

**ACADEMIC SENATE COUNCIL MEETING
MARCH 8, 2016
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Peter Churchill (Corresponding Secretary), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), James Magee (Math/Computer Science), Buzz Holt (Social Sciences), Theresa Flores-Lowery (Kinesiology), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), David Vela (English), James Magee (Math/Computer Science), Joe Krivicich (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty), Muhammed Gheith (Part-time Faculty)

ABSENT: Katrina Keating (Rep-at-large),

GUESTS: Rachel Westlake, Mario Tejada, Rick Robison, Andy Barlow, Ted Wieden

1. APPROVAL OF AGENDA OF MARCH 8, 2016 AND THE MINUTES OF FEBRUARY 23, 2016 AND MARCH 1, 2016.

It was MSC to approve the agenda of March 8, 2016. The following members all voted aye: Freytag, Churchill, Holt, Magee, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

Minutes were not ready for review.

2. PUBLIC COMMENT

None.

3. COUNCIL COMMENT

Gheith wants to know when we will get emergency training at this campus. McBrien said she has consultation on Thursday and will discuss it with Garcia.

Hewitt wants to know if the units for the 3 week summer session be met outside of class.

Hewitt said there are no support services on campus on Fridays. She said this is a 10+1 item because it impacts student success.

Seefer said it has been previously brought up about students getting their own add codes. She said what happened to her was she told a student about the last day to add and sent him an add code. He did not add until after the last day to add and then appealed it. She said the dean signed the appeal because the student gave them erroneous information. He had not been to the class up until that point. Then he started coming to class but did not do any of the work and then he dropped the class. She said A&R said that it only needed the dean's signature but there is a signature line for a faculty signature and this was bypassed.

Sporer said this is not about A&R but the student's actions. She added that some online students cannot get a faculty signature though.

Flores-Lowry said Kinesiology has instituted a student athlete success program for their at-risk athletes. She said some of the eligibility standards from the state have changed and impacted some of their athletes' eligibility. They have hired the Track and Field coach to coordinate the program. She said there are about 25 students in the program and they are helping them with tutoring, academic calendar planning, increasing how often they do grade checks. At the end of the semester they will compare where the student was when they started the program and where they finish and then evaluate the efficacy of the program. She said they would like to make this a permanent program.

4. APPOINTMENTS

Student Services Committee

Chris Capozzo-Applied and Fine Arts
Deya Hill – Applied and Fine Arts Alternate

Student Learning Outcomes Advisory Committee

Kevin Leeper – Applied and Fine Arts-Co representative

Workforce Development Committee

Shelly Pierson
Deya Hill

Tutoring Advisory Committee

Kevin Powell-Classified

Program Review Committee (Formerly the Integration Council)

John Thomas-English

Scholarship Committee

Stephanie Foley-Counseling - Spring 2016 only
Shaeheea Hollis-Sachau-Counseling – starting Fall 2016

Academic Senate Student Services Committee

Lisa Martin

It was MSC to approve the appointments listed above. The following members all voted aye: Freytag, Churchill, Holt, Magee, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

5. ANNOUNCEMENTS

Flores-Lowry said the softball team is playing CCC at this time and they are currently ahead 3-0
The baseball game with CCC has been postponed because they forgot to put the tarp on the field at CCC.
Women's basketball has come in second in the state

McBrien reminded Council the Dinner Theater is on March 18 and reminded them to get their tickets soon.

McBrien said she is inviting Peter Garcia to the meeting on the 10th and would like to present him with a resolution.

6. VP OF INSTRUCTION

This item was withdrawn from the agenda because the VPI was unable to attend.

7. LIBRARY

This item was withdrawn from the agenda because the Library was not ready to present at this time.

8. PRINCIPLES OF REDESIGN

Freytag presented a PowerPoint on the Principles of Redesign: Promising Approaches to Transforming Student Outcomes. The Principles of Redesign are:

1. Accelerate entry into coherent programs of study
2. Minimize time required to get college-ready
3. Ensure students know the requirements to succeed
4. Customize and contextualize instruction
5. Integrate student support with instruction
6. Continually monitor student progress and proactively provide feedback
7. Reward behaviors that contribute to completion
8. Leverage technology to improve learning and program delivery

These principles ask community colleges to change their perspective by looking at every system, process, program and course from the point of view of the students.

Freytag divided up Council members into small groups and assigned a principle for discussion to each group. The groups then reported back out.

The Principle 1 group identified the PACE program as an example of an accelerated coherent program of study. They also suggested a checklist be developed for each major to help guide students through to completion. As students start taking higher level classes in their program, they would be checking in to make sure they are staying on track.

The Principle 5 group discussed programs we already have that integrate student support with instruction. They include Puente, and Umoja. We also have workshops and presentations but it is not a very coordinated effort. They also suggested we find a way to parse information out to students but not all at once. They said we need to own the information ourselves to know exactly where to direct students to address their specific needs. They said we could develop handouts with that information but it would need to stay updated.

The Principle 4 group said each program needs to talk about how their individual program can be customized and contextualized to help students succeed. Some activities could include fieldtrips and other outside the classroom activities. Council discussed some of the bureaucracy involved in arranging field trips. McBrien said she would put that discussion on a future agenda.

The Principle 2 group said the main thing we need to minimize time to get student college-ready is more counselors. They commented that placement tests are not the best predictors of if the student will succeed. Colleges are looking more at high school GPAs to discern who is ready for college work and who needs some remedial work.

9. SENATE SURVEY

McBrien said the Equity professional development Committee is meeting this Friday in the BFL CCR at noon and will be presenting some recommendations at the March 29th meeting. She said at the meeting this Friday they will hear an outline of the TEN (Teaching Excellence Network) program. She said this group has been working with K-12 and is working to adapt their program to community colleges. McBrien said we are looking at this in part to help us coordinate all the things being done on campus to address the equity gap. She said we have so many things going on at once and it is hard to be aware of all of them and perhaps share activities and best practices. Barlow explained the TEN group starts with a survey of students who are currently in a class with an instructor that is participating in TEN. The survey is to find out what the students' needs are in terms of closing the equity gap. The instructor can then identify the areas they could work on to help the students. The second step is to involve and support the instructors to develop their activities and implement them. The last step is to help the instructors develop evaluative tools. TEN provides online tools through their website to go through this process. Once the instructor identifies activities they would like to try, the website connects them to instructors all over the US that are doing the same or similar activities. He said this puts professional development to address the equity gap in real time active process. McBrien clarified that this came about because when the UF did their negotiations this year, they put in a place

holder for some equity funds to pay for professional development to close the gap.

McBrien said she and Freytag are developing a survey to find out what activities and evaluative tools faculty are currently using in their classroom relating to equity. We want to look at these activities and see what could be institutionalized for use by all faculty.

10. STUDENT SERVICES COMMITTEE

McBrien said the ASSSC has discussed developing a handout of resources for students looking for help. She said they also discussed developing a handbook for instructors to refer students to the resources they need for their situation. Keating suggested a flip chart be available in every classroom with the information. Council agreed we can't all be experts but individuals each have a body of information they can share with others. We need to develop some kind of database on who knows what for referral.

Sporer told Council this is related to her CDLI project to develop 30 minute presentations to disseminate details on each area at the college and what they do for students. She said she will be sending out a survey and asked Council to encourage others to complete it.

11. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*