taking a look at the UC Davis site that is using this program. He said there are also several community colleges in the bay area that are using the program. He agreed that the opt-out vs opt-in issue raises a lot of questions that need to be answered.

Gerken said he got a negative reaction from his division because of the opt-out issue.

McBrien told Council at District Consultation she found out that at first they did not get the information about an opt-in option. She said she was also informed about issues regarding the

bookstore being responsible for maintaining accounts and possible responsibility for charges if the opt-on opt-out feature is not correctly accounted for.

12. PRESIDENT'S REPORT

McBrien reminded Council take the District Strategic Plan survey and to remind their colleagues to do the same.

13. ACADEMIC SENATE FACULTY LECTURER

Council reviewed nominations for the 2019 Faculty Lecture. They took an initial vote and then a run-off vote.

It was MSC to approve Shelly Pierson for the 2019 DVC Faculty Lecturer. The following members all voted aye: Freytag, Moe, Seefer, Smiley-Ratchford, Sporer, Gerken, Fisher, Flores-Lowery, Denning, Kiely, Canada, Taugher, Gonzales, and Gentry-Kolen voted aye. No nays. No abstentions. Approved.

Pierson is the first Kinesiology (formerly PE) faculty selected for the honor. Patton will work with Pierson to confirm a date and venue and will announce the event detail in the early spring.

14. ADJOURNMENT

There being no further business the meeting was adjourned at 4:30 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*

