

**ACADEMIC SENATE COUNCIL MEETING**  
**MAY 19, 2020**  
**APPROVED**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Academic Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.*

**PRESENT:** John Freytag (President), Patrick Moe (Vice President), Lisa Smiley-Ratchford (Corresponding Secretary), Kris Koblik (Professional Development), Anthony Gonzales (English), Bridgitte Schaffer (SRC), Yvonne Canada (Counseling), Sangha Niyogi (Social Sciences), Craig Gerken (Physical Sciences), Carolyn Seefer (Business), Daniel Kiely (Library), Heidi Gentry-Kolen (Math/Computer Science), Joann Denning (CE), Theresa Flores-Lowery (Kinesiology), Ray Goralka (Biology/Health Sciences) Riva Bruenn (Part-time Faculty), Susan Parkinson (Part-time Faculty), Jane Fisher (Applied and Fine Arts)

**ABSENT:** Alan Haslam (Representative-at-Large)

**GUESTS:** Mary Gutierrez, Susan Lamb, Becky Opsata, Rick Robison, Anne Kingsley, Kat King,

**1. APPROVAL OF AGENDA OF MAY 19, 2020 AND MINUTES OF PREVIOUS MEETINGS.**

**It was MSC to approve the agenda for May 19, 2020. The following members all voted aye: Moe, Smiley-Ratchford, Koblik, Gonzales, Schaffer, Canada, Niyogi, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Flores-Lowery, Goralka, Parkinson, and Bruenn. No nays. No abstentions. Approved**

There were no minutes to review.

**2. PUBLIC COMMENT**

None.

**3. COUNCIL COMMENT**

Gerken said he has been working from campus and says he appreciates all the maintenance and cleaning that is being done by custodial and maintenance staff. Freytag said it would be nice if people sent notes of appreciation to people or departments that are still working so hard on campus at this time.

Kiely told Council about a letter the library sent recommending the library stay closed in the fall. He said they have done a lot of research, not only about social distancing but the risks and dangers of public bathrooms and even how public tables and public spaces should be organized and the need for adequate airflow. He said they do not feel they have the materials they need at this time to adequately sanitize the library, enforce social distancing and monitor bathrooms and entrances. They are asking for time so that they can formulate a plan that works and keeps everyone safe. He said they are open to things like curbside pickup, individual appointments or maybe time for vulnerable student populations to use the physical library or find print books. They've done a lot of work to take the library online and feel like they can work with all faculty and a lot of students. They realize that not all students are able to make connections online but this is something they

wanted to present to the college that you they've been thinking a lot about how students use the library. He will send the letter to Council. Schaffer said SRC has a new librarian and wants to make sure they are in the loop. Kiely said they will be working the new librarian on this.

Canada thanked Freytag, Marissa Greenberg, Smiley-Ratchford and the Classified senate for hosting the meeting earlier today to thank so many who have been working so hard during this period. She said it's been really impressive the joint work the Senates have done together this year. And yeah, I was I was crying. By the end

Moe said he is grateful to work with Freytag as Senate President. He said he has been at DVC through several Senate Presidents and has seen and what a grinding job it can be in a normal semester. He said this is not a normal semester and Freytag has led the Senate with incredible grace. He has planned for multiple forums to address equity issues in coordination with the classified senate. And he has attended countless one on one meetings. It's always been a difficult job and it is an incredibly difficult job right now and he makes it look easy.

Freytag thanked Moe for his comments. He said he would like to thank Moe and Smiley-Ratchford for their support. He said it is it is a team effort. It's been a collaborative effort, not only with our Senate Council this semester but also between our divisions between our programs. We saw in our student services counseling departments where everybody came together quickly to figure out how to transition to offering services remotely. We saw our library do a massive amount of work and time. He said it has been an honor to be Senate President this year and he appreciates all the Council members in your roles on the Senate Council and the time you give to Senate work. He said even when we went to Zoom meetings, we've done a pretty darn good job of having tough conversations and making tough decisions, staying constructive and listening to each other. He reminded Council of Interim Chancellor Huff's comments during the previous meeting when he said not only our district leadership, but our other colleges have appreciated our work as the DVC Academic Senate Council. He said he looks forward to celebrating all we have done this semester and the number of students that we've served. He said we've lost some students, but we've done a lot of really good work this semester.

#### **4. ANNOUNCEMENTS**

Niyogi right now we are all focused on grading and getting everything done, but a lot of us will be around for summer. On June 11 is when we are planning a retreat on ethnic studies, social justice and the newly revitalized journalism program. Emails with more information on will go out soon.

Niyogi said the deadline to submit applications for our equity speaker series is May 22. She said if anyone knows somebody know someone who might be interested in submitting an application to have them get in touch with either herself or Rosa Armendariz.

Freytag said he Genrtry-Kolen will not be returning as a Council representative in the fall and he wants to take this opportunity to thank her for serving for the last four years.

Freytag said earlier in the semester he announced that our adjunct representative Susan Parkinson will not be returning to Council because she has accepted a full time position here in the biology department at DVC. He said now he is announcing our second adjunct representative, Riva Bruenn won't be returning because she has accepted a full-time position at Santa Rosa College. He thanked for the time she has worked at DVC and served on th Senate Council.

#### **5. APPOINTMENTS**

##### **Math/CS Division Rep for Academic Senate, 20/21**

**Math/CS Division Rep for Curriculum Committee, 20/21**

Adhitya Mohan

**It was MSC to approve the appointments listed above. The following members all voted aye: Moe, Smiley-Ratchford, Koblik, Gonzales, Schaffer, Canada, Niyogi, Gerken, Seefer, Kiely, Gentry-Kolen, Denning, Flores-Lowery, Goralka, Haslam, Parkinson, and Bruenn. No nays. No abstentions. Approved**

**6. CVC OEI GRANT ON ONLINE PATHWAYS IN CAREER EDUCATION UPDATE**

- 00:29:34I want to thank and Kingsley for joining us again today.
- 00:29:39And I appreciate your time. Last week,
- 00:29:44And let's see up a chat.
- 00:29:52See a chat from an ballin and close today.
- 00:29:55Of votes endorsed Lisa and Ellen. Congratulations. Lisa and Ellen.
- 00:30:01So we will
- 00:30:05We will, there will be some appointments, very early in the fall, regarding our adjunct positions. So we'll follow up.
- 00:30:16There.
- 00:30:18Thank you.
- 00:30:20So, and thank you for joining us today and Anna's going to share her screen and
- 00:30:28Take it away and
-  akingsley189  
00:30:30Thanks, everybody.
- 00:30:32I'll try to make this as fast as I can. But I definitely wanted to just take the time because I think a lot of
- 00:30:41What we've done on this program has helped form a lot of the community that was put into place to help us all with going remote and so
- 00:30:50I wanted to just spend a moment to look at the grand and update you to where we're at. We also have an extension on the grant because
- 00:30:59Obviously across the state, everyone is in a bit of re prioritization of this current semester. So this is what we've been up to this spring. So at the beginning of the spring.
- 00:31:15Some of the goals that we had were to continue our pure online mentorship group. And this was the group where mentors and mentees come together and align their course to the CBC oh we I the California virtual college Online Education Initiative, of course design rubric.
- 00:31:34We started with the help of Kerry million leading the way on this those digital access clinics that was a huge I think boost to bringing forward conversations around
- 00:31:49Equity disability and accessibility of our online courses we had new course builds, whether they were new online instructors building a course or newly put online courses that had never been taught online.
- 00:32:04We have been working on a student readiness module to help students prepare for their online learning experience.
- 00:32:12We're working on the redesign of the website, which will be doing a little bit more work on the summer.
- 00:32:19For really kind of showcasing what we're doing and distance that I'll have more to say about that in a moment. We've been working with graphic design student interns.
- 00:32:29We've had online marketing discussions and we're continuing the use of what are our biggest online tools right now that we've gotten from our participation in the consortium, which are net tutor, a prop Toronto and cranium Cafe.

- 00:32:46 We've had just a recap of who's been helping with this grant. In addition to, you know, the, the help and leadership of Beth arm on and Don into Russo who have just been really great mentors for showing me how to run a grant
- 00:33:04 Especially how to run things through accounting
- 00:33:08 We've also had a lot of faculty participation and leads in administration of justice, our digital media.
- 00:33:16 Business computer information systems computer networking technology digital marketing geography and music industries and these were some of the specific programs. We were looking at to really develop what could be done online or what could be strengthened in terms of online learning.
- 00:33:36 And this semester we had another group of pure online mentors go through the program.
- 00:33:43 People who've been working towards aligning their course include Barbara Hewitt and Health Sciences Cheryl Davis and health sciences.
- 00:33:50 Shelly Pearson and Kinesiology Eric moss and business Matthew Morrissey and administration of justice and John Full Glee and digital marketing mentors included Amy Ramin Emily mas Claudia Coleman Benita Sinha and Lisa order and
- 00:34:07 That that group is going to be pushing their classes up into our district wide course review for a final round of alignment and two we wrapped up
- 00:34:18 Last semesters pilot round with seven alignments. Most of those have gone through our district and are just really good examples of I think the robust and amazing work that's being done online and is a model as we go forward for what we see as the potential for online learning.
- 00:34:41 As I mentioned before that mentorship program is something that we find has been one of the more successful things we've implemented and
- 00:34:50 I know we've mentioned it before, but just a quick recap of what's in that course design rubric because
- 00:34:57 At this point, it probably resonates with a lot of us in a very different way. But the rubric really asked us to think about how are you presenting your content online. How are you designing and assessing interaction.
- 00:35:09 What are the kinds of assessments that you build into your course and then accessibility and the accessibility requirements for an aligned course are
- 00:35:21 Are the gold standard. And so, you know, courses like we just worked with Joanne Dennings course and our DM and there's
- 00:35:31 Joanne has some amazing assignments with a lot of obviously very visual pieces.
- 00:35:38 So we really had to look at what's being done in disability studies to do kind of visual essays on some of those graphic design work and that
- 00:35:47 For me and working with Joanne was pretty amazing experience to see what could be done in terms of accessibility and of course carry millions digital access clinic allows you to hear your course through a screen reader, which is a profound experience.
- 00:36:05 So just a quick again shout out to our D SPS office carries work David's work and we have student interns also helping
- 00:36:15 Do those digital access clinics where they literally look at your course and allow you to see what somebody who either is sight impaired or hearing impaired would see in your class as well.
- 00:36:31 The new course builds are great opportunity to start from the beginning of getting support so that you have direction and guidance on how to build an online course and includes like basic Canvas course design setup.
- 00:36:47 building out a robust orientation. This is something we really promote in all of our trainings that out an orientation to online learning is necessary for students success.
- 00:37:00 Universal Design qualities and course design which are things like intuitive navigation accessibility and an approach of learning for all with
- 00:37:10 mixing up the different kinds of media or different kinds of ways to enter a classroom for a student to learn. And then, of course, questions of equity, how to build in

- 00:37:24 That language, even into our course design because in our courses, we have a ton of text in the online space. So how to make sure that you are building a welcoming environment are
- 00:37:37 You know, have culturally aware and competent language and are really thinking about how to incorporate some of the relevancy and community building into how you build online.
- 00:37:53 In terms of the student readiness. There's going to be four parts. So I'm trying to get rid of my own picture up there.
- 00:38:01 We're trying to build four parts of the student readiness. The first piece would be a self assessment of online preparedness, where a student can just sort of
- 00:38:10 Take a moment to reflect on where they're at and what they might need in order to enter the classroom with at least a foundation or an awareness of what support resources are available to them.
- 00:38:24 I'm thinking about what it means to becoming an online learner what might be expected of them. That's different from a face to face classroom.
- 00:38:33 Obviously like basic canvas skills but also even a certain level of expertise in Canvas, like how to go find those comments or how to go fine and calculate your grade from the canvas grade book.
- 00:38:47 Or using the calendar functions and other things that we know can help students succeed in the online space and then how to navigate finding the right help, including how to communicate with their instructors online.
- 00:39:02 With the website redesign. We're really looking at
- 00:39:06 Having a focus on distance education, making it clear what the pathways are to online training basics, both for faculty and students.
- 00:39:16 Organizing the resources we have so many resources at this point that we've generated or that we've curated that now we want to kind of step back and and see, you know what, what's the best way to organize those online so that they're easy to follow and navigate
- 00:39:33 And we are also going to work on showcasing what we offer because we actually offer quite a bit online and you know students who may not have thought that education was possible for them. The online.
- 00:39:49 Mode can offer them a way to get even full degrees from BBC and certainly I think we have a total of degrees and certificates about 46 degrees and certificates that a student can complete fully online.
- 00:40:05 So these are some of the things that we want to start showcasing and and highlighting as some of the good work that people have been doing on campus.
- 00:40:15 With the graphic design in terms, Joanne Denning put us into touch with a few of her really kind of amazing students and they've been just helping us with some logos and branding that we can pull into our Canvas courses and these. Oops. Hold on.
- 00:40:37 One second.
- 00:40:40 And these would just be things that you can bring into your canvas class to kind of
- 00:40:47 branded with DPC or just to offer some kind of imagery and design work that's cohesive right now. I think all of us go and just find stuff online, which some of its great and some of its ok and so they've been working with us to
- 00:41:04 Even build out homepage templates which we will have some available definitely for fall even possibly for summer. So if you're like my homepage is OK.
- 00:41:17 We have some great interns working on some new styles that you could pop into your homepage and have that kind of DPC look and feel, but then you can
- 00:41:28 custom design it for your own course with your own course title and and and welcome message and so forth.
- 00:41:37 With marketing, we're really trying to just show what we have, because right now we just don't do a lot of marketing.
- 00:41:45 And especially in career education. We wanted to highlight some of the fields that we're offering fully online in terms of degree or certificate programs.
- 00:41:56 So, and, and one of the things we're also trying to do is just highlight what DPC can offer for online that we're working towards high quality.

- 00:42:06 That we have. Really conscientious and devoted faculty trained faculty were affordable, especially in comparison with some of the boot camps and fully online programs and colleges that here we have a kind of robust
- 00:42:26 Online Community that a student can participate in and really be proactive with their next steps in their education.
- 00:42:36 As I mentioned before, we're just continuing the use of these tools. These are, again, the ones that we've been using the most and will continue with
- 00:42:44 Prop Toronto is going to be involved with the CBC. Oh, VI, at least till the end of December, it could continue after that, especially I think with the shift to remote learning that
- 00:42:58 Might be back on the table as a tool to continue forward on
- 00:43:04 So obviously this semester, as we've just reflected on for the for the day has been a major shift.
- 00:43:13 But I wanted to just take a moment to just mention that it was, it was really the heart and soul of the pure online mentoring program that gave us a model for our one on one mentoring sessions and
- 00:43:25 Even though not all the people in our training leads that you see those emails from us every Monday.
- 00:43:31 And have given us this whole training, support not we're not all of them were peer mentors, but it was definitely the pump program that gave us a model for what to do on a larger scale. And so
- 00:43:45 One of the things that we were able to do is just start with those mentors and work our way out to getting training leads the grant was able to, because the state Chancellor's Office offered the opportunity to use some of the grant monies
- 00:44:01 Instead of just for a designated career education areas that we could use it in the transition to online. So the grants covered the OAS of
- 00:44:10 All the training leads time which has been over 302 I think it's even 350 hours at this point of time working one on one with instructors and so those are some of the things we're hoping to continue
- 00:44:25 With online counseling. We've also been able to train 11 online counselors in cranium Cafe.
- 00:44:36 Five more are enrolled for training that will be upcoming and three have completed the CBC oh we I online mental health counseling course.
- 00:44:46 We've also been able to hold a feedback session Cheryl Carter's been really instrumental and helping guide this and organize this and it's given us a ramp up into using the platform.
- 00:45:00 on a wider scale. So the grant is extended to the end of December. So some of this work will continue in the summer in the fall. As we wrap things up. We're really hoping this offers a model across the state for what can be done with this kind of funding and to distance, Ed.
- 00:45:19 And we have a next round of pump coming up in the summer. And so as we lead out and this is probably the part that I'm you know most eager to have a conversation on
- 00:45:32 Is just what to be thinking of institutionally at this point. So I think one of the first things
- 00:45:39 That is on everyone's mind is on strengthening the quality of the online course delivery. So how can we support that quality, what do what do instructors need
- 00:45:51 How can we institutionalize the pure online mentorship program, which has really led us to have this high quality of an online course design model, but also is allowed us to have this large community to draw on that's organized and connected
- 00:46:08 I think, how do we put equity and accessibility at the center of D work.
- 00:46:14 How do we create clear training sequences and incentivize online training. How do we clarify the support resources for students and faculty
- 00:46:24 And other things I think we would like, at some point to start promoting and showcasing what we've built as an institution, both in showing and I didn't put this here, but it's been on my mind just to start showcasing some of these classes and some of the work that people have done.
- 00:46:41 But also showcasing again that, you know, students can get their education, even if they're in person, a lot of our in person students take online classes to help them finish their degree in a timely fashion.
- 00:46:54 And certainly some of our students. The only way that they can access higher education is through online learning. So, just making sure that our community and knows what we offer and sees what we offer

- 00:47:07I think staying connected to the Consortium has been really important and the state initiatives, the consortium is a body of colleges that all come together.
- 00:47:17And really think about what is best for online learning. So rather than a kind of top down model, it really speaks to the idea of a consortium where, you know, many, many people have a voice in change.
- 00:47:31And the last part is just continuing to grow online support services and counseling through through cranium Cafe. But I wanted to hear from you guys.
- 00:47:42What else do you think we might need or what else you think we could do to continue. Some of this support both in our career education but also on a wider scale across campus and I'll stop sharing here.



John's iPhone

00:47:59Thank you. And so

- 00:48:03And and is looking for for feedback and input here and
- 00:48:09Anil asked, but you if you want to
- 00:48:13Facilitate the discussion here. Feel free folks to unmute yourself, raise your hand, however you want to do this, but if you have feedback for an we would really, really appreciate it.
- 00:48:31And and would you mind reminding us to the the prompt again the ear looking for feedback specifically



akingsley189

00:48:39Yeah, like, what, what do you think would best help, you know, both in career add, which is the focus of the grant, but also I think some of what we've done in career add can be a model for our larger campus. And so what are some of the things that you know we could be doing

- 00:48:58Or supporting or what has been done that you feel like you know we should seek to institutionalize or build larger



jdenning629

00:49:14I am

- 00:49:16This is Joanne. So, you know, I've talked about this, but I really feel like in Korea, education, it would help to build more regional collaborations with other community colleges so that
- 00:49:27We could have more fully online degrees and not have to do all sold or all the work at one college. So that would be
- 00:49:36Something I would be interested in in pursuing more definitely



John's iPhone

00:49:42Thank you Joe and I see Craig sand.



Craig Gerken

00:49:49Sorry. Um, I'm not sure whether I'm speaking to the right thing or not or whether I'm just voicing the things that's running through my head in my area.

- 00:50:02I know there were a number of times over the past
- 00:50:07You know, two months or so, where we thought about, you know, transitioning online and
- 00:50:15Like Park tutorial for example.
- 00:50:18The, the advice was don't use it because nobody is prepared for it and they really ought to go in
- 00:50:26Prepared for it and expecting it. Um, so I'm thinking in terms of as we move into the fall and we're starting the fall semester intending it to be online like on purpose. This time, um, what what what might be different. What, what should we be thinking about differently, etc.



akingsley189

00:50:52 I'm gonna write this down. Otherwise,

- 00:50:55 I keep it all or
- 00:50:58 Um, yeah, I think that's a great suggestion of, like, you know, how do we think differently as we approach fall with to quote you, which I think is really clear which is like on purpose. How do we do online on purpose.
- 00:51:13 And you know, I think that is a huge conversation. And, you know, one of the things I think Chris mentioned it in the chat that we're hoping to do over the summer.
- 00:51:26 It starts to have some of those discipline specific conversations because I think there's a moment at which this is all very broad and then it gets into the weeds pretty quickly, especially as we talk about assessment and proctoring and building
- 00:51:46 online activities. It definitely starts to, you know, we learn a ton from interdisciplinary. I always learn a lot from colleagues who are not in my field, but sometimes we have to get down to business. So
- 00:52:01 We're offering that stem based
- 00:52:04 boi. There's still seats available in in. I'm going to send out a message today because we just opened up a whole bunch of more seats for the becoming an effective
- 00:52:13 And I would say that would be, you know, one of those places to start would be to and I think you're in that one. Or I saw your name on one of them.

•   
Craig Gerken

00:52:26 Was really

•   
akingsley189

00:52:27 What was that Craig.

•   
Craig Gerken

00:52:29 It was the one that was still open.

•   
akingsley189

00:52:31 Yeah, you can watch. I didn't. If I saw your name.

- 00:52:36 But I think that's where we're going to get the on purpose part which is the intention of the design intention of like how are you going to
- 00:52:46 Build your pedagogy online and and that kind of like what are the major differences, rather than just surviving that there's there's a place to really build a good online course. So, so keep your eyes out for those things.

•   
John's iPhone

00:53:06 Thank you, Craig.

- 00:53:09 And other feedback and there's been several things come in on the chat here and from Chris Cobra regarding district wide PD survey and also Susan Parkinson regarding adjunct specific
- 00:53:29 Request your feedback.

•   
akingsley189

00:53:31 Definitely. I mean, I think, is, you know, we were really excited when the US supported and got. And so if people don't know about it, please spread the word that to the US is giving

- 00:53:47 His negotiated \$700 stipend, which I know is not huge, and may not reflect and doesn't reflect all the work that people are doing.

- 00:53:57But we were excited that that that it was honored that there was time going into the training. So I would definitely say, you know, if you want to get trained or you want to get trained. Again, this is a great time to do it. And we do get a stipend for that training.
- 00:54:20And the other thing I would say, particularly for
- 00:54:25Part time adjunct instructors would be to, you know, really take advantage if you can, and are able to
- 00:54:33Have our one on one support sessions as well as reaching out to our instructional design team and the team.
- 00:54:41To help you with some of those that support early on, so that we can help with things like how to build efficiency into the classroom as well as good content and good design.
- 00:54:55Because we can help you with the bells and whistles and and or steer you away from maybe a path that you don't want to go down because maybe it's just too much for the first time through.
- 00:55:08So we can help you build those courses we have you know templates modules things that things that can help so



John's iPhone

00:55:17Thank you. Yvonne



Mary (Yvonne) Canada

00:55:25You know it, nevermind. I'm good.



akingsley189

00:55:28Oh, and I'll just address because I think Rivas is definitely you know the

- 00:55:33The anxiety of the captioning. I think one thing that we can help with. And what we're planning on is to offer more training, whether it's just in pre recorded webinars or in webinars that we host over the summer is just really thinking about how to do instructional videos because
- 00:56:00You know, if I have to. Closed Caption an hour long instructional video that I've made. I'm gonna have I'm gonna have burnout real fast.
- 00:56:12And you know there's models for great instructional design videos but also
- 00:56:18You can think about where your time is best spent. I mean, maybe there's an instructional video you create where you're talking to your class about the key ideas.
- 00:56:29But what comes after is maybe also a curated set of videos so they see you. They interact with you, which they love
- 00:56:38But you're, you're not necessarily putting the hour long lecture together you're putting your piece in combination with others. And that's just one piece. I don't want to go into it too far.
- 00:56:48But if things that we can help you do to strategize so that the closed captioning. Isn't this overwhelming feeling



John's iPhone

00:56:57Okay, thank you.

- 00:56:59Thank you. And, and there was some additional chat comments coming in from science at junks and what I'll ask is that any additional feedback.
- 00:57:10I you communicate that directly to and and thank you again for being here and and for your time. Last week, your, your time this entire semester and Mario you're you're jumping on here. You're going to take us into the next agenda item, but thanks to both of you.
- 00:57:30Again, thank you.

Anne Kingsley-OEI

see powerpoint

Feedback

Joann- it would help to have more collaboration with regional colleges

Craig- we have been thinking about the transition- at first we were told not to use proctorio unless you already know hw- what might be different as we move forward

Anne- how do we do online on purpose- a large discussion- over the summer they will be talking about discipline specific needs

More from anne in response to chat- see transcript

....about editing transcripts

## 7. REVISIONS TO PROCEDURE 1018.01: STUDENT LEARNING OUTCOMES AND ACHIEVEMENT

- 00:57:34 And Mario is here to talk to us about SLO revision, I believe.



Mario Tejada

00:57:43 Yeah.

- 00:57:45 Yeah, this in combination with a procedure that Becker's Becky upside came up with.
- 00:57:54 That is just formalizing the process. Am I correct in saying that Becky that it just formalizes what we've been doing



Becky Opsata

00:58:01 Yes, I'm the revision is the part that's highlighted in the procedure here and it just puts down in writing what we've been doing for several years.



Mario Tejada

00:58:16 Yeah, and that's the that's it is just that it really just formalizes with what we've been doing for the last couple of years.



John's iPhone

00:58:26 Thank you. And this this procedure came to an academic senate meeting earlier this semester and

- 00:58:37 Nobody was able to join us to talk through it. So, and then we shifted to remote and
- 00:58:45 Luckily, we realized last minute last week.
- 00:58:50 Just had not actually been approved. And we really, really, really needed approved so it's it's back, we've talked about this before. Thank you, Becky and Mario. Any questions about this procedure for Mario or Becky.

• 00:59:11 It is an action item, and we would like to take action on it today. If there is no no questions or feedback. Is there a motion to approve.

- 00:59:21 Procedure.



Kristen Koblik

00:59:25 Move approval of procedure.



John's iPhone

00:59:30 Thank you, Chris, or a second



jdenning629  
00:59:32I can't



John's iPhone  
00:59:35And for the minutes. I was that



jdenning629  
00:59:37Is Joanne.



John's iPhone  
00:59:39THANK YOU. Joanne. Okay. All in favor.



Jane Fisher  
00:59:42Aye.  
• 00:59:43Aye.



John's iPhone  
00:59:44Any opposed.  
• 00:59:47abstentions. Okay.  
• 00:59:49Thank you Becky. Thank you Mario  
• 00:59:51Cuomo



Mario Tejada  
00:59:53That's the fastest academic senate meeting. I've ever been to.  
• 01:00:00See you guys. Thank you so much for everything today was very special day.



John's iPhone  
01:00:04Thank you Mario. And so at some point we will get properly printed and framed versions of that resolution out to everybody.



Mario Tejada  
01:00:12It'd be more apropos to win out as a PDF attached



John's iPhone  
01:00:17That's so true.



Mario Tejada  
01:00:18So true.



John's iPhone  
01:00:19True. Thank you.

Mario- SLO revision

1801.01

Just formalized what we are doing

Approved

## **8. DELEGATION OF SUMMER DECISION-MAKING AUTHORITY TO SENATE OFFICERS**

- 01:00:23Ok. The next item is this is something we forgot to do last spring, but it is really helpful to us. And this is what allows the senate officers to make decisions on behalf of our academic senate Council over the summer if necessary. That said, if there's anything that's going totally nuts.
- 01:00:49Though I will try very hard not to bother you at all over the summer, we would if we do feel like we need input from the Council, we would reach out. So with this is something we generally do at our last meeting every may
- 01:01:10Carolyn. I don't think we'll be doing a lot of traveling so bother away.
- 01:01:15We're going to miss these meetings, go. What we're gonna do next week Tuesday I'm sure we'll find something so is their emotion with somebody make a motion to delegate some or decision making authority distant officers.
- 01:01:32Thank you. Yvonne
- 01:01:33And the second one was by
- 01:01:35Karen. Okay. All in favor.
- 01:01:38Aye. Opposed.
- 01:01:42abstentions. Okay, thank you all and Mary I think Mary is
- 01:01:50Yes, Mary is still here and thank you Mary Yeah.  
Authorize or over the summer  
Approved

## **9. VPI REPORT**

Mary Gutierrez

01:01:54Definitely just

- 01:01:56Today, yeah, as we've been thinking Patrick and John for their leadership. This year, I just want to say that it has made such a huge difference to me in my ability to serve you as your vice president
- 01:02:11Last year, and you know my work with Beth Brian was mostly about writing memos about fires and this year has been a completely different experience.
- 01:02:24I want to just call attention to the fact that John and Patrick are both serving in their first years in this role. And I think that that really mean takes us just to a completely different level.
- 01:02:35And we all are making this up as we go. And they're making it up, you know, drawing on personal experience my years in the leadership roles that they're they're in. So I just want to say
- 01:02:50how grateful I am to have them to work with as leaders and how grateful I am actually that we have a very solid leadership team.
- 01:03:00And in the combination of our academic senate and classified Summit as well. And so that the fact that these groups work so well together and support the college in
- 01:03:12You know, with such alignment and I'd say such goodwill and trust which is not something that I take for granted. That's not something that happens at every institution.
- 01:03:22And I think that it just serves as well. So I'm very, very grateful and appreciative. I also want to say that I anticipate
- 01:03:31That this will be an information filled summer. So I would say that you should continue to look for communication from us about what we are learning about how will be moving
- 01:03:42towards our fall and, you know, certainly my intention to make sure that we're keeping you informed as we have information to share with you.

- 01:03:51 So thank you for everything that you all have done in providing connections from from me to to your areas and providing the leadership to your areas that allow us to support faculty and to support students
- 01:04:10 DDC is truly an amazing place and a humble place and I'm just so honored to serve with you all here. So thank you.



John's iPhone

01:04:21 Thank you Mary

- 01:04:24 And
- 01:04:26 I am so thankful Mary that you're a part of our leadership team and I I so appreciate your leadership, your communication style and
- 01:04:43 The the the meetings that we have
- 01:04:49 At least once weekly depending on
- 01:04:54 How many things are going on but it's been it's been a great opportunity, speaking on behalf of myself to
- 01:05:03 To be learning
- 01:05:05 From you. And as you said, the, the, the cooperation collaboration and the trust that is shared between our leadership team at BBC is is not something to take for granted and as
- 01:05:22 I think in part why we have
- 01:05:26 Been able to make such good decisions on behalf of our students and our colleagues in our entire campus community this semester. So, so thank you Mary-john and patricks leadership helped her so much this year-last year she was working with beth about fires so this year is very different  
They are in their first year of these roles- she is grateful- we have a solid leadership team with both senates that work so well together  
She anticipates that there will be a lot of information coming out this summer to to stay in touch

## 10. AS PRESIDENT'S REPORT

as Mary said there is going to be a lot of information coming out. We know that not all of it is going to be

- 01:05:46 Be positive in all likelihood
- 01:05:50 But we're anticipating some at least one budget update probably in August and but we have our fall schedule in place and of course our summer courses are already open for enrollment.
- 01:06:04 And something that came up FST. See this morning, which is a faculty senate Coordinating Council is
- 01:06:11 That the one main theme was around the captioning and request for support for captioning. This is from other setup presidents as well and
- 01:06:26 That is something that is on our, our minds and we intend to be continuing that conversation to to find a balance to support our, our faculty
- 01:06:41 And the captioning needs as we try to best serve our students. I will close simply by thanking you all again for your time. I promised we'd be out of here by 430 today. It's now 431
- 01:07:02 But the the extra the extra time you've been gracious with with your time during our Senate meetings this semester. We've had
- 01:07:13 We've had two or three or four special emergency meetings as things have come up and i i appreciate representation, you're, you're
- 01:07:27 Just the the collaborative spirit of this group and
- 01:07:34 For a long time the Senate.
- 01:07:39 Had it some, some people were afraid to come to Senate and presents a sentence.
- 01:07:49 And I think we have, we're, we've shifted in a in a good direction and we are even during challenging conversations where we have not always agreed with one another, or how things are moving forward. We have
- 01:08:13 Taken the time

- 01:08:15Having additional meetings and
- 01:08:20work best to support our, our college and our students both this semester and into the future. So, so thank you all and I wish you a a
- 01:08:34Fantastic summer, whatever that might look like for you and your, your, your families and pets and households and everything and
- 01:08:48May you all, stay, stay, help happy and healthy. I do see a chat request. Can we take a Senate photo. Absolutely. However, if somebody
- 01:09:00Just fit yeah whatever we're comfortable with doing. I don't know. Is that is that

AS Pres

John- hakful mary is part of the leadership tema- appreciates her communication style and....

The trust among our leadership is not something to be taken for granted and has helped us make the best dcisions for students and the college

Something about FSCC this morning!

Thanks for the extra time people have stayed for meetings

Te collaborative spirit of this group

In the past people were afraid to come or present to senate but we have really shifted

## 11. ADJOURNMENT

There being no further business the meeting was adjourned at 2:00 p.m.

*Respectfully submitted,*

*Ann Langelier-Patton*

*Administrative Secretary*

•

,



Carolyn Seefer

01:09:07I'm just gonna chop.

•



John's iPhone

01:09:10Says that one of the gallery photos.

• 01:09:13Yeah.

•



John's iPhone

01:09:15Okay.

•



Carolyn Seefer

01:09:16All right, so look happy to be here because we all are. And can we see you

• 01:09:26Know, I guess not. Okay. So I'm going to just count to three and just give a big senate smile 1230 I'm going to do one more. Because and just popped on okay 123

• 01:09:44Beautiful. Thank you.

•



John's iPhone

01:09:46Wonderful look forward to sharing that



Carolyn Seefer

01:09:48I'll send that to you.



John's iPhone

01:09:49We will get the link to the video out

- 01:09:53Several requests for that, that have come in already and that will go out, there's some final polishing and credit work that's taking place with that and it will be shared widely as soon as possible.
- 01:10:05Awesome. Thank you.



Mary (Yvonne) Canada

01:10:08Thank you everyone.

- 01:10:10Thank you say have a good summer.



John's iPhone

01:10:12Miss you already



Lisa Ratchford

01:10:24Thanks. JOHN. JOHN Patrick. The After Party.



John's iPhone

01:10:27Yes. Got it.

- 01:10:29I always like hanging out and seeing who's gonna stick around. So



Lisa Ratchford

01:10:34This is great. Yeah, yeah. Going senate meeting was really nice. This was good today.



John's iPhone

01:10:41Thank you, Lisa Thank you, Patrick for for your words and for your help and support this semester, and congratulations, Lisa. It sounds like the election is is almost officially wrapped up and

- 01:10:57I am very happy to that you'll be
- 01:11:01Senate officer with us for the next couple years. And I really look forward to your
- 01:11:08Your graduation speech has already been recorded.



Lisa Ratchford

01:11:11Yes. Oh boy. You should have seen me. What was it last Wednesday, I don't, I don't think I have ever been that

- 01:11:19was crazy. I'm getting texts like
- 01:11:29My attempts to be poised on camera. You guys know that you guys know what was going on behind
- 01:11:36Holding the lighting is
- 01:11:39What was holding this speech.
- 01:11:42Yeah.
- 01:11:44It was it was it was good. I am



John's iPhone

01:11:49Excellent.

- 01:11:51I'll look forward to that. And congratulations on that honor again and
- 01:11:57Like I just said, I have no idea what I'm going to do without regular meetings.



Patrick Moe

01:12:02Getting



John's iPhone

01:12:03Getting to see you. So, so enjoy it, you

- 01:12:07Don't
- 01:12:08Call it summer.



Lisa Ratchford

01:12:11Summer Zoom's

- 01:12:13Yes. Well, I have my ties since beverages.
- 01:12:17Sounds



John's iPhone

01:12:17Good sounds



Lisa Ratchford

01:12:19Like in my backyard. This year, normally I go to every year.

- 01:12:23So I'm already trying to plan how I'm going to make Hawaii happen in Brentwood



Patrick Moe

01:12:32Work on your ukulele lessons.



Lisa Ratchford

01:12:34I knew what everything

- 01:12:36Music in some hula gear. I'm doing it. All I've got to make the magic happen.
- 01:12:44Yeah.



John's iPhone

01:12:45Okay.



Patrick Moe

01:12:46All right.



John's iPhone

01:12:47Thank you. Take care.



•  
Lisa Ratchford

01:12:50Guys.

• 01:12:51Bye bye.