

**FACULTY SENATE COUNCIL MEETING
OCTOBER 20, 2015
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Katrina Keating (Rep-at-large), Peter Churchill (Corresponding Secretary), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), Theresa Flores-Lowery (Kinesiology), Buzz Holt (Social Sciences), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), David Vela (English), James Magee (Math/Computer Science), Joe Krivicich (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty), Muhammed Gheith (Part-time Faculty)

ABSENT:

GUESTS: Becky Opsata, Rick Robison, Ted Wieden

1. APPROVAL OF AGENDA OF OCTOBER 20, 2015 AND THE MINUTES OF OCTOBER 6, 2015.

It was MSC to approve the agenda of October 20, 2015 as revised. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

It was MSC to approve the minutes of October 6, 2015. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

McBrien reminded Council and guests that public comment needs to be brief and not a discussion. If it is an agenda item, it will be discussed then.

Hopi Breton said a letter from the Art Department was sent to the College Council and the Academic Senate Council in response to the Measure E project plans that were presented on October 14th at the College Council meeting with the architects. She said the letter addresses a plan they were presented that proposes significantly reducing the square footage of the Art facility and merging them with Engineering in the same possible building/area. She said the Art Department is requesting this be placed on the October 27 Senate agenda. She distributed copies of the letter to Council.

McBrien clarified that College Council had a presentation on the Measure E Project plans but there is no vote on the table.

3. COUNCIL COMMENT

Krivicich said the Measure E Project Plans also impact the Engineering Department. He said they also sent a letter requesting this issue be addressed at Senate and College Council.

4. ANNOUNCEMENTS

McBrien said tickets for the Fall 2015 Dinner Theater are now on sale. The event will take place on October 30. The play is "Into the Woods".

Vela said that the speaker that came last week and spoke about equity and creating a climate of wellness for veterans issues went very well. Vela said he is returning this Friday to further address student veterans issue and student veterans will participate in the discussion. The talk is scheduled on the 23rd from 12:30-2 in the BFL CCR. Seefer thanked Vela for putting these talks together. She said she went to the one last week and she learned several things she can do in her classroom to help veterans.

Flores-Lowry said the Women's Soccer team is 5-3-5. Men's water polo is ranked first in the state and the Women's team is ranked second. They are going to the Big 8 Championship next week. Women's Volleyball has a game on November 11. Our Football team beat De Anza last Friday 33-0.

Keating reminded Council this is the last week her photography exhibit will be up in the Library.

Keating said she is thankful signs were put up about prohibiting skateboarding on campus.

5. APPOINTMENTS

Academic Senate Distance Education Committee

Holly Kresch

Research, Planning and Evaluation Committee

Cheryl Carter

It was MSC to approve the appointment listed above. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

6. STUDENT SUCCESS AND SUPPORT PROGRAM (3SP) PLAN AND BUDGET 3SP

Beth Hauscarriague said she started at DVC seven years ago as the Dean of Matriculation which is now the Student Support and Success Program (3SP). Her position now is the Dean of Outreach, Enrollment and Matriculation and she is working on plans for a large amount of money coming from the state to support 3SP.

Hauscarriague said at this time she has not received the 2015-2016 funds so she does not know the total amount but there is a report due next week on how we are going to spend it. She said last year we received \$2.2 million and this year it is supposed to be more. She said the 2015-2016 plan is a continuation of the 2014-2015 plan but this year the budget is in the plan.

Hauscarriague said the new plan looks a lot like the previous plan because 14-15 was spent building the infrastructure and this year we will begin actually implementing the activities in the plan.

Hauscarriague reviewed the plan with Council. She explained the plan is divided into five sections. They are I. Program Plan Signature Page, II. Planning and Core Services, III. Policies, IV. Professional Development, and V. Attachments. Sections II and III have sub-categories that must be specifically addressed. The Budget plan is a separate document. Hauscarriague told Council at-risk students have been identified as students who are probation, undecided students, and basic skills students. Under policies we need to address how 3SP, BSI and Student Equity plans are working together. Hewitt asked if tutoring is part of 3SP. Hauscarriague responded that tutoring is not one of the areas that can be funded under 3SP.

Hauscarriague said DVC is a pilot school for the statewide Common Assessment Initiative and they have been working on that. We are also part of the Multiple Measures initiative that they will pilot in the Spring. She told Council LMC is part of a pilot for the Statewide Educational Planning Initiative. The vendor also just purchased another company that has an early alert system she would like to pilot with LMC and CCC. She said there still are a lot of statewide pilots, and we have a lot of initiatives and we hope 3SP can fund some of these. Hauscarriague gave an overview of positions that were put in place last year and are funded by 3SP including counselors, and managers. Freytag noted that a lot of the funds are going to salary and benefits. He asked if we are going to institutionalize those positions so if the funding goes away, we can continue this work. Hauscarriague said she has been talking with Newin Orante about this. However, we need to test these innovations and gather data to what is working and what is not working.

7. FOUNDATION REPORT

Cindy Goga explained to Council she has been the Foundation Director at DVC for the last 8 years and they have grown a lot in the last 3 years. Last spring, Chancellor Benjamin met with representatives from the 3 college foundations to talk about how successful they are in their fundraising. She said they all felt they could be more successful. So the Chancellor hired a consultant to evaluate the college foundations. It was presented to the Governing Board in June. The report recommended to streamline efficiency, all the back office functions should be centralized and that office will provide leadership over all three foundations. Goga said she was asked to be the Foundation Director for all three colleges. She shared an organizational diagram of how the foundations will now be structured. There will be a Development Officer at each college each college will have a full-time person to just do fundraising and not administrative work. Greg Chavarria will start November 2nd as DVC's Development Officer, and he is DVC alum. For the first time the colleges will have full-time fundraisers on campus. She said she will be directly supervising him but he will also have a direct line to the college president to ensure college funding priorities are kept in mind. Also, an event planner has been hired to coordinate donor events at each of the colleges. These positions are being paid for by the district. She said in the past the foundation has had to cover salaries but this will free up more money for the colleges.

Goga reviewed the Foundation Organization Chart. She explained the Foundation Board of Directors will be responsible for making policy and governance around how the foundation distributes their funds, and ensure student scholarships distributed as the donor has specified.

Goga said the foundations have been developing a work plan to merge and coordinate the foundations' operations. Goga said they are also going to begin doing capital funding. This is funding that would be for specific needs of the college. One thing they are looking at is raising funds to match Measure E funds.

Holt commented that we see articles all the time about non-profits that spend a large percentage of their funds on salaries and overhead. This seems like we are creating another layer of beauracracy. He asked if this will pay for itself. How much more money are we going to realize with this new structure?

Goga responded that the expectation is that for each staff member, \$250,000 will be raised. She told Council last year they raised almost \$3 million after expenses. She explained we will be using state money from the district and their goal is that in 3 years they will be self-sufficient. She said in addition, a lot of businesses that donate have said they would rather get a larger request for all three colleges than get requests for smaller amounts for each college. Freytag thanked the foundation for sponsoring the employee dance the previous Friday. He said it was really fun. Goga said they were able to do that because some donors just say use the money wherever we think it would make the most impact. She said an employee dance benefits students because when employees are getting along and communicating, they work better together in serving students.

8. COLLEGE COUNCIL REPORT

Freytag thanked the Art and Engineering faculty for being in attendance at this meeting to voice their concerns about Measure E funding distribution and to hear the report on the conversation about this at College Council.

Freytag said College Council had an all-day work day the previous Friday. He said they based their work day on a document called Principles of Redesign: Promising Approaches to Transforming Student Outcomes and the eight principles outlined. He said they looked at models, data on English and Math. And they discussed how some students hit a wall at about 30 units and our financial benefit as a college when we improve student outcomes. They came up with a work plan with a two-pronged approach that will formally come to the Academic Senate as an academic and professional matter. One approach they came up with is to pair college employees with an incoming student to help support their success during their time at DVC. The second prong is to form work groups that will focus on institutional processes.

Freytag reported that the College Council heard a presentation about a proposal for Measure E funds. It will be presented college-wide this Friday. It was presented to College Council for comments and suggestions about the presentation, not to approve the proposal.

Freytag explained Measure E provides \$400 million plus for the district to improve facilities. DVC gets about \$182 million, plus we still have about \$9,000 from Measure C. He said part of the language in the Measure E revolved around the Engineering Technology facility, the science classroom complexes, the PE complex renovation, the Art building, building system upgrades, and ADA access compliance areas. Construction will take place over the next

10 or so years. He said a lot of the presentation is about sequencing, or how we will shift programs around as their facilities are under construction. He said it was emphasized we are not at the state for specific design ideas, and the areas marked on the map in the proposal are not necessarily the footprints of proposed buildings. He said prior to the College Council meeting, meetings were held with the areas that may realize a decrease in space. Freytag said they were told there will be plenty of opportunity to provide input. Freytag reported Peter Garcia had said we want to get this first stage right before we move on to next steps or it could end up costing us more later.

Freytag encouraged everyone to attend the presentation this Friday and this topic will come back at the next Senate Council meeting.

Holt asked who is making the presentation. Freytag said it is Peter Garcia and an architect. He said there was a district-wide steering committee that included faculty from DVC that put together the presentation. McBrien added that the idea was to bring up ideas at the district then go out to the colleges. Freytag said this is just the start of the conversation and it is not a done deal.

An art instructor commented that the tone of the meeting was that this is what is going to happen.

Sporer asked if the proposal includes SRC plans. Freytag said although their projects are coming out of the same funding that will be a separate proposal.

Westlake commented that at this stage we are doing program level work including looking at the timing, available swing space and getting a general sense of where the college is at this time and what we need to do to accomplish these projects.

Toru asked if a program can come up with their own proposal for consideration. Westlake said right now we are looking at a whole college plan and will discuss individual buildings at a later stage.

Krivicich said faculty need to be involved in setting goals before we make a plan. He said for example, his area has received grants for specific innovations and would not be able to complete them with a reduction in space.

Moe commented that the information that has been provided does not match up with the 2007 Facilities plan and his area felt blindsided.

McBrien assured Council this discussion will continue at the next Council meeting.

9. PRESIDENT'S REPORT

McBrien said her report is part of the previous discussion on Measure E Facilities Projects

10. VP OF INSTRUCTION REPORT

Westlake said her report is part of the previous discussion on Measure E Facilities Projects.

11. DISTANCE EDUCATION-PLATFORM SELECTION FOR ONLINE EDUCATION INITIATIVE (OEI)

McBrien said she would like to separate the discussion about adopting the Canvas LMS Platform from the discussion about becoming part of OEI. She said changing to Canvas is a requirement to participate in the OEI, but if the college recommends participating in the OEI, it would be up to individual instructors if they want to submit a course.

Becky Opsata distributed a summary of the forum she attended focusing on Canvas/OEI.

Rick Robison told Council in all the discussions about Canvas he has insisted the cost saving be routed to Professional Development to support online teaching. He said the timeline has been discussed and if adopted, we would join the April 2016 cohort and there would be about a year overlap of the two LMS platforms until the D2L contract expires. He said they also asked D2L about getting a 6 month extension on their contract but they said they will only do a full year. Robison stated he does not see any serious issues with the Canvas as opposed to D2L.

Tejada said if we switch to Canvas, we need to know that the money saved will come back to us. They would like to meet with Peter Garcia to clarify this.

Keating commented that a lot of the focus is about money but first we should look at what is best for our students. She said Canvas is lacking in an area related to math equations and scientific notations. She added that we should first decide if we want to change our LMS and then talk about the OEI. She said we have so many things going on right now to help with student success and how will we know if this makes a difference when it's in the middle of everything else. She said it feels rushed and it's a false deadline. Canvas and OEI aren't going anywhere. Skapura referred to a document he put together addressing timeline options and what the consequences of each would be.

Carter asked where LMC and CCC stand on this; and also what were the criteria the DE Committee used to recommend Canvas over D2L.

Skapura said he has done a lot of research and found that Canvas lacks complexity and we will lose some little elements and tools. He said it is easier for students but because of its simplicity, it loses some helpful functions for faculty.

Sporer commented that at SRC the full-time faculty we ok with whichever we choose but the part-time faculty had a lot of objections. They said they have put a lot of time and funds into D2L training and the money saved by going to Canvas. She said it is not progressive to go to an LMS that does less than the one we are using. Also, we took a year and half deciding to go to D2L. And the OEI and Canvas are separate conversations. Not a lot of faculty may be interested in participating in the OEI but many use the LMS.

Tejada said the decision to go to D2L was a different process because Web CT was old and out of date. He said this time there is the issue of the D2L contract, and even if we stayed with D2L, we would still have to do an RFP process because it would be a new contract. He said he needs to see what faculty are doing in D2L to know if it would work in Canvas and asked faculty to send him the functions they are concerned about.

It was MSC to extend the meeting for 10 minutes. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

Seefer said she has many concerns about Canvas and she is worried that it is not a good choice. She attended the OEI/Canvas forum and she liked many of the features that were presented, but she is concerned about what the program lacks, especially regarding the discussion board. She added that when OEI was discussed at the forum, she asked the questions she asked here at Senate, but the OEI representatives could not answer them either. She commented that her division's online courses fill quickly, and if we are getting students from around the state, what is going to happen to our local students. Her online students often come to campus for her office hours, and she often gives extra credit for attending campus events. She would not be able to do this if her students were located throughout the state. McBrien commented that this could be justification for adding more classes. Carter commented that she thinks the OEI will be popular with the students.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:10 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*