

ACADEMIC SENATE COUNCIL MEETING**APRIL 26, 2016****APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Katrina Keating (Rep-at-large), Peter Churchill (Corresponding Secretary), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), Theresa Flores-Lowery (Kinesiology), Marva DeLoach (Library), Barbara Hewitt (Biology/Health Sciences), James Magee (Math/Computer Science), Buzz Holt (Social Sciences), Heidi Goen-Salter (English), James Magee (Math/Computer Science), Joe Krivicich (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty), Muhammed Gheith (Part-time Faculty)

ABSENT: None

GUESTS: Katy Agnost, Heather Lee, Emily Stone, Beth Hauscarriague, Rachel Westlake, Andy Barlow, Tish Young, Ted Wieden, Peter Garcia, Lindsey Lang, Kim Schenk, Marcia Goodman, Keri DuLaney, Donna Wapner, Mike Chisar, Robert Burns, Owen Lee, Bruce Cook

1. APPROVAL OF AGENDA OF APRIL 26, 2016 AND MINUTES OF PREVIOUS MEETINGS.

It was MSC to approve the agenda of April 26, 2016. The following members all voted aye: Freytag, Keating Churchill Carter, Moe Seefer Flores-Lowery DeLoach Hewitt, Magee, Holt, Goen-Salter, Magee, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

It was MSC to approve the minutes of February 23, 2016. The following members all voted aye: Freytag, Keating Churchill Carter, Moe Seefer Flores-Lowery DeLoach Hewitt, Magee, Holt, Goen-Salter, Magee, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

It was MSC to approve the minutes of March 1, 2016. The following members all voted aye: Freytag, Keating Churchill Carter, Moe Seefer Flores-Lowery DeLoach Hewitt, Magee, Holt, Goen-Salter, Magee, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

Katy Agnost said the new classified job descriptions for tutoring lab coordinators that came out of the Hay Study have been changed and watered down. She said there is an instructional component to the jobs that was not included in the job description.

3. COUNCIL COMMENT

Holt questioned if we are going to redo the whole process about title 5 rewrites. He said he was the chair on the Program Review Committee when it was known as the Instruction Committee. He said they worked very hard to develop the course outlines that we have today. Since then many people have worked on them and made them better and they work very well. He would hate to see us mess with them when we have accomplished so much with them. He said course outcomes are already in course outlines and the way we evaluate SLOs is not as detailed as the course outlines. Are we going to continue to punish those that don't complete them or support them so they don't have to suffer the consequences?

4. APPOINTMENTS

San Ramon Senior Dean hiring committee:

Paper screening – Rene Sporer

Interview – Jennifer Tejada and Julie Walters.

Graduation Speaker:

Joe Gorga

It was MSC to approve the appointments listed above. The following members all voted aye: Freytag, Keating Churchill Carter, Moe Seefer Flores-Lowery DeLoach Hewitt, Magee, Holt, Goen-Salter, Magee, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

5. ANNOUNCEMENTS

Flores-Lowry said the men's swimming team took second in the state, and the women took fourth. The softball team plays their last regular season game today and if they win they go to the playoffs. The baseball team is also playing today.

Carter reminded Council there is a Majors Expo scheduled next week on the 4th, from 10am-1pm on campus. The Expo will include 15 minute snapshot presentations of the majors we offer among other displays and presentations. The Expo is open to all but geared toward undecided students.

McBrien reminded Council that the ballots are out for the senate offices of Corresponding Secretary and Representative-at-large and to please vote.

McBrien reminded Council to complete the Survey on Strategies for Student Success and remind their colleagues.

McBrien said faculty lecturer Laury Fischer was marvelous, funny and thought provoking. He will be presenting it again on Thursday for those who did not see the first presentation.

Goen-Salter said there will be a 2 day Umoja training in June. Attendees receive a stipend of \$150. She said the enrollment is almost full but they are working on finding more funds to add a few more spots.

6. STUDENT SERVICES UPDATE

Emily Stone distributed an early draft outline of the handbook they are working on to inform faculty and staff about services available to students. Stone would like to hear from faculty if they think there are other things that should be included. She said they plan to come back in the fall with a more complete version.

McBrien clarified this draft came out of meetings with Student Services staff and managers the previous fall.

Seefer asked for the handbook to include a list of whoever is the faculty contact in departments for this information.

Hauscarriague said they are in the process of developing department liaisons for this type of information.

Beth Hauscarriague told Council this will be an internal document for all employees. Barlow commented that there should be one for students also.

Freytag said at the Plenary session there were a lot of discussions about students in crises and he would like some information to be included such as how to identify and refer them.

Hewitt said information on 3SP should be included in the employee handbook.

McBrien told Council the Student Services Committee has discussed developing a flip chart to have in each classroom with this information.

Stone said there is a big theme in California Community Colleges right now on mental health. She said Student Services has proposed the creation of an Intervention Team that still needs to be discussed.

Hauscarriague said we will be hiring a counselor that specializes in mental health. And we have a contract with the county for someone to provide resources that are available.

Stone said over the summer they will be putting together best practices to determine where to refer students for their particular issue.

Carter added that the Mental Health counselor is also available for faculty to consult with about students.

Hauscarriague said we are also talking with CCC and LMC about partnering with JFK and their intern program.

Sporer reminded then that accreditation says there has to be equal services for all locations and to not forget about SRC.

7. DREAMERS ALLIANCE

Tish Young and Anthony----- presented a PowerPoint from the Dreamers Advisory Group on the Undocuually project. The presentation included data on the number of undocumented students in colleges. They said these students get mixed messages about the ability for them to attend college. They shared with Council what the DVC Dreamer's Alliance has accomplished since the passage of the California Dream Act in 2012. The accomplishments include an annual district-wide conference for undocumented students, the creation of a web page, and the Development of a resource guide for those students. They also have developed training for the Undocuually program that includes a face-to-face 2 hour trainings and a post-training online for 15 minutes. There is an upcoming training on May 11, from 3-5pm.

Young said this program is to train employees and build a network of support for undocumented students. She told Council how they came to California determines what sort of services we can provide them. She said they have found that undocumented students feel safer telling their instructors than other students. Anthony said the can develop trainings specific to a program or area. He told Council the Advisory Group has adopted the butterfly symbol, international symbol of various immigrant rights organizations and activists and they have stickers of the butterfly available. He said the more these students see the stickers the more they feel supported

8. VPI

Rachel Westlake told Council there will not be a vote today on the indicator goals for the Institutional Effectiveness Partnership initiative because we thought the RPEC were meeting prior to this meeting but they need to review information and data before we can vote. She said there are no consequences to not meeting our goal. It is an internal indicator.

Westlake said the faculty hiring process is continuing. She said they have received 20 acceptances for a position and they have 9 more sets of interviews to go.

Westlake said we are moving forward on planning for the partnership with MDUSD for the College Now program.

9. REASSIGN TIME

McBrien told Council she and Freytag have discussed institutionalizing reassign time with the college president and VPs to ensure programs have steady leadership and better serve students.

Peter Garcia told Council we do have reassign time for the college and it is flexible. We do have some permanent reassign time for a full-load for the Senate Presidents. And there are some that are meant to be temporary such as leading grant work. He said one downside is that permanent classified are brought in to do grant work and what happens to them when the grant is finished. He said the college could discuss setting aside a line item in the budget for reassign time. He told Council there needs to be an outcome for reassigned time. But how do you set a function and how do we come to agreement. Until now it has been an ad hoc process. He did say he thinks the college gets more from the reassign time than what they pay for it, and none of the issues in getting it in place outweigh the value. He explained some reassign time positions we put out a general posting, but sometimes we need someone with specific skills. The position needs to be evaluated after a time for the program, not the individual.

McBrien commented that utilizing Laurie Lema and Andy Barlow with reassign time is a good example of getting people with unique abilities. She said if we need to utilize those with unique abilities. Goen-Salter commented that the flexibility is good to have and she appreciates President Garcia had the broad view to take advantage of Lema's and Barlow's expertise.

Sporer asked if there is a way to increase time if they get into the work and realize it is not enough. President Garcia said the nature of it is that a position is put out, and after it's filled the time is renegotiated. Sporer responded that we should include an estimate of the time and state that it will be negotiated, some people who are on the fence about applying for a position, will apply.

Patrick Leong commented that there is a problem with how late the decision is made for filling reassign time positions because it impacts scheduling.

President Garcia told Council that in addition to having reassign time available; we could instead give banked load or cash payment.

10. TITLE V/SLO POLICIES

Title 5/SLOs

Owen Lee said his department had one Title 5 rewrite fall through the cracks and now they are being penalized by not being able to submit budget requests. He said this hurts their program and the students. Bruce Cook said a big impact is that they can't grow their program. Lee said they sent an email to department chairs and received a lot of support for their argument. He said they did a lot of work on their Program Review but one rewrite was inadvertently overlooked. It was not intentional. Cook said he has heard from humanities that they are concerned with this issue also. Lee said they understand the need to be so strict when we were on show/cause but now they are asking the senate to reconsider the penalties.

Cook suggested instead put them further down the list for priority funding. And/or let it go the first time they do it but after that there will be consequences.

Another suggestion was made to put a value on Program Reviews, Title 5 rewrites, and Student earning Outcomes and reduce funding proportionally. There was a comment made that we need a more well defined timeline to ensure departments and programs know they are on track.

Cook said there is no appeal process and their goal today is to start a conversation.

Goen-Salter asked what Music could do if we decided to change the penalty. McBrien it would have to hear from Curriculum Committee, the SLO Committee and Ted Wieden.

Sefer commented that we were initially told SLOs would not impact funding. She said the Business department once asked for a delay and got it but they were knocked out of box 2a. She asked when did it change. McBrien said it was recommended by the Curriculum Committee and the Senate approved it and put it into policy.

Leong said he knows CC uses a different process and said he would like to see LMCs process. Marcia Goodman commented that it is a morale issue when an area has put in so much work in and one small thing takes their funding away.

McBrien said this will come back for further discussion and a vote.

11. AS PRESIDENT'S REPORT

This item was postponed to time constraints.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*