

**FACULTY SENATE COUNCIL MEETING
NOVEMBER 24, 2015
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Beth McBrien (President), John Freytag (Vice President), Katrina Keating (Rep-at-large), Peter Churchill (Corresponding Secretary), Cheryl Carter (Counseling), Patrick Moe (Applied and Fine Arts), Carolyn Seefer (Business), Theresa Flores-Lowery (Kinesiology), Buzz Holt (Social Sciences), Marva DeLoach (Library), Barbara Hewitt (Biology/ Health Sciences), David Vela (English), James Magee (Math/Computer Science), Joe Krivicich (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty), Muhammed Gheith (Part-time Faculty)

ABSENT:

GUESTS: Becky Opsata, Rick Robison, Rachel Westlake

1. APPROVAL OF AGENDA OF NOVEMBER 24, 2015 AND THE MINUTES OF OCTOBER 27, 2015.

It was MSC to approve the agenda of November 24, 2015. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

2. PUBLIC COMMENT

None

3. COUNCIL COMMENT

Sporer said she is doing four evaluations that are due December 9. Because they are so small, they each do a lot of evaluations. However, they have not gotten them back so they probably won't make the deadline if they don't receive them soon.

Churchill said he is having the same problem with evaluations as the San Ramon Campus.

Flores-Lowry said her division has over 300 evaluations waiting for the division secretaries to type up all the comments.

Seefer reminded Council members that when they vote at Council meetings, they are representing their divisions' view, not their personal views.

4. APPOINTMENTS

None.

5. ANNOUNCEMENTS

McBrien announced the call for nominations for faculty lecturer has gone out. The deadline to submit is December 7, 2015.

Flores-Lowrey said the fall sports have finished their seasons for this year. She said unfortunately the football team did not make the conference bowl game this year. The women's soccer team lost to SF in their last game of the season. The volleyball team won their last game of the regular season and will play at the state playoffs. Both the women's and men's water polo teams came in 3rd in the state. And the basketball season is now in full swing.

McBrien reminded Council the next meeting on December 8 is in L 151.

Moe reminded Council there is a measure E forum scheduled on December 1 from 2-3:30 in the Diablo Room.

6. VP OF INSTRUCTION

No report

7. CANVAS/OEI

McBrien read from an email from Donna Wapner about the UF review of the Canvas contract. Wapner said the UF lawyer agrees the District's analysis. The only piece they want to review is if we go further and they start looking at some of the exchange language being written. The UF would just like to review. Wapner said she feels the UF has done its due diligence and they are in general support with the recommendation that we continue to review.

DeLoach read a statement on behalf of Cheryl Carter since she could not attend this meeting. Carter wrote about her thought regarding the vote on Canvas and participation in the OEI. She stated our contract with D2L will end in approximately 14 months. If we choose a platform other than Canvas, there are no guarantees that alternative platforms will satisfy the needs of all faculty. Carter said her vote is to go with Canvas since it was ranked number 1 by the Distance Ed Committee during the last review of LMS options. And DE is willing to work with departments to find external software/resource solutions to address areas where Canvas is lacking. Secondly, Carter said she hope to participate in OEI. She thinks it will be a good resource for students. All courses will have CID numbers, the common course numbering system, aimed at helping students and the faculty with courses across the institutions that fulfill associate or baccalaureate degree requirements. It will also give a tool to counselors across the state. Finally, OEI may also help us increase our enrollment which has been in a state of decline over the last several years. If we opt out of Canvas and choose another system, we also opt out of OEI Even if DVC chooses to participate in the OEI, faculty still have the right to teach online without participating in OEI. If we don't participate in OEI our students cannot take course through the program.

Freytag said on behalf of Katrina Keating who could not attend this meeting that she is in favor of changing LMSs provided that there are provisions for ensuring that all faculty are supported for the transition — especially our part-timers. Freytag read the following statement from Keating. "On that note, over the weekend I was struggling with finding something on D2L and was getting very frustrated because 15 minutes in, I still had no luck. And as we know, even Google is pretty useless when it comes to D2L help. I was lamenting not having Canvas, because then I would have someone to call!"

McBrien said she followed up with President Garcia to clarify some questions from the last meeting about the savings from switching to Canvas would not be realized until Fall 2017. Garcia told her he has discretionary funds he will put towards support for the transition.

Flores-Lowry asked if a class can get pulled out of OEI after it's already been offered on it. Opsata said that it is just like scheduling any other course.

Colber asked if we were to stop using Canvas at some point, what will happen with whatever has been put on there. Will it be destroyed? Is anything in the contract? Opsata said the Canvas contract is the same we have with D2L about intellectual property and they are not going to claim our property.

Freytag said the motion on this should include that we want to join in the April cohort. Opsata added that if we wait for the next cohort we would have reduced transition time.

Holt said there are problems with D2L and they are not getting state support so why would they fix what's wrong. Seefer said she has used both platforms. She teaches five classes online and one face-to-face. She said except in the beginning of D2L there were some problems but since then she has not had any issues.

Hewitt said some of her colleagues do not support it because the timeline for making a decision and knowing what we want to know about Canvas is too short. Opsata said instructors can choose when they want to transition during the year overlap.

It was MSC to endorse a move to Canvas and join the April 2016 cohort. The following members voted aye: Freytag, Keating, Holt, Flores-Lowry, Carter, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, and Gheith. The following members voted nay, Churchill, Seefer, and Colber. No abstentions. Motion Approved.

McBrien thanked Tejada and Opsata for the large amount of work they did to help vet the Canvas LMS. DeLoach added thanks to colleagues who did so much research on their own. Tejada said also thanks to the departments that helped with assessing the usability of specific functions.

Holt commented that there are still many faculty who have not heard about this, but when they do, that's when the senate will hear from the rest of the faculty. Opsata said the DE is going to start to work on getting the word out and developing professional development activities related to the transition. Barlow added that there needs to be an evaluation tool for Canvas by students.

8. PROGRAM REVIEW RUBRIC

McBrien explained we have been using the program review rubric since 2009. She said recently the Program Review Committee worked with the Integration Council to make needed revisions to the rubric. She is bringing it to Senate to make sure the Strategic Plan, values and goals were included so people would start thinking about the resource allocation process and growing their programs in terms of the Strategic Plan. She said the old rubric had some good things but it was not specific enough to make that link as close as it should be to the Strategic Plan. McBrien reviewed the new rubric form with Council. She pointed out the old rubric had a maximum score of 30 and now it is 70. She said with the 0-30 range it became difficult to rank the PRs when they all had about the same score. Increasing it to 70 allows the ranking to give a more accurate picture of the order to rank the requests. She reviewed how the points are spread out over 5 categories.

Sporer said her division would have liked to have seen this before today. She asked how they can measure persistence with the data they currently have. She said also a lot of people don't know the definition of persistence in this context.

She said also, SRC have all disciplines in their division so now they will have to go back and make adjustments which are additional work. McBrien said that is a good point. It was decided to bring out the rubric before the validation piece. She said it is realized that some areas have completed their Program Reviews; they can go back and make revisions to their Program Reviews after validation. The Council does not have to vote on this today. Sporer said she is concerned about if college scale is given the same weight as equity it could bowl over smaller programs. Also it will be hard to address college scale that in Program Reviews.

Krivicich said his program just finished their Program Reviews the previous day and he this revised rubric should have been available much earlier. McBrien suggested a recommendation could be made to not use the revised rubric until next year.

McBrien asked Westlake for the definition of the timeline for measuring persistence. Westlake said persistence is when a student starts in fall and returns in spring. She said in Program Reviews that is just information but they are indicators we have to use in our equity plan so it would impact equity funding.

Moe asked what is the norming process to decide how things get ranked. How do we know each person is looking at the same things to rank? McBrien said we have more funds at this time and we have pulled common needs such as computers out of the Program Reviews so what is ranked are specific requests from departments and divisions. McBrien said the Program Review committee had sent this rubric a couple of weeks ago but the agendas have been so packed, she has not been able to bring it to Senate until today. She said Council could send it back with some suggestions but it needs to be finalized in time for the next Program Review cycle.

It was MSC to table the vote on the proposed revisions to the Program Review rubric and make recommendations to the Program Review group. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.

9. STUDENT EQUITY PLAN

Copies of the final draft of the Student Equity Plan and a breakdown of its budget were distributed to Council. Mark Akiyama explained the plan looks at six different areas and the impact they have on underserved groups. Those areas are Access, Course Completion, ESL and Basic Skills, Degree and Certificate Completion, Transfer, and other college and district initiatives.

He said at this time he and Newin Orante would like to discuss the budget. Orante told Council the budget can be amended but we need to keep in mind we have a deadline to the board and state we have to meet. He pointed out the activities listed include the same ones we have been doing and because we have twice the funds this year, some of the innovation for student success ideas that were proposed have been added.

Akiyama reviewed the budget summary that breaks out the allocations for each of the six areas. It is then broken out for the activities under each area. Orante pointed out some of the allocations are to build an infrastructure to do the work. Akiyama said the activity for Degree and Certificate Completion; a Student Completion process is new. Different programs have been providing different sorts of services. This would pull them together into one program to help students through the process. The program would pull the data on students who are close to a degree or transfer and would communicate with those students college-wide. Moe asked that that data also is given to the departments so they can know who their students are and can help advise them to complete their degrees or transfer. Orante said that is a good suggestion and that this effort is not just student services but college-wide. Orante told Council that now the research function for the district has been centralized, so part of the allocation is to help fund a position at the district office to provide the data needed to accomplish the plan.

Orante told Council 86 innovations for student success proposals were submitted last year. He said the Student Equity group will be looking at how to evaluate the process for vetting and ranking proposals and developing 4 entry points to submit innovations for student success proposals.

Akiyama commented that we don't know how long we will receive this funding so we need to look at how we will sustain these activities if the funding goes away.

Orante informed Council the Student Equity group just got their funding allocation on October 20 and a there is a short timeline to get it to the plan and budget to the board. He said we could move some of the proposed allocations around but they don't want to defund previous commitments. We can't implement change with programs that only go for one or two semesters. He said also if we are moving the allocations around, and it is a large percentage, we have to get approval from the state.

Orante said we now have to request data from the district so we need to explore what data we need and have it available campus-wide. **It was MSC to approve the revised Program Review rubric to be implemented in the next round of Program Reviews. The following members all voted aye: Freytag, Keating, Churchill, Holt, Flores-Lowry, Carter, Seefer, DeLoach, Hewitt, Vela, Magee, Moe, Krivicich, Sporer, Colber, and Gheith. No nays. No abstentions. Approved.**

10. COLLEGE COUNCIL REPORT

Freytag said the College Council reviewed the ASDVC survey results. He said about 800 students responded. He said the questions included what types of classes students are taking, when their classes are scheduled, and textbook prices. The responses were very diverse. He said they worked with the ASDVC representatives on the College Council on how they can use their survey results and questions for future surveys. Freytag said the survey was ASDVC's idea. He said his understanding is that any one that wanted to run for an office of the ASDVC, had to solicit a certain number of responses. Sporer pointed out that this method was not random. Seefer agreed and said we are missing whole populations of students with this method. Freytag reminded Council we do a CCSSE every two years and it is run by the college and district. He said he will bring the questions from the ASDVC survey to Senate after they have been presented to College Council.

Holt commented that if something has been identified as a problem statistics won't matter. Freytag responded that what they were looking for was themes to categorize the types of responses. He said he will send out the College Council minutes when they are approved so Senate can see more of the discussion.

Freytag said College Council also discussed the feedback from the October 23rd forum on Measure E plans. He said there is another forum scheduled on December 1. He said College Council decided to have another forum on Measure where a revised program level proposal will be presented. It will be on December 1.

Freytag said College Council heard a presentation about the Equity Plan which this Council just approved. He said College Council is also continuing the discussion about a recommendation from the Research and Planning Group on the student success proposals. On their next agenda they will be talking about the formation of student cohorts that will be working with faculty and staff.

11. ASC PRESIDENT'S REPORT

McBrien responded to a question about BOG waivers or Pell grants that was asked at a previous meeting. She said

they are still eligible to take classes. Emily Stone clarified that BOG waivers do not have any academic requirements but that is supposed to change next year. As well as for Pell grants.

McBrien said she has been looking at the work and effectiveness of the Senate committees. She said Tutoring is on track and the Distance Education Committee is moving ahead. She said there are some committees that do not have a full membership and is open to recommendations for those openings. She said some committees are not as much work as others so those might be a good place to start on committee work.

McBrien said the Student Services Committee is still working on how the committee can help to integrate Student Services and Instruction. She said there will be a manager meeting from those areas and she will bring suggestions from them back to Council.

McBrien said she has been in meetings about improving the website and she suggested the Senate possibly write a resolution on what should be done.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 4:10 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*