

**FACULTY SENATE COUNCIL MEETING
MARCH 24, 2015
APPROVED**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the DVC Faculty Senate Council record the votes of all committee members as follows: Members in attendance will have their votes recorded including names of members voting in the minority or abstaining is recorded.

PRESENT: Laurie Lema (President), John Freytag (Corresponding Secretary), Beth McBrien (Vice President), Milagros Ojermark (Applied and Fine Arts), Peter Churchill (Business), Catherine Machalinski (Biology/ Health Sciences), James Magee (Math/Computer Science), Buzz Holt (Social Sciences), Maria Dorado (Counseling), David Vela (English), Theresa Flores-Lowry (Kinesiology), Marva DeLoach (Library), Craig Gerken (Physical Sciences), René Sporer (SRC), Valerie Colber (Part-time Faculty)

ABSENT:

GUESTS: Rachel Westlake, Ted Wieden, Percy Roper, Rick Robison

1. APPROVAL OF AGENDA OF MARCH 24, 2015 AND THE MINUTES OF MARCH 10, 2015.

It was MSC to approve the revised agenda of March 24, 2015. The following members all voted aye: McBrien, Ojermark, Churchill, Dorado, Freytag, Machalinski, Flores-Lowry, Vela, DeLoach, Magee, Holt, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

It was MSC to approve the minutes of March 10, 2015 with corrections. The following members all voted aye: McBrien, Ojermark, Churchill, Dorado, Freytag, Machalinski, Flores-Lowry, Vela, DeLoach, Magee, Holt, Gerken, Sporer, and Colber. No nays. No abstentions. Approved.

1. PUBLIC COMMENT

None.

2. COUNCIL COMMENT

Freytag said he just came from teaching a class in the Forum. There was jackhammering going on for the construction in the building. He said they have been told to be patient about the construction noise. However, it was very loud and distracting and it impacts student learning.

Dorado said when the email went down the previous week; Counseling had to reschedule hundreds of students for help with their Educational plans. Now when they are trying to catch up, the educational planning program is very slow. It has taken up to 10 minutes to register for one class.

Lema asked Freytag and Dorado to repeat their comments when Westlake arrives at this meeting.

Holt commented that he went to the Forum on the 16-week calendar the previous day and he was treated very poorly by the UF representatives when he tried to ask a question. Lema asked Holt to bring this back up when they get to the agenda item on the 16-week calendar.

When Westlake arrived at this meeting, Freytag reiterated his situation in the classroom and the jackhammering. Flores-Lowry added that her son was in an 11:00 am class today and he could not hear the instructor because of the construction noise. Freytag asked Westlake what is the timeline for the construction project. Westlake said the project is supposed to be on a 90 day timeline. The original plan was for it to start last summer.

Machalinski said we need to ask the contractor to do work like jackhammering on the weekends. Holt added that since the college is going to be doing more construction over the next few years, they need to put some restrictions on any work that could cause a disturbance to classes. Westlake said she will follow up about the current situation.

Dorado told Westlake about the problems with the educational planning software in counseling. Westlake said she's been told the problem is on Ellucian's end and other colleges are having the same issue. She said she will look into what can be done to rectify the situation.

3. ANNOUNCEMENTS

DeLoach announced that the library now has a laptop with Dragon Speak for student use. And they have several loaner laptops available.

McBrien thanked everyone that attended the spring dinner theater. She said DVC drama students have received several awards this year at the Kennedy Center American College Theater Festival (KCACTF). She said the outstanding awards are the highest national honor you can receive, and the distinguished is the next highest. The awards received by DVC are:

Outstanding Production of a Contemporary Play

THE PILLOWMAN by Martin McDonough, Diablo Valley College

Director of a Play

Outstanding Director of a Play

Maiya Corral, THE PILLOWMAN, Diablo Valley College

Outstanding Performance by an Actor in a Leading Role

Tyler Iiams, THE PILLOWMAN, Diablo Valley College

Distinguished Performance by an Actor in a Supporting Role

Allen Miller, THE PILLOWMAN, Diablo Valley College

Outstanding Performance and Production Ensembles

THE PILLOWMAN, Diablo Valley College

4. APPOINTMENTS

None.

5. FACULTY LECTURER

Lema told Council two nominations were received for Faculty Lecturer. Lema said when we have more than one nomination we usually have a selection group. Lema asked Council if they want to vote at this time or appoint a selection group to bring it back to Council with a recommendation. Lema said if we select one today, they could be notified before Spring Break to give them more time to prepare. Several Council members stated they were not comfortable with rushing the process. Lema suggested Council select three members to step out of the meeting and come back with a recommendation.

Council reviewed the two nominations. Council members said they both look interesting and either would be a good choice. Several Council members said they were ready to vote. Vela said he has been the Faculty Lecturer. Also he knows one of the nominees well so he feels he should recuse himself from the vote.

Council members discussed the relevance of the topics and agreed they both meet the criteria. Council discussed and agreed that three representatives should step out of the meeting and come back with a recommendation. Dorado, Magee and Sporer volunteered to be on the selection group. When they returned to the meeting Magee announced they had a recommendation.

Magee moved to select Marcia Goodman as the 2015 Faculty Lecturer. The motion was seconded. The question was called. The following members voted aye: The following members all voted aye: McBrien, Ojemark, Churchill, Dorado, Freytag, Machalinski, Flores-Lowry, DeLoach, Magee, Holt, Gerken, Sporer, and Colber. No nays. Vela abstained. Approved.

6. 16-WEEK CALENDAR

Holt reported he is in support of the proposed 16 week calendar and so is most of his division. He said he attended the Forum the previous day and the people from Santa Monica College and El Camino College were very good. There were only a handful of people in attendance. Holt said Santa Monica said 3 unit classes that meet three times a week meet for 1 hour and 20 minutes per class for 16 weeks. That is what we do here in 18 weeks. He asked how did they do this. This would allow classes to essentially keep the same schedule per week. The UF President said it is not relevant and we are not going to talk about that. Lema wondered if Santa Monica is doing the minimum amount of class hours in their schedule. We have 54 hour classes but the minimum is 48. Vela said he was also at the Forum and surprised at the UF response. He felt it was disrespectful. DeLoach said she understands there was a decision made about what could be discussed at the Forums. But the UF was dismissive of Holt's inquiry. Gerken added that he was there and it seemed they were saying it's too complicated, just trust us. He added that his division is not in support of a 16 week calendar and don't want to go to 48 hours classroom time per semester.

Lema reminded Council that none of the colleges that have gone to less than 18 week semesters have gone back to 18 weeks.

Dorado commented that she could not attend the Forum but one of the Counselors did and reported back that Santa Monica College's faculty contract was negotiated to allow Counseling and Library to align their semester schedule with instructional faculty. They recommended Counseling and Library faculty lobby for as much flexibility as possible.

Holt said the problem is the devil is in the details. We are supposed to vote now but people want more details before they decide. Lema said even if we vote yes today, it's not a done deal. She said a yes vote would be telling the UF to go ahead and start working on the details. Then the UF will have to negotiate these details as part of the contract. Changes to the contract go out for a vote of the faculty.

Lema said for this initial vote, CCC is taking a vote of the Senate as a whole, while LMC said they will probably have a Senate Council vote. She said both colleges will be voting after Spring Break.

Sporer moved to endorse the Union to negotiate a 16-week semester calendar. DeLoach seconded the motion.

Lema said we could recommend to FSCC that we expect the union to come back to the senate as they negotiate. She reminded Council this is District-wide and said the UF should be talking to each area about their particular concerns.

The question was called. The following members voted aye: McBrien, Ojermark, Churchill, Dorado, Freytag, Machalinski, Flores-Lowry, Vela, DeLoach, Holt, Sporer, and Colber. Gerken and Magee vote no. No abstentions. Approved.

Lema said we will know how LMC and CCC voted the week after spring break. She said at this time LMC is split in their support. CCC was against it but after their Forum, there is more support.

7. PRESIDENT'S REPORT

Postponed due to time constraints.

8. FACULTY SENATE BYLAWS

Postponed due to time constraints.

9. INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE

Ted Wieden and John Freytag attended a workshop on the IEP Initiative. Wieden reviewed with Council a list of 18 items for which the state chancellor's office is requiring all community colleges to set benchmark goals. He said we do not have to do them all at once. We had to establish benchmarks in at least 4 areas this semester and we have already completed those. He added that there is no penalty if we don't meet our goals; we just have to try. He said in those four areas our numbers show that we are improving. He told Council we have to work to meet our goal for successful course completion by June 15 and as of last fall we are at 73%. These numbers will be reported to ACCJC but they are not required in the standards. We have to show that our accreditation has been reaffirmed and it has.

Wieden said the next two areas we have to address now are fund balance and audit findings. He said those are

under the district parameters and the DGC will probably review them. Wieden said in the rest of the areas we need to set benchmarks that must be completed by June 2016.

Freytag reviewed with Council an IEPI FAQ sheet including information on how the initiative is being implemented. He explained the initiative will fund partnership teams of volunteers including from specific areas of expertise. These colleges involved in the teams can help each other out before a college gets in trouble. He said the funds will cover travel and maybe some stipends. The teams will also share information on professional development opportunities.

10. VPI REPORT

Westlake told Council we are in the middle of hiring 28 full-time faculty. She said it is moving along but a lot of time is needed to get through the process for that many positions.

Westlake said the previous day there was a meeting at DO about statewide initiatives on Career Pathways and their impact on individual colleges. She said the discussion focused mainly on the high school to college track for CTE programs. She said a lot of emphasis is being put on the student services piece both local and system-wide. Lema said this topic will be discussed further at Council meetings.

11. PROGRAM REVIEW TASK FORCE

Lema reviewed with Council the areas of Program Review that the task force has been working on. She said there has been a proposal to go to a four year cycle of comprehensive program reviews. 25% of the program review areas will do their comprehensive reviews a year. They have not finalized their recommendations for hybrid programs reviews such as with Counseling and Library.

Lema shared with Council the revised summary form templates and reviewed the changes the Task Force is recommending.

McBrien said the form will be used for both the summary and comprehensive program reviews. Section 1 will be for the summary and section 1 and 2 will be used for the comprehensive. Areas will not have to do an annual program review if they are not requesting any resources.

McBrien said the Task Force is still working on the Staffing section of the form so it shows it as a critical need but will not be part of the ranking.

Westlake pointed out a new column for projected lifespan and disposal cost for equipment other than technology.

McBrien said areas can still list what they need and want but only the top ten will be ranked.

Westlake said that the Budget Committee is working on developing some guidelines for what should be funded out of an operational budget.

Freytag asked where the information on the program reviews will go. Westlake said several groups on campus use this information for discussions on budget, staffing, etc.

12. INFORMATION TECHNOLOGY COMMITTEE (IT)

Council provided feedback for Percy Roper on the proposed IT Service Level Agreement.

Freytag said he does not like the use of the term customers in this context. He said also some of the language feels like it limits the options for faculty. And he said it should include some language about the impact on student learning. Roper said they have considered students' needs in everything included in the IT SLA.

Machalinski said people are concerned about who is setting the IT standards. Roper said the standards came out of the IT Committee.

McBrien said she is not sure if this is a standard issue but a new supposedly better printer was bought for her area yet it still jams 2 to 3 times a day. Roper said they are working on a standard for printers. He said unfortunately we don't have anyone in house to do printer repairs.

Machalinski said there is an issue of confidentiality with sharing printers in departments. Roper said they have been looking into printer security codes. A job would be sent to the printer but it would not print until a code is entered on the printer.

Freytag said another issue with having to share printers is the extra time it takes to walk back and forth to the printer. He also commented that he understands why they don't support personal equipment however when the college didn't have money for replacements, many faculty purchased their own equipment to do their work.

Council agreed Roper should move forward with the SLA and incorporate their suggestions.

13. ADJOURNMENT

There being no further business the meeting was adjourned at 4:00 p.m.

*Respectfully submitted,
Ann Langelier-Patton
Administrative Secretary*