

**DVC**  
DIABLO VALLEY COLLEGE  
321 Golf Club Road  
Pleasant Hill, CA 94523

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**ACADEMIC SENATE COUNCIL MEETING  
MARCH 29, 2016  
APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** Beth McBrien (President), John Freytag (Vice President), Peter Churchill (Corresponding Secretary), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), Heidi Goen-Salter (English), James Magee (Math/Computer Science), Buzz Holt (Social Sciences), Theresa Flores-Lowery (Kinesiology), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), Heidi Goen-Salter (English), James Magee (Math/Computer Science), Joe Krivicich (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty),

**ABSENT:** Katrina Keating (Rep-at-large), Muhammed Gheith (Part-time Faculty)

**GUESTS:** Rachel Westlake, Andy Barlow, Ted Wieden, Raine Dougan, Joe Gorga

**1. APPROVAL OF AGENDA OF MARCH 29, 2016 AND MINUTES OF PREVIOUS MEETINGS.**

**It was MSC to approve the agenda of March 29, 2016. The following members all voted aye: Freytag, Churchill, Flores-Lowry, Goen-Salter, Magee, Holt, Carter, Seefer, DeLoach, Hewitt, Goen-Salter, Moe, Krivicich, Sporer, Colber, and. No nays. No abstentions. Approved.**

Minutes were not ready for review.

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

Hewitt said she would like to know what services are available on campus over the summer and when. McBrien said she has brought this up in consultation.

**4. APPOINTMENTS**

**Academic Senate Distance Education Committee**

Melissa Jacobson

**It was MSC to approve the appointment listed above. The following members all voted aye: Freytag, Churchill, Flores-Lowry, Goen-Salter, Magee, Holt, Carter, Seefer, DeLoach, Hewitt, Goen-Salter, Moe, Krivicich, Sporer, Colber, and. No nays. No abstentions. Approved.**

**5. ANNOUNCEMENTS**

Moe announced the DVC Speech and Debate Team took 4th place in the limited entry division at the California Community College State Tournament. The team ranked 23rd out of 200 colleges and universities nationwide in Parliamentary Debate 2015-16 season sweepstakes. We were 5th place in community college only rankings nationwide.

Flores-Lowry announced the Volleyball team is 21 and 7; the Baseball team is 12 and 10; the Tennis team is 10 and 3; and the swimming team is doing quite well.

Freytag announced the ASCCC will be hosting an online education regional meeting at the College of San Mateo. He said the Senate will cover mileage for anyone that would like to attend.

McBrien said the Dinner Theater event went very well.

McBrien announced Carolyn Seefer will be doing the Study Abroad program next spring in Florence. She will begin recruiting students and asks faculty to let students know about the program.

## **6. FIRST YEAR EXPERIENCE**

Raine Dougan handed out a proposal to start an FYE program in Fall 2016. The handout included the timeline for getting the program going. She said they have started vetting it elsewhere and are asking for feedback.

Dougan explained one part of the program would form cohorts that will be enrolled in English 118, a general education course to be selected and they will have integrated assignments. Initially they are targeting the developmental student population. Content would incorporate interventions and strategies to increase the success of disproportionately impacted groups. The instructors would meet regularly for collaboration and check in on the students' progress and course assignments. The cohort will also take a one unit first year seminar. The pilot will have one cohort at Pleasant Hill and one at SRC. They hope to eventually expand the program to students in English 122. They also envision adding a spring cohort for those students continuing into English 122 after completion of the first semester. She said the final proposal will come back to senate for approval. At this time they want feedback on the proposal including suggestions for what GE course should be included.

Dougan said the Website just went up this week and students can apply before they register.

Dougan said the proposal also includes a Welcome Day which would be a half day event for students to get to know the campus community. And the program includes Peer mentoring by successful continuing students.

Freytag said it would be good to put the details out to all faculty because there are things in the proposal that can help all students. Dougan said they did include some statements about equity and they are working to link the two documents. McBrien said there are so many student success activities going on it's good to get out as much information as they can to make sure people are aware of all activities. She thanked them for doing a great job developing this proposal.

## **7. VP OF INSTRUCTION**

Westlake shared with Council the data on Institutional Effectiveness Indicators. She said legislation was developed by the State Chancellors office to help colleges stay accredited. She explained we were asked to set goals around a few of the indicators. She reminded Council we set a goal to increase student success at the class level. Our goal was about increasing student success at the class 05% the first year and 06% for the 4<sup>th</sup> year.

Westlake said what has changed is the Successful Course Completion Rate has been adjusted from annual to fall to align with ACCJC data.; and the number of metrics has increased from 18 to 22 and the number of metrics to adopt has increased from 4 to 8. She said now we need at least one new goal for basic skills students. She said the basic skills indicators are the unprepared for college and the remedial rates for Math, English and ESL. Westlake told Council the data will not go to the ACCJC but the colleges use it internally to track their progress. She said there are no rewards or consequences for meeting or not meeting our goals but we do need to set them to be eligible for 3SP funds.

Freytag said this needs to go out for feedback before we make a decision. Westlake suggested working with the Foundations for College Success group. The decision needs to be made by the end of the semester.

## **8. PLUS/MINUS GRADING**

McBrien told Council there are some faculty at CCC that are advocating adopting a plus/minus grading system. LMC has discussed it and voted to not adopt it. She told Council to get feedback and they will vote on it at the next meeting.

## **9. AB 798 COLLEGE TEXTBOOK AFFORDABILITY ACT OF 2015**

McBrien said the state senate is not in favor of this bill unless the pay issue is resolved so this is just informational at this time. If the state senate takes any action then we will bring it back.

## **10. ASC/CSC JOINT MEETING**

McBrien said she has discussed with Scott Heiden and joint meeting of the ASC and the CSC. She asked for suggestions for topics. Suggestions were made to discuss support services available on Friday, and also what will be the impact of the 16 week calendar.

## **11. DVC RESEARCH NEEDS**

McBrien said research requests now go to Ted Wieden and he would like to know if there are any research needs that are not being met.

Goen-Salter said it is kind of a convoluted process now that we don't have our own research office.

Freytag said we need to track our students all the time but when apportionment for labs went away, so did the tracking system.

Carter wants research on why students drop their classes. Hewitt added that it would be helpful to know where they go when they have dropped classes.

McBrien commented that we used to have a FAQ book and now since we are going more databased it needs to be more accessible.

Wieden told Council there is data on the website and asked where would faculty like it on the website.

Wieden said we are going to join student tracker that includes public and private colleges across the US. He will send the link to the senate.

Council discussed expanding the use of SARS to help track students.

Wieden said we are going to evaluate the impact of the student success workshops.

Wieden said he has talked with Greg Stout, the district researcher about having more research support at the colleges. He said hopefully the new research hire will have an office on the campus for direct access to research support.

Colber asked if there is any way an instructor can be told when a student is dropping. Wieden we could give that information after they drop but before would be a privacy issue. Colber suggested we could do exit interviews.

Goen-Salter said we get warnings for a grade change and asked if we could we get a notification when there is a change in the roster.

Seefer commented that for some students who drop a class it is the best and most responsible decision they can make. She said she has had students that drop because of their life situations and then they come back and take the class later. Wieden said we could track that information.

## **12. ASC PRESIDENT'S REPORT**

McBrien said a proposal has been made to form a Program review group that would replace the Senate PR workgroup Since Program Review is an academic and professional matter, McBrien will consult with PRC and bring them Senate suggestions for changes.

**It was moved and seconded to not approve the proposal in its current form because it does not provide for the senate purview of Program Review.**

**It was MSC to make this an emergency motion. The following members all voted aye: Freytag, Churchill, Flores-Lowry, Goen-Salter, Magee, Holt, Carter, Seefer, DeLoach, Hewitt, Goen-Salter, Moe, Krivicich, Sporer, Colber, and. No nays. No abstentions. Approved.**

**The question was called on the motion to not approve the proposal. The following members all voted aye:**

**Freytag, Churchill, Flores-Lowry, Goen-Salter, Magee, Holt, Carter, Seefer, DeLoach, Hewitt, Goen-Salter, Moe, Krivicich, Sporer, Colber, and. No nays. No abstentions. Approved.**

McBrien said she has seen the home page for the new website and it is better. She said we will be putting together a workgroup to continue to make recommendations for improvements to the DVC website

McBrien told Council the Equity hour group had a representative from the Teaching Excellence Network (TEN) do a presentation on their program. McBrien said it does have some useful tools but it is still being discussed. She said there had been a lot of confusion on the interpretation of the agreement by the UF that needed to be resolved before we move moved forward with a proposal for equity activities.

McBrien told Council she has been discussing getting Safety training with President Garcia.

### **13. ADJOURNMENT**

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,  
Ann Langelier-Patton  
Administrative Secretary*